

COLDEN FIRE DISTRICT
Board of Fire Commissioners
Minutes – November 12, 2024

ATTENDEES: Chair Gloria Marinaccio
Vice-Chair George Abraham (Excused for a Class)
Commissioner Jeffrey Shelley (Late)
Commissioner Jan A. Jarecki
Commissioner Ronald Smith
Treasurer/Secretary Michael Schneider

Chairman Marinaccio opened the Colden Fire District’s regular meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

Roll Call and Affirmation of Quorum: Yes

Public Attendance: Douglas Hyde, Brian Sudyn, Gerald Pietraszek

1. Approval of Minutes from Previous Meetings - Approval of Minutes (Regular Meeting October 8, 2024 and Budget Meeting October 15, 2024)
Commissioner Jarecki made a motion to approve the Minutes as printed and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Excused, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

2. Approval of Financial Actions for the Month of October 2024

- a. Approval of Treasurer’s Report (Monthly Financial Report) as of November 1, 2024
- b. Approval to Transfer Funds:

From Account	To Account	Amount
Ambulance Billing 1602	Checking (9990) (BOH Acct)	\$30,000.00
Apparatus CD	General Savings (Correct error)	\$3,000.00
Checking (9990)	BOH CD (Res 24-078)	30,000.00
Emerg. Repair Reserve	Checking 9990 (Net 2024)	20,868.49
Savings 4620	Checking 9990 (Pay Bills)	40,000.00
Ambulance Billing 1602	Checking 9990 (Budget Adj.)	2,821.00

c. Funds Received

Agency	Credit Description	Funds	Year
Dolce Panepinto PC	Copies of PCR	\$2.25	2024
Nova HealthCare	Ambulance Billing	1,787.28	2024
Claim E25483202800-1	Ambulance Billing	365.32	2024
Independent Health	Ambulance Billing	489.51	2024
NGS INC Claim 1710738893	Ambulance Billing	480.52	2024
Claim E25528086500-1	Ambulance Billing	363.57	2024
Independent Health	Ambulance Billing	4,220.00	2024
NY Central Mutual	Ambulance Billing	1,860.00	2024
24-168051	Ambulance Billing	100.00	2024
24-150680	Ambulance Billing	275.00	2024
24-150681	Ambulance Billing	75.00	2024
Medicaid	Ambulance Billing	105.95	2024
BlueCross BlueShield	Ambulance Billing	122.58	2024
NGS, INC Claim 17107..	Ambulance Billing	830.68	2024
Independent Health	Ambulance Billing	2,232.20	2024
Highmark WNY	Ambulance Billing	440.52	2024
24-137	Ambulance Billing	240.00	2024
24-199921/24-279	Ambulance Billing	260.00	2024
24-252/24-272	Ambulance Billing	25.00	2024
Highmark WNY	Ambulance Billing	602.18	2024
Allstate	Ambulance Billing	350.00	2024
Medicaid	Ambulance Billing	105.95	2024

d. Approval of Bills Ratification of District Accounts Payable for the month

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2024	3442	10/10/2024	Verizon (iphone & ipads)	\$99.99	A3410.415
2024	3443	11/1/2024	National Fuel (District Office & Sta 2)	\$ 53.01	A3410.413
2024	3444	11/1/2024	Charter Communication (Internet)	\$ 129.99	A3410.430
2024	Auto	11/1/2024	To Emergency Repair Fund (Repayment 2024)	\$ 1,331.59	A3410.420
2024	3445	10/28/2024	CFD No 1 (Bank of Holland Ambulance Billing)	\$ 30,000.00	Non-Budget
2024	3446	11/12/2024	NYSEG (District Office)	\$ 18.94	A3410.412
2024	3447	11/12/2024	Suburban Oxygen Supply (O2)	\$ 75.00	A3410.22
2024	3448	11/12/2024	Elan Financial Svc (\$1,077.35)		
2024	3448	11/12/2024	Speed Tch Lights	\$ 860.95	A3410.20
2024	3448	11/12/2024	Extreme Tactical Dynamic (9-1 Lights)	\$ 199.96	A3410.21
2024	3448	11/12/2024	Walmart (Cleaning Supplies)	\$ 16.44	A3410.418
2024	3449	11/12/2024	CFC (DEF & Rehydration for Ambulance)	\$ 88.91	A3410.420\$30.98 A3410.22\$ 57.93
2024	3450	11/12/2024	Town of Colden (Water)	\$ 1,800.00	A3410.431
2024	3451	11/12/2024	Town of Hamburg (Dispatching)	\$ 19,780.71	A3410.422
2024	3452	11/12/2024	Springville Journal (Legal Notice Budget)	\$ 20.52	A3410.410
2024	3453	11/12/2024	Gorman Enterprises (Tanker 5 PM)	\$ 3,708.40	A3410.420
2024	3454	11/12/2024	RPH Power Systems (Generator Repair)	\$ 4,591.86	Emerg Repair
2024	3455	11/12/2024	Emerling Ford, Inc. (Amb Inspection)	\$ 20.00	A3410.420
2024	3456	11/12/2024	Motorola Solutions (6 ea. Pagers)	\$ 2,039.70	A3410.20
2024	3457	11/12/2024	Saia Communication (9-1 Light Installation)	\$ 2,309.35	A3410.21
2024	3458	11/12/2024	MultiMed Billing Service (Ambulance Billing)	\$ 1,775.01	A3410.416
2024	3459	11/12/2024	NYS Comptroller (Annual Retirement)	\$ 1,571.00	A9010.8
2024	3460	11/12/2024	Verizon (iphone & ipads)	\$ 99.99	A3410.415
Total				\$ 70,591.32	

e. Fire District Assets: as of November 1, 2024

6,045.50	M&T Checking Account
52,389.17	M&T General Fund Savings
72,044.44	General Saving CD (Matures 03/27/2025)
106,263.80	2023 LOSAP CD (Matures 12/27/2024)
104,085.33	2024 LOSAP CD (Matures 03/27/25)
28,701.45	Capital Reserve Account –Repair Res. (Matures: 4/30/25)
844,799.49	Capital Reserve Account – Apparatus (Matures: 4/18/25)
30,433.87	Capital Reserve Account – ISO
16,626.74	Capital Reserve Account – Unrestricted
99,176.26	Capital Reserve Account –SCBA/PPE(Matures: 5/03/25)
3,793.20	Ambulance Billing Checking (Less A/P \$48,139.23)
1,000.00	BOH Ambulance Billing Checking
29,000.00	BOH Ambulance Billing CD (Matures 4/28/25)
<u>3,214.76</u>	Capital Reserve Account – Morale (Matures: 1/1/25)
\$1,397,574.01	Total Monetary Assets

Commissioner Smith made a motion to approve and ordered the Treasurer to complete the above listed financial actions and Commissioner Jarecki seconded the motion. Marinaccio-Yea, Abraham-Excused, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

3. Correspondence and communications received:

- a. Invoice paid by Dolce Panepinto PC for PCR copy
- b. Mailed to NYS Comptroller's Office the new updated Standard Work Day Forms RS2417-A and RS2417-B
- c. National Fuel Gas Pipeline Awareness pamphlet
- d. Electronic Fire District Affairs
- e. DMV sent Ambulance Registration Renewal forms
- f. Occustar Workplace Compliance is moving to 539 Cleveland Drive, Cheektowaga, NY 14225 effective November 4, 2026
- g. AFDSNY hard copy of the October-November 2024 Fire District Affairs
- h. Letter to Board of Elections requesting the Poll Books
- i. Emailed a request for itemized charges from Stryker over the past year in order to reconcile our account with them. Finally was in contact with a Stryker representative who stated the CFD has a \$200.15 credit on file.
- j. FireFly Annual Report hard copy. Each commissioner received a copy and in a workshop on October 23, 2024 the report was explained by Anthony Hill
- k. New CFD#1 as amended was passed out the Commissioners
- l. Contacted Dave Stromecki, Insurance Agent, for the new insurance forms needed for registering the ambulance. New problem is that we started with ambulance billing and the insurance needs to be changed from July - July to January - January.
- m. Mailed a letter to the EC Board of Elections a request for the Poll Books for the Colden Fire District
- n. FireFly came out with new forms that included the correct CFD name to include the Number 1 as in Colden Fire District No 1 which our tax EIN indicates.
- o. Letter from NYSLRS stating that the District needs to submit another Standard Day and Reporting Resolution to fix missing information, deadline is Jan 31, 2025.

- p. New ambulance registration completed. Sticker has been placed on the windshield.
- q. Letter from UnitedHealthCare informing the District that we could have use of our money faster if we let them direct deposit it via their ACH/Direct Deposit
- r. Letter from Division of Criminal Justice Services to all Peace Officer Employers requesting the District complete the 2024 Annual Validation of Officers registered by January 15, 2025. Colden 9 said he would register the new members. Gave Brian Sudyn a list of Fire Police on file with the District.
- s. Request from National Fuel to verify accounts to include point of contact. Accounts verified
- t. Letter to run for Fire Commissioner
- u. CFD 2025 Budget delivered to the Town of Colden

4. Committee Reports

- Personnel, Insurance, Service Award Committee – Nationwide Statement for October 2024 indicated an Employer Discretionary Withdrawal of \$7,020.00, the normal monthly benefits paid. An analysis of the District’s Nationwide account:

\$ 723,630.10	Opening Value on 01/01/2024
106,263.80	2023 Contribution & Interest to CD Exp. 12/27/24
104,085.33	2024 Contribution to a 6-Month CD Exp. 3/27/25
1,800.00	Return of over payment (April 2024)
66.67	Adjustment made in April 2024
(66.67)	Adjustment Made in June 2024
30,290.65	2024 Investment Gain/(Lose) Jan 1 to Oct 31, 2024
(3,521.72)	Nationwide Advisory Fees-to-Date for 2024
<u>(64,120.00)</u>	Pensions paid out through Oct 31, 2024
\$ 898,428.16	Total Account Value on 10/31/2024
Additional Program Expenses:	
\$ 4,468.67	Jan 1, 2024 to Date FireFly Admin Fees

- Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee – With 317 days into the 2024 year the District spent \$27,706.40 from A3410.420 on repairs.

- Rescue 7 Portable Radio Charger is not working (Sep 24) Filled (Oct 24)
 - Tanker 5 missing portable radio (Sep 24)
 - Engine 2 rear portable Fire Ext. is in need of charging (Oct 24)
 - Rescue 7 Missing SCBA Bottle (Found empty) (Oct 24)
 - Rescue 7 No Saw Gas (Oct 24)
 - Rescue 7 No K-12 (Oct 24)
 - Rescue 7 No Window Saw (Oct 24)
 - Rescue 7 No Traffic Vests found (Oct 24)
 - Rescue 7 Driver Side Ground Light out (Oct 24)
 - Eng. 1 Missing Spare SCBA Bottle (Nov 24)
 - Eng. 2 Missing one (1) Tire Chock (Nov 24)
 - Eng. 2 Missing the Thermal Image Camera (Nov 24)
 - Eng. 2 has Only One (1) SCBA on Board (Nov 24)
- Executive Board Committee – Next meeting will be held on December 2, 2024
 - Training Committee – Training Schedule for this coming month:
 - Nov 11, 2024 – Chimney Fire Tng.
 - Nov 18, 2024 – EMS Class in Springville
 - Nov 25, 2024 – TBD Depending on Weather
 - Standard Operating Guideline (SOG) Committee – See Resolutions
 - Medical Readiness – Two (2) individuals still need physicals
 - Privacy/ Record Access (FOIL) Officer – No Report

5. Fire Company Readiness

Personnel	Authorized	Beginning Strength	Gains for Month	Losses for Month	Ending Strength	Percent
Firefighters	37	19	0	0	19	51%
EMS	11	7	0	0	7	64%
Fire Police	10	8	0	0	8	80%
Total	58	34	0	0	34	59%

Non Deployable Status	
Medical/OSHA	2
Extended Leave	0

Medical (Physicals)		
Scheduled	Completed	Medical %
34	32	94%

Deployable Firefighters (32/34) %	94%
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Average Age (29 Members)	59.43 Y 0 A
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Equipment	Authorized	On Hand	Equipment Percentage	Mission Capable		Readiness Percentage
				FMC	NMC	
Engine 1	1	1	100%	1	0	
Engine 2	1	1	100%	1	0	
Engine 3	1	1	100%	1	0	
Tanker 5	1	1	100%	1	0	
Rescue 7	1	1	100%	1	0	
Ambulance 8	1	1	100%	1	0	
Overall	6	6	100%	6	0	

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Training Status	Strength	Firefighter One	In-House Training	EMT	Fire Police	Percent
Firefighters	19	11	8	0	0	69%
EMS	7	0	0	7	0	83%
Fire Police	8	0	0	0	8	75%
Total	34	11	8	7	8	86%

Number of Fire Responses	6
Number of EMS Responses	19
Total for the Month of Oct 2024	25

2024 Total Responses
304

Recruitment Activities for Month: Advertised on both Fire Company Marquees, and sponsored the Scouting America (Boy Scout) bottle return drive, Colden Concerts 2024 and BOLO Food Distribution.

a. Fire Chief: Working on updating the Fire Police with NYS Div. of Criminal Justice Services. Boots and Clothing PPE just arrived. Working on the DEC Grant which increased the value to \$5,000.00 w/ a 50/550 split

Call/Drill sign-in sheets for October 2024 have been received.

Support of Special Events: Nov 10 – Eng to Colden Veterans Parade
 Nov 14 – Pick-up a Member from Rehab
 Nov ?? – Eng to Hillcrest for Training
 Nov 30 – Eng to Lancaster for Xmas Parade
 Dec 14 – Santa Comes

b. EMS Chief: No Report

c. Safety Officer: No Report

- d. President of the Auxiliary: Had a successful Holiday Gift Fair, Thanks to all
- e. Fire Police: Request
- c. President of the Fire Company: Have a request to pick up a Member with the ambulance from a rehab facility to bring him home. Approved

6. Purchase Requests (Equipment / Services):

Description of Items	Account	Cost
Toner, Office Supplies and copy paper	A3410.401	\$300.00
10 Ea. Portable Radio Holders	A3410.23	150.00
Fire Police Warning/Safety Lights	A3410.20	860.95
9-1 Light Installation (Approved \$1300 Act. \$2,509.31)	A3410.21	2,509.31
Weather Pants & Boots	A3410.23	100.00
Colden 9 new Vehicle radio and lights added	A3410.21	2,600.00
Total Estimated Cost		\$6,520.26

Resolution # 2024- 084 – Fire District Purchases

Commissioner Smith made a motion to approve the purchases and Commissioner Jarecki seconded the motion: Marinaccio-Yea, Abraham-Excused, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

7. Unfinished Business:

- a. Equipment defects that need to be addressed:
 - Recommended Under Coating Engine 1 and 3 (Waiting on Town Board approval). New vehicle arriving this June, need to coordinate with Town Garage.
 - Hose Testing: Non Locking Hose will be replaced with Eng. 2 hose on a drill night (August 2024)
 - Eng. 3, 4" #4000, 100', Non-Locking, No Date
 - Eng. 3, 4" #4002, 100', Non-Locking, No Date
 - Eng. 3, 4" #4003, 100', Non-Locking
 - Eng. 3, 4" #4005, 100', Non-Locking
 - Eng. 3, 2.5", #2506, 50', No Date
 - Eng. 3, 2.5", #2507, 50', No Date
 - Eng. 2, 4", #4022, 100', Non-Locking
 - Eng. 2, 4", #4023, 100', Non-Locking
 - Eng. 2, 4", #4027, 100', Non-Locking
 - Eng. 2, 1.75, #1039 50', No Date
 - Eng. 2, 2 ea. Suction Hoses failed, missing gaskets

- Eng. 1, 1.75", #1026, 50', leaking from behind coupling (replaced from Eng. 2)
- Rescue 7, 1.75", #1054, 50', Leak @ Coupling
- Tanker 5 has only 1 ea. 2.5" hose, but has 2 ea. 4" hoses.
- Eng. 1 found a 2.5" Hose with a leak

General Items:

- Eng. 3 No Flares (Commissioner Abraham will look for them)
- Eng 2 Pump panel light out on right side (9/10/24)
- Eng 2 Gas can empty (9/10/24)

Gorman Problems: To be completed during 2024 annual inspection

- Eng. 1 has a new air leak

Items on Comm. Shelley's List: None

SCBA Problems: (June 2024 plan I place to purchase six (6) more used bottles)

- Eng. 2 only has 3 SCBA Masks (Sm, Med & Lg.) w/5 packs
- Eng. 2 one (1) SCBA Tank needs filling
- Eng. 1 Missing one (1) SCBA Bottle
- Resc 7 SCBA Pack has only 30 PSI
- Resc 7 spare bottles 2 ea. at 40 PSI & 1 ea. at 30 PSI

a. Commissioner Shelley wants to have his Vehicle Purchasing Team to start the process of looking for a vehicle. First step is determining the needs over the next 20-Years. He will put together his thoughts and the can start from there in March 2024. Comm. Shelley presented a chart with expected future costs and anticipated funds available (Mar 24) The overall concept for the future needs to be developed starting with a Rescue 7 and which vehicle will get the needed tools or should Rescue 7 even carry water, technically it is a woodland fire fighter vehicle taken on the rescue mission. The Reserve Fund comes due April 18, 2024 and it was approved to place it in a 6-Month CD

b. The District received a second bill for work done in October 2023 on the Stryker equipment. We paid the first one in November 2023, which was never cashed until this month (March 2024). The second invoice was received and paid in February 2024 thinking the first one was lost in the mail. An email was sent to Stryker where the second invoice was received from. No answer so far. The first check was included in the check book as a withdrawal until a refund is received. (May '24) Still waiting on a call back, Commissioner Smith gave a couple of other phone numbers to try. As of August 2024 many attempts to find a contact with the company have failed. Orchard Park Offices have closed, all know phone numbers have reached dead air, all email contact receive no answer at this time. (October 2024) finally talked to someone within Stryker who stated that they received both of our checks and that our account shows \$200.15 credit. I am in

the process of getting an itemized list of what we have been charged so as to match with our information. Information requested came from Stryker's Marvin Gomez on Oct 29, 2024 They had us paying \$1,661.77 and two (2) other payments that we did not send them. There also was a credit of \$200.15. Their expenses included \$510.00 and \$366.77 but no explanation what they were for. There also was a charge for the Lucas Battery for \$713.25 that belongs to the Town of Colden. They also have not posted \$865.00 The District paid in February 2024. This was transmitted to Mr. Gomez on November 2, 2024. In November received a copy of the original agreement and it appears that the second battery for Lucas was paid for then. A copy will be sent to Mr. Gomez, hopefully he has not ghosted us like others in the organization.

c. Anyone who missed the group physical needs to complete it before responding. A letter will be sent to those who are too late. One Member needs to get a letter when the Chief returns (Aug 2024)

d. OFPC Training stipend Program: The final version of the regulations was officially filed on February 20th, with an effective date of March 6, 2024. The Association has provided a dedicated "Training Stipends for Volunteer Firefighters" resource page on our website https://www.afdsny.org/training_stipends_for_voluntee.php with a direct link to the Office of Fire Prevention and Control's (OFPC) website which provides comprehensive information, including program overviews and necessary forms. OFPC direct link: <https://www.dhSES.ny.gov/new-york-state-volunteerfirefighter-stipend-program>.

The regulations also establish the rules that will govern local training stipend programs. Local programs will be paid by local dollars so you will need to consider budgeting for your local program before you adopt your budget for 2025. The regulations establish criteria that your district and department must meet to be authorized to operate a local program. If you're considering offering a local program, it's crucial to take the necessary steps to enable its operation when you're prepared to allocate funds. OFPC established the courses that are eligible for state stipends and local stipends under these rules. The regulations outline the eligible courses for state stipends and specify the corresponding stipend amounts: Qualifying Courses and Stipend Amounts: (1) Basic Exterior Firefighting Operations with Hazardous Material First Responder Operations course or equivalent: in an amount to be determined by OFPC, up to \$750. (2) Self-Contained Breathing Apparatus with Interior Firefighting Operations course or equivalent: in an amount to be determined by OFPC, up to \$1,250. (3) Fire Officer I course or completion of the five modules of the Fire Officer I program including Company Training and Community Risk Reduction, Firefighter Health and Safety, Leadership and Supervision, Planning and Emergency Response, and Fire Ground Strategies and Tactics for First Arriving Companies or equivalent: in an amount to be determined by OFPC, up to \$1,000. (4) Any additional State Fire Training Course identified and published by OFPC: in an amount to be determined by OFPC, up to \$500. The regulations state the

following on the courses that are eligible for the local stipends and the amount of those stipends: (e) Qualifying Courses and Stipend Amount. A Local Fire Training Stipend may be authorized for the completion of any State Fire Training Courses or equivalents, as determined by OFPC: up to \$500. Here are your requirements as an organization: (b) Fire Department Eligibility. Applications for a State Fire Training Stipend will only be accepted from Fire Departments that: (1) Submitted Fire Department incident data through the Fire Reporting System, as required by General Municipal Law section 204-d, for the prior reporting year. (2) Submit Fire Department demographics to OFPC annually, using a form published by OFPC, to include the following information: (i) fire station addresses, including substations; (ii) number of interior firefighters; (iii) number of exterior firefighters; (iv) name and contact information of Fire Chief or equivalent; and (v) name and contact information of assistant/deputy chiefs or equivalent Fire Chief successor positions. Please get your filings in order. We recommend that you review the final version of the regulations on our website or at the OFPC website. One interesting aspect of the document is that in addition to publishing the final version of the regulations it provides the comments that were made to OFPC on the draft regulations and OFPC responses to those comments. (Refer to the full article in AFDSNY Fire District Affairs Apr-May 2024) (July 2024) NEW YORK STATE VOLUNTEER FIREFIGHTER TRAINING STIPEND PROGRAM: (Article per Fire District Affairs June-July 2024) We have previously reported on the Volunteer Firefighter Training Stipend Program, and we want to remind members that this program is available for their personnel through the Office of Fire Prevention and Control ["OFPC"]. The program became effective as of August 31, 2023 under General Municipal Law § 200-aa and the later adoption of implementing regulations under Part 215 to Title 9 NYCRR. OFPC is authorized to administer a State-funded Fire Training Stipend to volunteer firefighters for completion of certain firefighter training courses (listed at its website below) on or after August 31, 2023. The statute also authorizes fire companies to administer a local fire training stipend program, subject to authorization by the governing board of city, town, village, or fire district (Authority Having Jurisdiction), but most fire districts will wait until fiscal year 2025 since they would not have budgeted for a local program in 2024. We have the needed forms that are required.

- e. Hoses from Eng. 2 that are good and passable will be used to replace questionable hoses on Engines 1 & 3. Engine 2 will be used as the parts vehicle or "Garage Queen"
- f. One member has not completed the physical as of today. A letter will be sent to them by the Chief (Aug 2024)

8. New Business:

Discussion item # 1 – Resolution # 2024-085 - LOSAP Plan Document amended and restart effective January 1, 2025: Name change to include the Official CFD#1 as presented in the workshop meeting with Anthony Hill. It was also stressed that we need to change our risk assessment and be a little more aggressive maybe 45/55 mix offered by Nationwide. The District would also like to see different options on investment programs. Signatures on the new plan being collected to be turned into Dave Stromecki.

Commissioner Jarecki made a motion to approve the new amended and restart of the LOSAP Plan Document increase the District's investment options to a 45 Bonds and 55% Stocks of the and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Excused, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

Discussion item # 2 – Resolution # 2024-086 – SOG Updates and Additions: SOG#2.01 Achievement Awards, SOG#2.02 Fire District Membership Requirements, SOG#2.03 Medical Surveillance Program, SOG#2.04 Drug and Alcohol Procedure, SOG#2.05 Line of Duty Death, SOG#2.06 Service Award Program, SOG#2.07 Fraudulent Financial Activities, SOG#2.08 Annual Inspections Dinner, SOG#2.09 Members Statement of Understanding, SOG#2.10 Medical Release Return, SOG#2.11 Members HIPPA, SOG#2.12 Membership LOSAP Tracking, SOG#3.01 Job Descriptions for Fire & EMS Personnel, SOG#3.02 Records Manager Duties, SOG#3.03 Secretary, Treasurer, SOG#3.04 Equipment Manager Duties, & SOG#8.07 EMS non Ambulance Response. Copies of all SOG's noted were distributed to each Commissioner and anyone else who requested copies.

Commissioner Jarecki made a motion to approve the changes and additions to the above mentioned SOGs and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Excused, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

Discussion item # 3 – Medical Examinations Review: Commissioner Smith has been reviewing several different Medical Operations who do Fire Fighter Physicals. Price comparisons were submitted from Occustar and HealthWorks. Clarification was needed from HealthWorks on their pricing of Hourly charges. HealthWorks is used in Boston Fire Departments for physicals. They are from West Seneca.

Discussion item # 4 – Resolution # 2024-087 – Supplementing the 2024 budget with new money: The new money comes from the Ambulance Billing program. This year Chiefs operation budget is way over what was expected. Colden 9 and Colden 9-1 lights were twice what was approved. What is being suggest is to move up to \$5,000.00 from Ambulance Billing to cover several items budgeted for EMS. This would change some money already spent. Also Resolution 24-079 placed \$2,469.59 into Emergency Repair, at this time we would like to reverse the amount for tires and place it against A3410.20 assets since they are expected to last around ten (10) years and the repair fund withdrawal can be a little less for the next two (2) years.

Commissioner Jarecki made a motion to Move up to \$5,000.00 from A3410.22 to Ambulance Billing and Move \$2,469.59 from Emergency Repair to Checking 9990 when CD Expires April 31, 2025 and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Excused, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

Discussion item # 5 – Resolution # 2024-088 – Designation of Fire District Election Inspectors pursuant to Town Law §175a

WHEREAS, the Board of Fire Commissioners shall appoint two Election Inspectors for the District Election to be held on December 10, 2024, and

BE IT RESOLVED that the Board of Fire Commissioners of the Colden Fire District does hereby appoint the following persons to serve as Election Inspectors for the upcoming District election to be held on December 10, 2024:

Name	Address
Shirene Schneider	8670 Heath Road, Colden, NY 14033
Jody Feidt	7552 Center Street, West Falls, NY 14170

BE IT FURTHER RESOLVED that their compensation be set at a rate set by law of \$50.00 per Election Inspector (new approved rate under S-4064).

Commissioner Shelley made a motion to Approve Shirene and Jody as Election Inspectors and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Excused, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

Discussion item # 6 – Letter from NYSLRS stating that the District needs to submit another Standard Day and Reporting Resolution to fix missing information, deadline is Jan 31, 2025. New corrected form RS 2417-A posted Nov 12, 2025 in the District Office

Discussion item # 7– Commissioner Smith would like to talk about ESO Faxing Support. Received and email from DOH concerning new reporting responsibilities for EMS. ESO will be the lead for the users to get changes. More information to come. (Oct 2024) Patent billing upgraded (Nov 24)

Discussion item # 8– Working on a new Rescue 7/EMS Response vehicle SOG. Completed

9. Public Comments:

10. Next Regular Board Meeting: Tuesday December 10, 2024 at 7:00 PM in Station 1, due to the Fire Commissioner Election.

11. Adjournment @ 8:24 P.M. With no further business to conduct, Commissioner Jarecki made a motion to adjourn the meeting and Commissioner Shelley seconded the motion. Marinaccio-Yea, Abraham-Excused, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

COLDEN FIRE DISTRICT

MEETING AGENDA

1. Approval of Minutes from Previous Meetings
2. Approval of Financial Transactions for the Month
 - Approval of Treasurer's Report (Monthly Financial Report)
 - Approval of Bills (Ratification of District Accounts Payable)
 - Approval of Refunds/Credits
 - Fire District Assets
3. Correspondence and communications received
4. Committee Reports
 - Personnel Committee, Insurance, Service Award Committee
 - Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee
 - Executive Board Committee
 - Training Committee
 - Standard Operating Guideline (SOG) Committee
 - Medical readiness Committee
5. Fire Company Readiness
 - Fire Chief
 - EMS Chief
 - Safety Officer
 - President of the Auxiliary
 - Fire Police Captain
 - President of the Fire Company
6. Purchase Requests (Fire Company/District)
7. Unfinished Business (Open Issues):
8. New Business
9. Executive Session (Personnel Issues)
10. Public Comment
11. Next Meeting
12. Adjournment

PUBLIC MEETING RULES

Order of Agenda - Items listed on the Agenda may be taken out of order.

Accommodations – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

Manner of Addressing the Fire Board - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

Disruptive Conduct - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

Use of Recording Equipment - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.

Register of 2024 Resolutions		
Resolution Number	Date	Description of Resolution
2024-001	Jan 4, 24	Appointment of Chairperson for Calendar Year 2024
2024-002	Jan 4, 24	Appointment of Vice-Chairperson for Calendar Year 2024
2024-003	Jan 4, 24	Adoption of Agenda
2024-004	Jan 4, 24	Adoption of Robert's Rules of Order
2024-005	Jan 4, 24	Appointment of Treasurer/Secretary
2024-006	Jan 4, 24	New ROA & Standard Day Filing to NYS
2024-007	Jan 4, 24	Appointment of Records Managers
2024-008	Jan 4, 24	Appointment of District Custodian
2024-009	Jan 4, 24	Authorizing Appointment of Attorney for Calendar Year 2024
2024-010	Jan 4, 24	Designating Surety Bonding for the Treasurer of the Colden Fire District
2024-011	Jan 4, 24	Authorizing Regular Meeting Schedule for Calendar Year 2024
2024-012	Jan 4, 24	Designation of Official Newspaper for Publications for Calendar Year 2023
2024-013	Jan 4, 24	Authorizing Per Diem and Mileage Reimbursements (67.0 Cents)
2024-014	Jan 4, 24	Authorizing Advance Travel Payments
2024-015	Jan 4, 24	Appointment of Fire District Purchasing Agents
2024-016	Jan 4, 24	Fire District Memberships
2024-017	Jan 4, 24	Renewals of All Fire District Lease and Recurring Contractual Agreements
2024-018	Jan 4, 24	Authorizing Approval and Payment of Claims
2024-019	Jan 4, 24	Designation of Fire District Bank
2024-020	Jan 4, 24	Review of Expenditures (Calendar Year 2023)
2024-021	Jan 4, 24	Fire District Committee Appointments
2024-022	Jan 4, 24	Appointment of Independent Auditor for Calendar Year 2023 Records
2024-023	Jan 4, 24	Open Government Resolution
2024-024	Jan 4, 24	Signature Authority
2024-025	Jan 9, 24	Fire District Purchases
2024-026	Jan 9, 24	Unexpected Invoice from OPFD EMS Paid
2024-027	Jan 9, 24	Hose, Ladder and hard Suction testing April 27, 2024
2024-028	Jan 9, 24	SOG 8.01 - Mutual Aid Policy Change/Updated
2024-029	Jan 9, 24	Colden LOSAP Points - Posted
2024-030	Feb 13, 24	Fire District Purchases
2024-031	Feb 13, 24	SOG Review
2024-032	Feb 13, 24	Service Award Credit for 2023
2024-033	Feb 13, 24	Annual Inspection Dinner
2024-034	Feb 13, 24	2023 Achievement Awards
2024-035	Feb 13, 24	2024/2025 CFC Announced Candidates for Office
2024-036	Feb 13, 24	Changing Collateralized Deposits for Wilmington Trust N.A.
2024-037	Feb 13, 24	Declared an Emergency to pay for the repair of generator
2024-038	Feb 13, 24	Termination of a Probation Member
2024-039	Mar 12, 24	Resignation from CFC/D – Tyler Zak
2024-040	Mar 12, 24	Resignation from CFC/D – Calvin Rauch
2024-041	Mar 12, 24	Fire District Purchases

2024-042	Mar 12, 24	Emergency Gen. Repair Down Payment before job completed
2024-043	Mar 12, 24	Colden Fire Company Elected Officers
		Register of 2024 Resolutions
2024-044	Mar 12, 24	Movements of 2021 & 2022 Unspent Funds
2024-045	Mar 12, 24	Ambulance Billing Program - MultiMed
2024-046	Mar 12, 24	2024 Tax Check Distribution
2024-047	Apr 9, 24	Fire District Purchases
2024-048	Apr 9, 24	SOG #5.06 District FOIL Requests
2024-049	Apr 9, 24	New Record Access Officer – Comm. Smith
2024-050	Apr 9, 24	ESO Billing Interface Contract
2024-051	Apr 9, 24	Ambulance Billing Records Manager – Comm. Smith
2024-052	Apr 9, 24	Change Rescue 7 into a BLS Response Vehicle
2024-053	May 14, 24	New Member - Melanie Rae Barry
2024-054	May 14, 24	Fire District Purchases
2024-055	May 14, 24	Emergency Repair to Ambulance
2024-056	May 14, 24	New SOG #8.06 Ambulance Billing
2024-057	May 14, 24	Apparatus access to buildings way off the road of across creeks
2024-058	May 14, 24	LOSAP 2023 Audit
2024-059	Jun 11, 24	Fire District Purchases
2024-060	Jun 11, 24	Sign the two (2) year Hudson Electrical Rate agreement
2024-061	Jun 11, 24	Renew the CDs for 2023 LOSAP & Morale Maturing this month
2024-062	Jul 9, 24	Fire District Purchases
2024-063	Jul 9, 24	Accept the Annual 2023 Financial Audit
2024-064	Jul 9, 24	Legal Notice for 2023 Financial Audit
2024-065	Jul 9, 24	MOU with Erie County for use of Station 1
2024-066	Aug 13, 24	Resignation/Removal of a Member – Nicholas Sullivan
2024-067	Aug 13, 24	Fire District Purchases
2024-068	Aug 13, 24	FireFly Year Agreement
2024-069	Sep 10, 24	New Member to the Fire Company/District: Robert Ellis
2024-070	Sep 10, 24	Fire District Purchases
2024-071	Sep 10, 24	Agreement for 2-Years for Medical Director
2024-072	Sep 10, 24	Posting of Legal Notice – Budget Meeting
2024-073	Sep 10, 24	New 2024 Record of Activities for Sec/Trea.
2024-074	Sep 10, 24	CD Coming Due in September 2024
2024-075	Oct 8, 24	Fire district Purchases
2024-076	Oct 8, 24	Authorization to Exceed the 2% Property Cap
2024-077	Oct 8, 24	Legal Notice for Fire Commissioner Election
2024-078	Oct 8, 24	CD for Ambulance Billing Extra Funds
2024-079	Oct 8, 24	Declare Emergency Repair Funds to cover Ambulance Expenses
2024-080	Oct 8, 24	Exception to Reimbursing Sales Tax Policy
2024-081	Oct 8, 24	Renewing three (3) Maturing CDs
2024-082	Oct 8, 24	Proposed 2025 Budget Adopted

2024-083	Oct 15, 24	Adopted 2025 Budget
2024-084	Nov 12, 24	Fire District Purchases
2024-085	Nov 12, 24	New LOSAP Plan Document and Investment Risk change
2024-086	Nov 12, 24	SOG Updates and Additions
2024-087	Nov 12, 24	Supplementing 2024 Budget w/New Money (Amb. Billing)
2024-088	Nov 12, 24	Fire District Election Inspectors for 2024