

COLDEN FIRE DISTRICT
Board of Fire Commissioners
Minutes – September 14, 2021

Commissioner Jan A. Jarecki
 Commissioner Ronald Smith
 Commissioner Gloria Marinaccio
 Commissioner Jeffrey Shelley
 Treasurer/Secretary Michael Schneider

Chairman Shelley opened the Colden Fire District's regular meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

Roll Call and Affirmation of Quorum: Yes

Public Attendance: Douglas Hyde, Shannon Findlay, Jody Feidt

1. Approval of Minutes from Previous Meetings - Approval of Minutes (Regular Meeting August 10, 2021) Commissioner Smith made a motion to approve the Minutes as printed/amended and Commissioner Jarecki seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

2. Approval of Financial Actions for the Month of August 2021

- a. Approval of Treasurer's Report (Monthly Financial Report) as of September 1, 2021
- b. Approval to Transfer Funds:

From Account	To Account	Amount
General Checking	Savings	\$60,000.00
Savings	Checking	79,000.00
Checking	Apparatus Reserve	100,000.00

- c. Funds Received

Agency	Credit Description	Funds	Year
Co of Erie DOE	2021 Primary Polling Place rental	\$175.00	2021
DASNY	SAM Grant for Purchase of Ambulance	100,000.00	2021

d. Approval of Bills Ratification of District Accounts Payable for the month

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2021	5400	8/17/2021	Bertrand Chaffee Hospital (Medicla Supplies)	\$ 244.61	A3410.22
2021	5401	8/24/2021	House of Steel (Everclear 350 Sealer)	\$ 286.50	A3410.418
2021	5402	9/1/2021	National Fuel 9District Office & Station 2)	\$ 26.89	A3410.413
2021	5403	9/1/2021	Spectrum (Internet at Station 2)	\$ 119.99	A3410.430
2021	5404	9/14/2021	Brown & Stromecki (Workers Comp Mgmt Fee)	\$ 1,000.00	A9040.83
2021	5405	9/14/2021	Gorman Enterprises (Annual Vehicle PM)	\$ 7,315.71	A3410.420
2021	5406	9/14/2021	Patrick Murphy (Custodian Services Jul-Sep 2021)	\$ 440.74	A3410.11
2021	5407	9/14/2021	Michael Schneider (Sec/Trea Jul-Sep 2021)	\$ 846.77	A3410.12
2021	5408	9/14/2021	Douglas Hyde (Records Mgr Jun-Aug 2021)	\$ 417.64	A3410.13
2021	5409	9/14/2021	Springville Journal (Legal Notice - 2020 Audit)	\$ 34.17	A3410.410
2021	5410	9/14/2021	Cardmember Service (\$683.00)		
2021	5410	9/14/2021	USPS (Stamps)	\$ 110.00	A3410.402
2021	5410	9/14/2021	House of Steel (Everclear 350 Sealer)	\$ 573.00	A3410.418
2021	5411	9/14/2021	ESO Solutions, Inc. (Cardiac Monitor support)	\$ 4,540.66	A3410.416
2021	5412	9/14/2021	NYSEG (District Office)	\$ 53.86	A3410.412
2021	5413	9/14/2021	Occustar Workplace Compliance (1 FF Physical)	\$ 99.00	A9060.85
2021	5414	9/14/2021	Gerald Pietraszek (Records Mgr Jul&Aug 2021)	\$ 83.53	A3410.13
2021	5415	9/14/2021	Department of Treasury (941 jul-Sep 2021)	\$ 1,462.01	A3410.11 \$ 36.51 A3410.12\$1152.98 A3410.13 \$ 41.52 A9030.84\$231.00
2021	5416	9/14/2021	Life-Assist, Inc. (Various Medical Items)	\$ 341.75	A3410.22
2021	5417	9/14/2021	Jeffrey Ruminski (Travel to ECMC P/U Meds)	\$ 32.78	A3410.22
2021	5418	9/14/2021	Verizon (ipads and Cell Phone)	\$ 105.69	A3410.415
2021	5419	9/14/2021	Colden Enterprises, Inc. (Ambualnce PM)	\$ 865.93	A3410.420
2021	5420	9/14/2021	M&T Account 8616 (SAM Grant for Ambualnce)	\$100,000.00	SAM Grant
2021	5421	9/14/2021	DiVal Safety & Supplies (SCBA Hydrotests)	\$ 71.22	A3410.420
2021	5422	9/14/2021	ESO Solutions, Inc. (Cardiac Monitor Faxing)	\$ 57.29	A3410.416
Total				\$119,129.74	

e. Fire District Assets: as of May 1, 2021

\$ 41,214.72	M&T Checking Account
2,082.57	PayPal
234,576.85	M&T General Fund Savings
28,065.08	Capital Reserve Account –Repair Res. (Matures: 10/18/21)
491,348.10	Capital Reserve Account – Apparatus (Matures: 10/4/21)
30,417.59	Capital Reserve Account – ISO
16,617.09	Capital Reserve Account – Unrestricted
49,809.89	Capital Reserve Account –SCBA/PPE(Matures: 10/24/21)
<u>3,123.91</u>	Capital Reserve Account – Morale (Matures: 9/28/21)
\$897,255.80	Total Monetary Assets

Commissioner Marinaccio made a motion to approve and ordered the Treasurer to complete the above listed financial actions and Commissioner Smith seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

3. Correspondence and communications received:

- a. Letter from The State Insurance Fund with a Premium Re-Calculation giving the District the \$71.43 Credit
- b. Advertisement from Elan (District Credit Card) with an email to dtay connected
- c. Advertisement from M&T Bank informing the District that an address change has taken effect on an account. We did change an address from the 8511 Center Road to POB 34.
- d. Received a copy of a Fire Inspection held on June 21, 2021 of 8511 Center that the District passed.
- e. Questionnaire from Nationwide to determine investment risk tolerance.
- f. Letter and Certificate of Liability Insurance from the Town of Colden requesting the use of the District office parking lot for a Hazardous Waste & Electronics Recycling event.
- g. Received an official email from a member toward their resignation from the Fire Company. We accepted the resignation verbally in August 2021
- h. AFDSNY Newsletter August/September 2021
- i. Letter from the Colden Trail Riders stating that they will be preparing the trails for this coming winter season. They also included an application to join them, if anyone is interested.
- j. Positive Promotions, Fire Safety Catalogue
- k. Letter from National Fuel about Pipeline Safety website:
<https://www.nationalfuel.com/pipeline-storage/about-pipeline-safety>
- l. Resignation Letter from another Member.

4. Committee Reports

- Personnel, Insurance, Service Award Committee – Nationwide Statement for August 2021 indicated an Employer Discretionary Withdrawal of \$6,100.00, the normal monthly benefits paid. An analysis of the District's Nationwide account:

\$ 809,322.73	Opening Value on 01/01/2021
109,949.61	Contribution to be made in May 2021
37,024.06	2021 Investment Gains to August 31, 2021
<u>(49,080.00)</u>	Pensions paid out through August 31, 2021
\$ 907,216.40	Total Account Value on 8/31/2021
Additional Program Expenses:	
\$3,055.74	Nationwide Advisory Fees to Date for 2021
\$4,350.39	Nov 1, 2020 to Oct 31, 2021 Penflex Fees

- Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee – With 193 days into the 2021 year the District spent \$9,917.59 from A3410.420 on repairs.
- Driver Training will be an individualized booklet
- Executive Board Committee – Next meeting will be held on October 4, 2021
- Training Committee – Training Schedule for this coming month:
 - Sep 20, 2021 – EMS Chest Wounds
 - Sep 27, 2021 – Chain Saw Safety
- Standard Operating Guideline (SOG) Committee – No Report
- Medical Readiness – No Report
- Privacy Officer – No Report

5. Fire Company Readiness

Personnel	Authorized	Beginning Strength	Gains for Month	Losses for Month	Ending Strength	Percent
Firefighters	37	20	0	1	19	51%
EMS	11	11	0	0	11	100%
Fire Police	10	5	0	0	5	50%
Total	58	36	0	1	35	60%

Non Deployable Status	
Medical/OSHA	2
Extended Leave	0

Medical (Physicals)		
Scheduled	Completed	Medical %
35	33	94%

Deployable Firefighters (35/33) %		94%		Average Age (35 Members)		52.9 Y O A
Equipment	Authorized	On Hand	Equipment Percentage	Mission Capable		Readiness Percentage
				FMC	NMC	
Engine 1	1	1	100%	1	0	
Engine 2	1	1	100%	1	0	
Engine 3	1	1	100%	1	0	
Tanker 5	1	1	100%	1	0	
Rescue 7	1	1	100%	1	0	
Ambulance 8	1	1	100%	1	0	
Overall	6	6	100%	6	0	100%

Training Status	Strength	Firefighter One	In-House Training	EMT	Fire Police	Percent
Firefighters	19	15	4	0	0	79%
EMS	11	0	0	11	0	100%
Fire Police	5	0	0	0	5	100%
Total	35	15	4	11	5	89%

Number of Fire Responses	4
Number of EMS Responses	21
Total for the Month of Aug 2021	25

2021 Total Responses
147

Recruitment Activities for Month: Advertised on both Fire Company Marquees, and sponsored the Boy Scout bottle return drive and BOLO Food Distribution.

a. Fire Chief:

Call/Drill sign-in sheets for August 2021 have been received.

b. EMS Chief: ALS Monthly Summary Report for Controlled Substance Administration for May, June and July 2021. Controlled Substance Administration & Waste Records for 5/8/21 Fentanyl, 5/22/21 Morphine, 6/15/21 Morphine and 7/7/21 Midazolam. Ordering Authorization License from Bound Tree and Life-Assist.

c. Safety Officer: No Report

d. President of the Auxiliary: No Report

e. Fire Police: Called a Fire Police meeting Thursday Sep 16, 2021 at 6:00 PM Station 1.

President of the Fire Company: Resignation from and New Membership to the Colden Fire Company:

Resolution # 2021-059 – Resignation from the Fire Company/District, Benjamin Robertson

WHEREAS, Volunteer Firefighter Benjamin Robertson submitted a letter of resignation due to a lack of time and turned in his equipment to _____ effective August 9, 2021 and,

WHEREAS, All CFD Equipment was returned; and

WHEREAS, David Stromecki has been informed to notify the LOSAP coordinators; and

NOW THEREFORE, be it RESOLVED, that this Board of Fire Commissioners officially removes Benjamin Robertson from the active roles of the Fire Company as a Member in good standing with an effective date of Aug 9, 2021.

Commissioner Marinaccio made a motion to accept Benjamin Robertson's resignation and Commissioner Smith seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

6. Purchase Requests (Equipment / Services):

Description of Items	Account	Cost
Dexamethasone	A3410.22	\$1.60
10 ea. Diltiazem	A3410.22	21.20
100ea. EPI 1mg/10ml	A3410.22	71.70
3 ea. EPI 1mg/1ml	A3410.22	40.11
2 ea. Levophed	A3410.22	20.06
Naloxone	A3410.22	25.54
4 ea. Rocuronium	A3410.22	14.60
6 ea. Succinlcholine	A3410.22	49.80
2 ea. Fentanyl	A3410.22	10.00
Ketamine	A3410.22	18.50
Morphine	A3410.22	3.00
Versed	A3410.22	4.50
1 bx. Bandages 4 x 4	A3410.22	6.81
1 bx. Band-Aids	A3410.22	2.76
2 ea. Bougie	A3410.22	17.34
2 ea. BVM Filters	A3410.22	4.88
BVM, Adult	A3410.22	12.47
5 ea. C-Collars, Adult	A3410.22	32.20
4 ea. Decompression Needle	A3410.22	69.24
ET Tube Cuffed, 7.0	A3410.22	2.88
ET CO2 Sample Line, ET Tube, X-Series	A3410.22	11.65
IGEL Size 3	A3410.22	34.65
13 ea. IV Starter Kits w/Trap & Flush	A3410.22	30.03
15 ea. Nasal Cannula, Adult	A3410.22	4.95
5 ea. Nasal Cannula, Pediatric	A3410.22	3.30
5 ea. Non-Rebreather, Pediatric	A3410.22	6.50
PEEP Valve for BVM	A3410.22	6.77
2 ea. QuickClot EMS Gauze	A3410.22	39.92
Sterile Water	A3410.22	5.07
4 ea. Stopcock 3-Way	A3410.22	4.00
Thomas Tube holder, Adult	A3410.22	4.19
Tru-Cuff ET Syringe	A3410.22	5.65
Hard Suction Hose (Eng)	A3410.20	413.00
6 pair Bunker Boots	A3410.20	1,800.00
12 Road Flares	A3410.21	150.00
12 Turn-out Gear Lockers (Wall Mounted)	A3410.20	9,000.00
4 ea. Everclear 350 Sealer	A3410.418	573.00
2 Bxs. Disposable Ear Plugs	A3410.21	50.00
2 ea. Hoses, short, 2.5 inches	A3410.21	500.00
Mail Box for District Office	A3410.402	80.00
Total Estimated Cost		\$13,451.88

Resolution # 2021- 060 – Fire District Purchases

Commissioner Marinaccio made a motion to approve the purchases and Commissioner Smith seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

7. Unfinished Business:

1. EMS SOG received Doctor's evaluation now Jeff Ruminski needs to find time to review.
2. Following Vehicles and Buildings have complaints from previous months 2021:
 - Station 2 – Light and Globe broke due to falling ice Sta. 2 - Ordered Aug '21
 - Cottonwood tree at the Station 2 pond needs to be cut down
 - Air Pack #109 found with a low battery, put Out of Service (may be at DiVal)
 - Stat 2 Concrete floors need to be resealed. Last done in 2011
 - District Office Glass Block windows need to be repointed
3. Red Alert is a very cumbersome computer program that cost some \$2,000.00 and several users don't know what we get for the fees. Currently we have started other operations with ESO for computer/app support. Some research finds that our Hamburg Dispatch is having problems with Red Alert. Only problem with ESO is at this time they do not track LOSAP. Recently ESO purchased Fire House another program management system but with LOSAP capability. Jeff Ruminski will look into prices
4. Still need to be Sworn-in to Office:
 - Ambulance Captain – Still to Be Announced
5. SOGs covering jobs needs to be reviewed and something should be included to cover Members "Jumping jobs" at the scene. This should be prioritized as needs are discovered by the Chiefs.
7. ePCRs are becoming mandatory in NYS. EMS Chief Ruminski will be looking into combining ESO services with West Falls and maybe Boston as Mutual Aid in hopes of saving some money.
8. Colden 9-1 would like to replace the Portable Radios on Engine 3 and give them to the Fire Police who are still not compatible with Boston and some other Mutual Aid Companies. More information to come.

8. New Business:

Discussion item # 1 – Resolution # 2021-061 - Change LOSAP Administrator from Penflex to FireFly: Penflex has changed since they changed ownership. Dave Stromecki (Outside Advisor) is recommending the District move to Anthony Hill (who use to direct Penflex under previous ownership) and his new Company FireFly. Presentation Workshop was held August 17, 2021.

Commissioner Marinaccio made a motion to Change LOSAP Administrator from Penflex to FireFly at the end of our current contract and Commissioner Smith seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

Discussion item # 2 – New Legislation enacted changes the date of the Annual Fire District Budget Hearing from the third Tuesday on October to any day in the Third Week of October.

Discussion item # 3 – Invoice to the House of Steel was paid in advance of the meeting because the items were picked-up without the credit card or any payment. Instead of making two (2) trips down, saving travel pay, they allowed our representative, who was down there for another reason, to pick the items up so the work could be done during a drill that night. House of Steel just wanted us to send a check for \$286.50 right away. We agreed.

Discussion item # 4– Dave Stromecki delivered estimates for a Group Life Insurance, offered in today's market. Commissioner Marinaccio requested them. Determined that it was not feasible at this time

Discussion item # 5– The Locker issue was discussed again at the Fire Company Meeting. To present this is what the Commissioners agreed: (Resolution # 2021-047 – Fire Gear lockers are being requested for Station 1, now that the new storage building is almost completed. Grainger has a basic wall mounted unit of 20 lockers for \$3,500.00. Maybe the District would prefer ones mounted on wheels?? Agree to purchase half at a better price than a used one found asking \$6000.00 for 18 cages). Charles Kramer presented several option from Dival and MES to add to the Grainger option. Once the Fire Company decides wheels or no wheels the Commissioners will agree. Fire Company decided on racks without wheels.

Discussion item # 6 – Resolution # 2021-062 – CFD 2022 Proposed Budget:
The Real Property Tax Cap for 2022 has been set at 2%

CALENDAR YEAR 2022 Proposed BUDGET - COLDEN FIRE DISTRICT					
Acct #	Description	FY2021 Budget	FY 2022 Budget	Variance	% of Change
A3410.1	ADMINISTRATIVE SECTION				
A3410.11	Custodial Services	\$ 1,909.00	\$ 1,966.00	\$ 57.00	3%
A3410.12	Secretary / Treasurer	\$ 7,999.00	\$ 8,239.00	\$ 240.00	3%
A3410.13	Records Manager	\$ 3,500.00	\$ 3,500.00	\$ -	0%
	A3410.1 SUBTOTAL	\$ 13,408.00	\$ 13,705.00	\$ 297.00	2%
A3410.2	EQUIPMENT			\$ -	
A3410.2	Capital Equipment	\$ 24,400.00	\$ 24,000.00	\$ (400.00)	-2%
A3410.21	Fire	\$ 5,000.00	\$ 5,000.00	\$ -	0%
A3410.22	First Aid	\$ 11,800.00	\$ 12,390.00	\$ 590.00	5%
A3410.23	Fire Police	\$ 1,000.00	\$ 1,000.00	\$ -	0%
	A3410.2 SUBTOTAL	\$ 42,200.00	\$ 42,390.00	\$ 190.00	0%
A3410.4	CONTRACTUAL AND OTHER EXPENSES			\$ -	
A3410.401	Office Equipment and Supplies	\$ 600.00	\$ 600.00	\$ -	0%
A3410.402	Postage	\$ 300.00	\$ 300.00	\$ -	0%
A3410.403	Fire and First Aid Training/CME	\$ 5,500.00	\$ 5,500.00	\$ -	0%
A3410.404	Other Travel (Conventions)	\$ 400.00	\$ 400.00	\$ -	0%
A3410.405	Travel Expenses	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.406	Fire Prevention	\$ 250.00	\$ 250.00	\$ -	0%
A3410.407	Chief Operating Expenses	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.408	Association Dues (Includes Air Bank)	\$ 1,400.00	\$ 1,400.00	\$ -	0%
A3410.409	Public Drills, Parades, Inspections	\$ 1,800.00	\$ 1,800.00	\$ -	0%
A3410.410	Publication of Notices	\$ 500.00	\$ 500.00	\$ -	0%
A3410.411	Audit Fees (Financial and Svc Award)	\$ 3,175.00	\$ 3,175.00	\$ -	0%
A3410.412	Electric - NYSEG	\$ 2,500.00	\$ 2,625.00	\$ 125.00	5%
A3410.413	Gas - National Fuel	\$ 4,000.00	\$ 4,200.00	\$ 200.00	5%
A3410.430	Spectrum (Internet)	\$ -	\$ 1,600.00	\$ 1,600.00	
A3410.415	Verizon Wireless	\$ 3,000.00	\$ 1,500.00	\$ (1,500.00)	-50%
A3410.416	App and Radio Support	\$ 6,000.00	\$ 7,000.00	\$ 1,000.00	17%
A3410.418	Maintenance Supplies (Hardware & Janitorial)	\$ 400.00	\$ 400.00	\$ -	0%
A3410.419	Repairs to Buildings	\$ 400.00	\$ 400.00	\$ -	0%
A3410.420	Repairs to Apparatus & Equipment	\$ 19,000.00	\$ 19,000.00	\$ -	0%
A3410.421	Apparatus Fuel	\$ 2,100.00	\$ 2,200.00	\$ 100.00	5%
A3410.422	Hamburg Dispatch	\$ 20,000.00	\$ 20,600.00	\$ 600.00	3%
A3410.423	Public Liability Insurance	\$ 28,000.00	\$ 28,000.00	\$ -	0%
A3410.424	Other Insurances	\$ 250.00	\$ 250.00	\$ -	0%
A3410.425	Legal & Other Fees	\$ 500.00	\$ 5,300.00	\$ 4,800.00	960%
A3410.426	Medical Direction	\$ 5,000.00	\$ 5,000.00	\$ -	0%
A3410.427	Lease - Rent	\$ 27,600.00	\$ 27,600.00	\$ -	0%
A3410.431	Water Supply Contract	\$ 1,800.00	\$ 1,800.00	\$ -	0%
A3410.432	Red Alert Service Contract	\$ 2,500.00	\$ 2,625.00	\$ 125.00	5%
	A3410.4 SUBTOTAL	\$ 140,975.00	\$ 148,025.00	\$ 7,050.00	5.00%
A9000.8	LEGAL AND EMPLOYEE EXPENSES			\$ -	
A9010.8	Pension (NYS Retirement System)	\$ 1,500.00	\$ 1,545.00	\$ 45.00	0%
A9040.83	Worker Compensation State Fund	\$ 34,500.00	\$ 34,500.00	\$ -	0%
A9030.84	Social Security /Medicare/ IRS	\$ 1,300.00	\$ 1,100.00	\$ (200.00)	-15%
A9060.85	Medical / Hospitalization / Physicals	\$ 7,000.00	\$ 7,000.00	\$ -	0%
A9025.86	Service Award Program	\$ 114,300.00	\$ 101,939.00	\$ (12,361.00)	-11%
	A9000.8 SUBTOTAL	\$ 158,600.00	\$ 146,084.00	\$ (12,516.00)	-8%
A9901.9	CAPITAL RESERVES			\$ -	
A9901.91	Capital Reserve Fund - Apparatus	\$ 33,500.00	\$ 40,000.00	\$ 6,500.00	19%
	A9901.9 SUBTOTAL	\$ 33,500.00	\$ 40,000.00	\$ 6,500.00	19%
	2021/2022 Total Budget	\$ 388,683.00	\$ 390,204.00	\$ 1,521.00	0%
	Tax Money	\$ 388,683.00	\$ 390,204.00	\$ 1,521.00	0.39%

Commissioner Smith made a motion to accept the proposed 2022 budget and Commissioner Jarecki seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

Discussion item # 7 – Resolution # 2021-063 – Legal Notice for Audit required to be filed in the Official publication has been filed:

LEGAL NOTICE

Notice is hereby given that the fiscal affairs of the Colden Fire District for the period beginning on January 1, 2020 and ending on December 31, 2020, have been examined by an independent public accountant, Allied CPAs, that the report of external audit by the independent public accountant has been filed in my office and the Colden Town Hall where it is available as a public record for inspection by all interested persons. Pursuant to Section 181-b of the Town Law, the governing board of the Colden Fire District shall prepare a written response and corrective action plan to the report of external audit of the independent public accountant and file any such response and corrective action plan in my office as a public record for inspection by all interested persons not later 90 days from the date hereof. No such corrections were required.

Dated: Colden, New York, June, 2021

ATTEST: Michael Schneider, Secretary Colden Fire District

Commissioner Smith made a motion to Publish the Legal Notice of the Completed Audit for public viewing and Commissioner Jarecki seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

Discussion item # 8 – Resolution # 2021-064 – Move the SAM Grant Funds to Apparatus Reserve: The Colden Fire district was awarded a \$100,000.00 Grant toward the purchase of the new ambulance. This money was borrowed from the Apparatus fund to purchase the ambulance. The funds finally arrived. The District needs to replace the loaned funds back into the Apparatus Reserve.

Commissioner Smith made a motion to move the SAM Grant Funds of \$100,000.00 back into the Apparatus Reserve and Commissioner Jarecki seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

Discussion item # 9 – The District gave their office in Station 1 to the EMS program. It needs to have a new lock fitted to the door. Commissioner Smith will look into the lock change.

9. Executive Sessions:

Commissioner Shelley made a motion to adjourn to an Executive Session to Discuss Personnel Issues and Commissioner Smith seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

Recess to Closed Session @ 7:59 PM

Reconvene to Open Session @ 9:03 PM

10. Public Comments: None

11. Next Regular Board Meeting: Tuesday October 12, 2021 at 7:00 PM in the District Office.

12. Special Budget Public Hearing: Tuesday October 19, 2021 at 7:00 PM in the District Office

13. Adjournment @ 9:04 P.M. With no further business to conduct, Commissioner Smith made a motion to adjourn the meeting and Commissioner Marinaccio seconded the motion. Shelley-Yea, Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Ruminski-Excused Motion Approved

COLDEN FIRE DISTRICT

MEETING AGENDA

1. Approval of Minutes from Previous Meetings
2. Approval of Financial Transactions for the Month
 - Approval of Treasurer's Report (Monthly Financial Report)
 - Approval of Bills (Ratification of District Accounts Payable)
 - Approval of Refunds/Credits
 - Fire District Assets
3. Correspondence and communications received
4. Committee Reports
 - Personnel Committee, Insurance, Service Award Committee
 - Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee
 - Executive Board Committee
 - Training Committee
 - Standard Operating Guideline (SOG) Committee
 - Medical readiness Committee
5. Fire Company Readiness
 - Fire Chief
 - EMS Chief
 - Safety Officer
 - President of the Auxiliary
 - Fire Police Captain
 - President of the Fire Company
6. Purchase Requests (Fire Company/District)
7. Unfinished Business (Open Issues):
8. New Business
9. Executive Session (Personnel Issues)
10. Public Comment
11. Next Meeting
12. Adjournment

PUBLIC MEETING RULES

Order of Agenda - Items listed on the Agenda may be taken out of order.

Accommodations – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

Manner of Addressing the Fire Board - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

Disruptive Conduct - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

Use of Recording Equipment - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.

Register of 2021 Resolutions		
Resolution Number	Date	Description of Resolution
2021-001	Jan 7, 21	Appointment of Chairperson for Calendar Year 2021
2021-002	Jan 7, 21	Appointment of Vice-Chairperson for Calendar Year 2021
2021-003	Jan 7, 21	Adoption of Agenda
2021-004	Jan 7, 21	Adoption of Robert's Rules of Order
2021-005	Jan 7, 21	Appointment of Treasurer/Secretary
2021-006	Jan 7, 21	Standard Day Filing to NYS
2021-007	Jan 7, 21	Appointment of Records Managers
2021-008	Jan 7, 21	Appointment of District Custodian
2021-009	Jan 7, 21	Authorizing Appointment of Attorney for Calendar Year 2021
2021-010	Jan 7, 21	Designating Surety Bonding for the Treasurer of the Colden Fire District
2021-011	Jan 7, 21	Authorizing Regular Meeting Schedule for Calendar Year 2021
2021-012	Jan 7, 21	Designation of Official Newspaper for Publications for Calendar Year 2021
2021-013	Jan 7, 21	Authorizing Per Diem and Mileage Reimbursements
2021-014	Jan 7, 21	Authorizing Advance Travel Payments
2021-015	Jan 7, 21	Appointment of Fire District Purchasing Agents
2021-016	Jan 7, 21	Fire District Memberships
2021-017	Jan 7, 21	Renewals of All Fire District Lease and Recurring Contractual Agreements
2021-018	Jan 7, 21	Authorizing Approval and Payment of Claims
2021-019	Jan 7, 21	Designation of Fire District Bank
2021-020	Jan 7, 21	Review of Expenditures (Calendar Year 2020)
2021-021	Jan 7, 21	Fire District Committee Appointments
2021-022	Jan 7, 21	Appointment of Independent Auditor for Calendar Year 2020 Records
2021-023	Jan 7, 21	Open Government Resolution
2021-024	Jan 7, 21	Signature Authority
2021-025	Jan 12, 21	Resignation/Retirement of Donald Feuz
2021-026	Jan 12, 21	Fire district Purchases
2021-027	Feb 9, 21	Resignation of Fire Police Mathew Smith
2021-028	Feb 9, 21	Fire District Purchases
2021-029	Feb 9, 21	Approval of Service Award Points for 2020
2021-030	Feb 9, 21	2020 Achievement Awards
2021-031	Feb 9, 21	Annual Inspection Dinner
2021-032	Feb 9, 21	Work Conflict Leave of Absence SOG update
2021-033	Feb 9, 21	Mutual Aid Contract with Orchard Park EMS
2021-034	Feb 9, 21	Disposal of Expired EMS Equipment (use of Bio-Service)
2021-035	Mar 9, 21	Resignation to Life Member – Paul Gentner
2021-036	Mar 9, 21	Fire District Purchases
2021-037	Mar 9, 21	2020 AUD Acceptance
2021-038	Mar 9, 21	2021/2022 Fire company Elected Officers
2021-039	Mar 9, 21	2021/2022 CFC Captain Positions
2021-040	Mar 9, 21	Media SOG 1.333
2021-041	Apr 13, 21	New Member – Brian O'Connor
2021-042	Apr 13, 21	Fire District Purchases

Register of 2021 Resolutions		
Resolution Number	Date	Description of Resolution
2021-043	Apr 13, 21	Disposition of Expired Equipment
2021-044	May 11, 21	Resignation of Member – John Nuttle
2021-045	May 11, 21	Fire District Purchases
2021-046	May 11, 21	Rescind the Covid-19 memo to Hamburg Control
2021-047	May 11, 21	Approve the Purchase of Fire Gear Locker if Fire Co. pays half
2021-048	May 11, 21	Review Penflex Annual LOSAP Audit Report
2021-049	May 11, 21	Review of the CFD Annual Financial Audit
2021-050	Jun 8, 21	Fire District Purchases
2021-051	Jun 8, 21	Property Disposal – Zoll SurePower Charger Station
2021-052	Jun 8, 21	Change SCBA/PPE Reserve to a three (3) year CD
2021-053	Jun 8, 21	Diabetic Individuals are allowed to Drive District Equipment
2021-054	Jul 13, 21	Fire District Purchases
2021-055	Jul 13, 21	Change Budget Line A3410.425 to include all Fees
2021-056	Aug 10, 21	Resignation of Member – Kim Wollschlager
2021-057	Aug 10, 21	Fire District Purchases
2021-058	Aug 10, 21	Disposal of Unserviceable Equipment – Turn out gear
2021-059	Sep 14, 21	Resignation of Member – Benjamin Robertson
2021-060	Sep 14, 21	Fire District Purchases
2021-061	Sep 14, 21	Change LOSAP Administrator from Penflex to FireFly
2021-062	Sep 14, 21	Accept the Proposed 2022 Budget, to be presented Oct 2021
2021-063	Sep 14, 21	Legal Notice – 2020 Financial Audit available to Public Viewing
2021-064	Sep 14, 21	Sam Grant Funds move to Apparatus Reserve