

**COLDEN FIRE DISTRICT**  
**Board of Fire Commissioners**  
**Minutes – July 9, 2024**

**ATTENDEES:** Chair Gloria Marinaccio  
 Vice-Chair George Abraham  
 Commissioner Jeffrey Shelley  
 Commissioner Jan A. Jarecki  
 Commissioner Ronald Smith  
 Treasurer/Secretary Michael Schneider

Chairman Marinaccio opened the Colden Fire District’s regular meeting at 7:16 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

**Roll Call and Affirmation of Quorum:** Yes

**Public Attendance:** Douglas Hyde, Brian Sudyn

**1. Approval of Minutes from Previous Meetings** - Approval of Minutes (Regular Meeting June 11, 2024) Commissioner Jarecki made a motion to approve the Minutes as amended (Voting included a “yea” from Commissioner Jarecki but he was not at the meeting, corrected) and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**2. Approval of Financial Actions for the Month of June 2024**

- a. Approval of Treasurer’s Report (Monthly Financial Report) as of July 1, 2024
- b. Approval to Transfer Funds:

From Account	To Account	Amount
Ambulance Billing Checking	Checking (9990)	\$200.00

- c. Funds Received

Agency	Credit Description	Funds	Year
EC BOE	April & June Elections	\$350.00	2024
Independence Ins	4/15/24 Ambulance Billing	2,150.40	2024
HighMark Ins.	Ambulance Billing	2,932.18	2024
Independent Health Corp.	6/7/24 Ambulance Billing	1,923.00	2024

Approval of Bills Ratification of District Accounts Payable for the month

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2024	3381	6/12/2024	BCH (EPI Medical Item)	\$ 66.85	A3410.22
2024	3382	6/12/2024	Patchin Fire Company (6 ea. Used SCBA Tanks)	\$ 100.00	A3410.21
2024	3383	7/1/2024	National Fuel (Sta 2 & DO)	\$ 57.14	A3410.413
2024	3384	7/1/2024	Charter Communication (Internet)	\$ 129.99	A3410.430
2024	Auto	7/5/2024	NYS Comptroller (Retirement)	\$ 7.50	A3410.407
2024	3378	7/9/2024	Colden Fire Company (2% Money Ck out of order)	\$ 20,080.93	Non-Budget
2024	3385	7/9/2024	NYSEG (District Office)	\$ 51.05	A3410.412
2024	3386	7/9/2024	Life-Assist, Inc. (Various Medical Items)	\$ 905.63	A3410.22
2024	3387	7/9/2024	Suburban Oxygen Supply, Inc. (O2)	\$ 133.45	A3410.22
2024	3388	7/9/2024	Elan Financial Services (\$1438.93)		
2024	3388	7/9/2024	Walmart (Cleaning Supplies)	\$ 20.93	A3410.418
2024	3388	7/9/2024	CMS Medicare Application Fee	\$ 1,418.00	A3410.22
2024	3389	7/9/2024	Allied CPAs, PC (2023 Audit)	\$ 3,600.00	A3410.411
2024	3390	7/9/2024	Occustar Workplace Compliance (3 ea. FF Phys)	\$ 312.00	A9060.85
2024	3391	7/9/2024	FireFly Admin, Inc. (Balance of Admin Fees)	\$ 2,304.51	A3410.425
2024	3392	7/9/2024	Colden Enterprises, Inc. (Other check lost in Mail)	\$ 4,139.42	A3410.420
				<b>Total</b>	<b>\$ 33,327.40</b>

d. Fire District Assets: as of July 1, 2024

19,136.68	M&T Checking Account
85,384.68	M&T General Fund Savings
100,000.00	General Saving CD (Matures 9/19/2024)
106,263.80	2023 LOSAP CD (Matures 12/27/2024)
102,000.00	2024 LOSAP CD (Matures 9/19/24)
27,684.05	Capital Reserve Account –Repair Res. (Matures: 10/30/24)
830,994.93	Capital Reserve Account – Apparatus (Matures: 10/18/24)
30,431.82	Capital Reserve Account – ISO
16,625.62	Capital Reserve Account – Unrestricted
99,176.26	Capital Reserve Account –SCBA/PPE(Matures: 11/03/24)
2,900.18	Ambulance Billing Checking
<u>3,214.76</u>	Capital Reserve Account – Morale (Matures: 1/1/25)
<b>\$1,423,824.88</b>	<b>Total Monetary Assets</b>

Commissioner Jarecki made a motion to approve and ordered the Treasurer to complete the above listed financial actions and Commissioner Shelley seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**3. Correspondence and communications received:**

- a. 2023 Audit Financial Records returned to the Fire District

- b. Questions concerning the 2023 Audit have been answered by the Auditors
- c. Hard Copies of the 2023 Financial Audit have been distributed to the Town and Commissioners
- d. Hard copies of the NY Electric Transaction Confirmation with Hudson Energy received and filed.
- e. Letter from M&T Bank concerning changes to how they will handle digital services. They give a website to review the new agreement.
- f. Memorandum of Understanding between EC Emergency Medical Services (ECEMS and CFD
- g. AFDSNY Fire District Affairs June-July 2024 hard copy arrived
- h. Letter from Michael Chelus, Atty. Concerning a District request to demand that the Town provide a passageway sufficient to handle the District's pumper before the Town issues a permit. Town does follow Fire Laws per Tom at Town Hall.
- i. Letter from NYSLRS confirming the change of electronic banking form that the District needed to update for a Retirement withdrawal. The original message was requested by NYSLRS.
- j. Request from NYSIF to verify the District's payroll via online application.
- k. Voters' card was received from the Bernstein Fund for Director Members.
- l. Advertisement from the Medi-Dose Group for medical items.

#### **4. Committee Reports**

- Personnel, Insurance, Service Award Committee – Nationwide Statement for May 2024 indicated an Employer Discretionary Withdrawal of \$7,020.00, the normal monthly benefits paid. An analysis of the District's Nationwide account:

\$ 723,630.10	Opening Value on 01/01/2024
106,263.80	2023 Contribution & Interest to CD Exp. 12/27/24
102,000.00	2024 Contribution to a 6-Month CD Exp. 9/19/24
1,800.00	Return of over payment (April 2024)
66.67	Adjustment made in April 2024
8,327.87	2024 Investment Loss Jan 1 to May 31, 2024
(1,770.53)	Nationwide Advisory Fees-to-Date for 2024
(36,040.00)	Pensions paid out through May 31, 2024
<u>\$ 904,277.91</u>	Total Account Value on 5/31/2024
Additional Program Expenses:	
\$ 4,468.67	Jan 1, 2024 to Date FireFly Admin Fees

- Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee – With 191 days into the 2024 year the District spent \$13,748.03 from A3410.420 on repairs.
  - Ambulance Roof Antenna Broken (ordered)
  - Rescue 7 Hand Light 336 not working
  - Resc 7 SCBA Pack has only 30 PSI
  - Resc 7 spare bottles 2 ea. at 40 PSI & 1 ea. at 30 PSI
  - Eng. 1 Front Left Flash Bulb out
  - Eng. 1 Rear Floodlights inop.
  - Eng. 1 found a 2.5" Hose with a leak
  - Parking lots need to be sealed
  - Vehicles will be going in for annual PM at the end of July
  
- Executive Board Committee – Next meeting will be held on a date when called for by President, TBD 2024
  
- Training Committee – Training Schedule for this coming month:
  - July 8, 2024 – Ladders and Tools
  - Jul 15, 2024 – Water Ball Training
  - Jul 22, 2024 – EMS PT Assessment in Springville
  - Jul 29, 2024 – Water Rescue
  
- Standard Operating Guideline (SOG) Committee – Working on an new Rescue 7/EMS Response vehicle SOG
  
- Medical Readiness – Four (4) Members missing physicals
  
- Privacy/ Record Access (FOIL) Officer – No Report

### 5. Fire Company Readiness

Personnel	Authorized	Beginning Strength	Gains for Month	Losses for Month	Ending Strength	Percent
Firefighters	37	16	0	0	16	43%
EMS	11	9	0	0	9	82%
Fire Police	10	8	0	0	8	80%
<b>Total</b>	<b>58</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>33</b>	<b>57%</b>

Non Deployable Status	
Medical/OSHA	4
Extended Leave	0

Medical (Physicals)		
Scheduled	Completed	Medical %
33	29	88%

Deployable Firefighters (29/33) %		88%		Average Age (29 Members)		59.43 Y O A
Equipment	Authorized	On Hand	Equipment Percentage	Mission Capable		Readiness Percentage
				FMC	NMC	
Engine 1	1	1	100%	1	0	
Engine 2	1	1	100%	1	0	
Engine 3	1	1	100%	1	0	
Tanker 5	1	1	100%	1	0	
Rescue 7	1	1	100%	1	0	
Ambulance 8	1	1	100%	1	0	
<b>Overall</b>	<b>6</b>	<b>6</b>	<b>100%</b>	<b>6</b>	<b>0</b>	<b>100%</b>

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Training Status	Strength	Firefighter One	In-House Training	EMT	Fire Police	Percent
Firefighters	16	11	12	0	0	69%
EMS	9	0	1	8	0	83%
Fire Police	8	0	2	0	6	75%
<b>Total</b>	<b>33</b>	<b>11</b>	<b>15</b>	<b>8</b>	<b>6</b>	<b>86%</b>

<b>Number of Fire Responses</b>	<b>8</b>
<b>Number of EMS Responses</b>	<b>25</b>
<b>Total for the Month of Jun 2024</b>	<b>33</b>

<b>2024 Total Responses</b>
<b>185</b>

**Recruitment Activities for Month:** : Advertised on both Fire Company Marquees, and sponsored the Scouting America (Boy Scout) bottle return drive, Colden Concerts 2024 Banner and BOLO Food Distribution. Recruitment table will be set up at the July 4<sup>th</sup> celebrations. Kevin Shelley and some of the new members will speak to the crowd on July 6<sup>th</sup>.

a. Fire Chief: Currently have two (2) Members in Fire Fighter Boot Camp with another one going in a couple of weeks. Working on ideas to improve Rescue 7 efficiency in storage and adapting to the new EMS role.

Call/Drill sign-in sheets for June 2024 have been received.

Support of Special Events: Jul 15, 24 - Fire Prevention at Park Camp  
Jul 20, 24 – Company Picnic  
Jul 28, 27 – Mutual Aid Water Ball Training

b. EMS Chief: No Report

c. Safety Officer: No Report

d. President of the Auxiliary: No Report

e. Fire Police: Starting to hand out the new Stop/Slow signs

c. President of the Fire Company: Will be sending a letter to a Member who has not responded since they finished EMS school two (2) year ago.

**6. Purchase Requests (Equipment / Services):**

<b>Description of Items</b>	<b>Account</b>	<b>Cost</b>
4 ea. Nesophayngeal Airway, 20 fr	A3410.22	\$10.80
3 ea. Nesophayngeal Airway, 22 fr	A3410.22	8.10
4 ea. Nesophayngeal Airway, 24 fr	A3410.22	10.80
3 ea. Nesophayngeal Airway, 26 fr	A3410.22	8.10
2 ea. Nesophayngeal Airway, 28 fr	A3410.22	5.40
2 ea. Nesophayngeal Airway, 30 fr	A3410.22	5.40
4 ea. Nesophayngeal Airway, 32 fr	A3410.22	10.80
3 ea. Nesophayngeal Airway, 34 fr	A3410.22	8.10
3 ea. Nesophayngeal Airway, 36 fr	A3410.22	8.10
6 ea. DUKAL Trauma Dressing 10X30, Sterile	A3410.22	8.64
10 ea. DUKAL Triangle Bandage 40X40X50	A3410.22	6.40
2 bx. DUKAL Combine/ABD Pad 5X8	A3410.22	9.50
4 ea. QuickClot EMS Rolled Gauze 3X48	A3410.22	82.92
1 bx. DUKAL Elastic Bandage 4"	A3410.22	10.43
4 ea. Disposable Burn Sheets, Sterile 60X90	A3410.22	14.96
5 ea. Transcend Glucose Gel, 15 gm Pouch	A3410.22	15.60
1 ea. Test Strips	A3410.22	14.60
3 ea. Blood Pressure Unit, Adult	A3410.22	34.62
1 ea. DURACLELAR Cuffed Mask w/valve, Toddler	A3410.22	2.93
6 ea. ICU Medical Sterile Water, 250 ml	A3410.22	35.64
6 ea. ICU Medical 0.9% Sodium Chloride, 250	A3410.22	39.06
3 pk. Halo Chest Seals	A3410.22	64.44
4 ea. SAM Extremity Tourniquet, Hi-Viz	A3410.22	126.68
2 ea. Spinal Care Kit Case	A3410.22	69.58
3 ea. CDI O2 Regulators w/knob	A3410.22	164.85
20 ea. MedSource Nasal Cannula, adult	A3410.22	7.40
25 ea. MedSource O2 Masks, Asult	A3410.22	32.00
2 ea. ADSCPOE 603 Stethoscope, Black	A3410.22	95.18
3 pr. Flexible Fire Gloves	A3410.21	225.00
Parking Lot Sealing	A3410.419	1,158.00
<b>Total Estimated Cost</b>		<b>\$2,288.63</b>

**Resolution # 2024- 062 – Fire District Purchases**

Commissioner Abraham made a motion to approve the purchases and  
 Commissioner Smith seconded the motion: Marinaccio-Yea, Abraham-Yea,  
 Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

## 7. Unfinished Business:

### a. Equipment defects that need to be addressed:

- Antenna needed for marquee at Station 2 (part order and replaced District will receive an invoice soon) Works intermittently, still watching as of January Mtg. Antenna replaced by one in stock but, the upper two (2) panels on the board are still only working intermittently.
- Recommended Under Coating Engine 1 and 3 (Waiting on Town Board approval). New vehicle arriving this June, need to coordinate with Town Garage.
- Recall on Ambulance Steering Osculation problem (May 2023) gave letter to Commissioner Shelley. Waiting parts per service station (Dec 2023)
- Sta. 2 Generator Switch Handle broke (Jan 2024)
- Eng. 1 went back to Gorman this month for electrical problems – Waiting parts (Mar 24) still waiting Apr 2024.

### -Hose Testing: Eng. 3 4" #4000, 100', Non-Locking, No Date

- Eng. 3, 4" #4002, 100', Non-Locking, No Date
- Eng. 3, 4" #4003, 100', Non-Locking
- Eng. 3, 4" #4005, 100', Non-Locking
- Eng. 3, 2.5", #2506, 50', No Date
- Eng. 3, 2.5", #2507, 50', No Date
- Eng. 2, 4", #4022, 100', Non-Locking
- Eng. 2, 4", #4023, 100', Non-Locking
- Eng. 2, 4", #4027, 100', Non-Locking
- Eng. 2, 1.75", #1039 50', No Date
- Eng. 2, 2 ea. Suction Hoses failed, missing gaskets
- Eng. 1, 1.75", #1026, 50', leaking from behind coupling (replaced from

### Eng. 2)

- Rescue 7, 1.75", #1054, 50', Leak @ Coupling
- Tanker 5 has only 1 ea. 2.5" hose, but has 2 ea. 4" hoses.
  
- Eng. 1 has a new air leak

**Gorman Problems:** To be completed during 2024 annual inspection

Items on **Comm. Shelley's List:** None

**SCBA Problems:** (June 2024 plan I place to purchase six (6) more used bottles)

- Eng. 2 only has 3 SCBA Masks (Sm, Med & Lg.) w/5 packs
- Eng. 2 one (1) SCBA Tank needs filling
- Eng. 1 Missing one (1) SCBA Bottle

- a. Commissioner Shelley wants to have his Vehicle Purchasing Team to start the process of looking for a vehicle. First step is determining the needs over the next 20-Years. He will put together his thoughts and the can start from there in March 2024. Comm. Shelley presented a chart with expected future costs and anticipated funds available (Mar 24) The overall concept



for the future needs to be developed starting with a Rescue 7 and which vehicle will get the needed tools or should Rescue 7 even carry water, technically it is a woodland fire fighter vehicle taken on the rescue mission. The Reserve Fund comes due April 18, 2024 and it was approved to place it in a 6-Month CD

- b. Correspondence over the Generator Transfer Switch between Commissioner Shelley, CFD, and Ryan Herman concerning down payment and items ordered. (Mar 24) The local Generator Repair operation is RPH Power Systems in Warsaw, NY. This outfit requires a \$6,000.00 Down Payment. Total cost of the invoice is \$10,591.86. The generator is necessary due to the increasing occurrences of power outages in the area at this time. It is critical that this Generator gets fixed and it is felt that a new generator would be too costly at this time.
- c. The District received a second bill for work done in October 2023 on the Stryker equipment. We paid the first one in November 2023, which was never cashed until this month (March 2024). The second invoice was received and paid in February 2024 thinking the first one was lost in the mail. An email was sent to Stryker where the second invoice was received from. No answer so far. The first check was included in the check book as a withdrawal until a refund is received. (May '24) Still waiting on a call back, Commissioner Smith gave a couple of other phone numbers to try
- d. Anyone who missed the group physical needs to complete it before responding. A letter will be sent to those who are too late.
- e. OFPC Training stipend Program: The final version of the regulations was officially filed on February 20th, with an effective date of March 6, 2024. The Association has provided a dedicated "Training Stipends for Volunteer Firefighters" resource page on our website [https://www.afdsny.org/training\\_stipends\\_for\\_voluntee.php](https://www.afdsny.org/training_stipends_for_voluntee.php) with a direct link to the Office of Fire Prevention and Control's (OFPC) website which provides comprehensive information, including program overviews and necessary forms. OFPC direct link: <https://www.dhSES.ny.gov/new-york-state-volunteerfirefighter-stipend-program>.

The regulations also establish the rules that will govern local training stipend programs. Local programs will be paid by local dollars so you will need to consider budgeting for your local program before you adopt your budget for 2025. The regulations establish criteria that your district and department must meet to be authorized to operate a local program. If you're considering offering a local program, it's crucial to take the necessary steps to enable its operation when you're prepared to allocate funds. OFPC established the courses that are eligible for

state stipends and local stipends under these rules. The regulations outline the eligible courses for state stipends and specify the corresponding stipend amounts: Qualifying Courses and Stipend Amounts: (1) Basic Exterior Firefighting Operations with Hazardous Material First Responder Operations course or equivalent: in an amount to be determined by OFPC, up to \$750. (2) Self-Contained Breathing Apparatus with Interior Firefighting Operations course or equivalent: in an amount to be determined by OFPC, up to \$1,250. (3) Fire Officer I course or completion of the five modules of the Fire Officer I program including Company Training and Community Risk Reduction, Firefighter Health and Safety, Leadership and Supervision, Planning and Emergency Response, and Fireground Strategies and Tactics for First Arriving Companies or equivalent: in an amount to be determined by OFPC, up to \$1,000. (4) Any additional State Fire Training Course identified and published by OFPC: in an amount to be determined by OFPC, up to \$500. The regulations state the following on the courses that are eligible for the local stipends and the amount of those stipends: (e) Qualifying Courses and Stipend Amount. A Local Fire Training Stipend may be authorized for the completion of any State Fire Training Courses or equivalents, as determined by OFPC: up to \$500. Here are your requirements as an organization: (b) Fire Department Eligibility. Applications for a State Fire Training Stipend will only be accepted from Fire Departments that: (1) Submitted Fire Department incident data through the Fire Reporting System, as required by General Municipal Law section 204-d, for the prior reporting year. (2) Submit Fire Department demographics to OFPC annually, using a form published by OFPC, to include the following information: (i) fire station addresses, including substations; (ii) number of interior firefighters; (iii) number of exterior firefighters; (iv) name and contact information of Fire Chief or equivalent; and (v) name and contact information of assistant/deputy chiefs or equivalent Fire Chief successor positions. Please get your filings in order. We recommend that you review the final version of the regulations on our website or at the OFPC website. One interesting aspect of the document is that in addition to publishing the final version of the regulations it provides the comments that were made to OFPC on the draft regulations and OFPC responses to those comments. (Refer to the full article in AFDSNY Fire District Affair Apr-May 2024)

- f. Two (2) Fire Exit exterior doors at Station 2 still have the old key unlocking system. The purpose for the lock changes was to eliminate access to the many excess keys given out over the years. It was determined that there was no need to enter the building from the exterior, only use as fire exits. The lock can be glued to render the key operation useless

- g. Hoses from Eng. 2 that are good and passable will be used to replace questionable hoses on Engines 1 & 3. Engine 2 will be used as the parts vehicle or “Garage Queen”
- h. **Apparatus Access to certain properties:** Concern about people building way off the road and want fire protection, the District may not be able to reach. Atty. Michael Chelus suggested giving the Town of Colden Office of Building Permits vehicle size specifications to be added to the Building Permit requirements to have access agreements when building a structure. Suggest following Town Laws sections 175(7), 176, 280-a, 280-a(1). Chief Sudyn will get vehicle specifications that need to have access to said properties to allow for fire protection. Add two (2) feet to each side and allow for the height of the antennas. Also remember Engine 3 will be replaced soon. The new one may be larger similar to Holland’s new vehicle. That measures 398”X96”X94” at a weight of 49,000 lbs. gross. (Jun 24) Gerald Pietraszek will find out where the Town stands. Commissioner Smith will send Gerry the letter Doug received.
- i. CFC Suggestion that the District send a letter to all residents explaining why the District will be charging for the ambulance ride to hospitals. Maybe Atty. Michael Chelus could have a draft copy of such a letter. Note: Direct Costs to operate the EMS program in Colden was \$37,086.89. This figure does not include ambulance housing, nor do personnel costs, no major repairs were made, no major EMS equipment purchases and all cost appear to be before inflation increases. Michael Chelus looking into the letter idea.

## 8. New Business:

### **Discussion item # 1 – Resolution # 2024-063 - Accept the Annual 2023**

**Financial Audit Result:** Results received via email. District had one question about the amount of interest printed looked too high. Allied explained that NYS requires all value increases be reported as interest.

Commissioner Shelley made a motion to accept the Annual 2023 Financial Audit as Printed and Commissioner Jarecki seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**Discussion item # 2 – Resolution # 2024-064 – 2023 Annual Financial Audit Legal Notice:** To be published in the Springville Journal

LEGAL NOTICE

Notice is hereby given that the fiscal affairs of the Colden Fire District for the period beginning on January 1, 2023 and ending on December 31, 2023, have been examined by Allied CPAs, PC, an independent public accountant firm, the report of that external audit by the independent public accountant has been filed in my office and the Colden Town Hall where it is available as a public record for inspection by all interested persons. Pursuant to Section 181-b of the Town Law, the governing board of the Colden Fire District shall prepare a written response and corrective action plan to the report of external audit of the independent public accountant and file any such response and corrective action plan in my office as a public record for inspection by all interested persons not later 90 days from the date hereof. No corrective action is required with this audit. Dated: 9 July 2024  
ATTEST: Michael Schneider, Secretary, Colden Fire District

Commissioner Shelley made a motion to Published the Legal Notice in the Springville Journal and Commissioner Jarecki seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**Discussion item # 3 – Resolution # 2024-065 – Memorandum of Understanding (MOU) between Erie County Emergency Medical Services (ECEMS) and Colden Fire Department (CFD):** MOU from Erie County with unspecified dates the MOU will be under consideration covers ECEMS Responsibilities and Handling Disagreements. No monetary exchange for the use of CFD property is included. The MOU is dated June 27, 2024.

Commissioner Abraham made a motion to accept the Erie County MOU for use of Station 1 and Commissioner Shelley seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**Discussion item # 4 – NEW YORK STATE VOLUNTEER FIREFIGHTER TRAINING STIPEND PROGRAM:** (Article per Fire District Affairs June-July 2024) We have previously reported on the Volunteer Firefighter Training Stipend Program, and we want to remind members that this program is available for their personnel through the Office of Fire Prevention and Control [“OFPC”]. The program became effective as of August 31, 2023 under General Municipal Law § 200-aa and the later adoption of implementing regulations under Part 215 to Title 9 NYCRR. OFPC is authorized to administer a State-funded Fire Training Stipend to volunteer firefighters for completion of certain firefighter training courses (listed at its website below) on or after August 31, 2023. The statute also authorizes fire companies to administer a local fire training stipend program, subject to authorization by the governing board of city, town, village, or fire district (Authority Having Jurisdiction), but most fire districts will wait until fiscal

year 2025 since they would not have budgeted for a local program in 2024. We have the needed forms that are required.

**Discussion item # 5** – Vehicle problems corrected:

- Eng. 2 Only 3 Hand lights (Jan 24) Corrected
- Tanker 5, 2.5", #2534, 50', Leaks
- Tanker 5, 2.5", #2536, 50', Leaks
- Eng. 2 only two (2) Air Packs on board (Mar & Apr 24)

**Discussion item # 6** – Hose Testing completed April 29, 2024 by Waterway, Inc. Full report is due within ten (10) days after payment. The defects noted on Maintenance report is a rough draft notes from the inspection. Chief Sudyn will study the official report when it arrives. (Jun 24) Report arrived and Company is working on the hose problems.

**Discussion item # 7**– There appears to be an inconsistency in the value of the LOSAP “good year”. If one dies after the 10-Year mark the beneficiary gets nothing for points earned after the 10-Year time starts. I guess I am saying that the good years after 65 YOA retirement starting care only guaranteed until the age 75 then nothing carries on beyond that point if a member died at 75. Seems there should be some declining balance after death at 75 or whatever date of death, if one gets the same 10 year guarantee for each good year. Per Dave Stromecki this is the State Law.

**Discussion item # 8**– Does the Town know which buildings are used as Air B&Bs. Had a call in the middle of the night for someone having a seizure. When we arrived the EC Sheriffs were on site and the callers refused to let anyone in, even to only check the patient. Erie County Medic was also on site. It seems only right that we know where different kinds of transients we may encounter. Nothing that we can do as the Fire District, but Gerald Pietraszek will see if the Town is interested. No interest and Fire District has no power.

**9. Executive Sessions:**

Commissioner Smith made a motion to adjourn to an Executive Session to discuss personnel issues and talk with Dave Stromecki and Commissioner Marinaccio seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

Recess to Closed Session @ 6:00 PM

Reconvene to Open Session @ 7:16 PM

**10. Public Comments:** None

**11. Next Regular Board Meeting:** Tuesday August 13, 2024 at 7:00 PM in the District Office.

**12. Special Meeting:** Tuesday August 20, 2024 Budget Workshop at 7:00 PM in the District Office.

**13. Adjournment @ 8:26 P.M.** With no further business to conduct, Commissioner Smith made a motion to adjourn the meeting and Commissioner Abraham seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

COLDEN FIRE DISTRICT

MEETING AGENDA

1. Approval of Minutes from Previous Meetings
2. Approval of Financial Transactions for the Month
  - Approval of Treasurer's Report (Monthly Financial Report)
  - Approval of Bills (Ratification of District Accounts Payable)
  - Approval of Refunds/Credits
  - Fire District Assets
3. Correspondence and communications received
4. Committee Reports
  - Personnel Committee, Insurance, Service Award Committee
  - Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee
  - Executive Board Committee
  - Training Committee
  - Standard Operating Guideline (SOG) Committee
  - Medical readiness Committee
5. Fire Company Readiness
  - Fire Chief
  - EMS Chief
  - Safety Officer
  - President of the Auxiliary
  - Fire Police Captain
  - President of the Fire Company
6. Purchase Requests (Fire Company/District)
7. Unfinished Business (Open Issues):
8. New Business
9. Executive Session (Personnel Issues)
10. Public Comment
11. Next Meeting
12. Adjournment

## **PUBLIC MEETING RULES**

**Order of Agenda** - Items listed on the Agenda may be taken out of order.

**Accommodations** – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

**Manner of Addressing the Fire Board** - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

**Disruptive Conduct** - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

**Use of Recording Equipment** - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.



<b>Register of 2024 Resolutions</b>		
<b>Resolution Number</b>	<b>Date</b>	<b>Description of Resolution</b>
2024-001	Jan 4, 24	Appointment of Chairperson for Calendar Year 2024
2024-002	Jan 4, 24	Appointment of Vice-Chairperson for Calendar Year 2024
2024-003	Jan 4, 24	Adoption of Agenda
2024-004	Jan 4, 24	Adoption of Robert's Rules of Order
2024-005	Jan 4, 24	Appointment of Treasurer/Secretary
2024-006	Jan 4, 24	New ROA & Standard Day Filing to NYS
2024-007	Jan 4, 24	Appointment of Records Managers
2024-008	Jan 4, 24	Appointment of District Custodian
2024-009	Jan 4, 24	Authorizing Appointment of Attorney for Calendar Year 2024
2024-010	Jan 4, 24	Designating Surety Bonding for the Treasurer of the Colden Fire District
2024-011	Jan 4, 24	Authorizing Regular Meeting Schedule for Calendar Year 2024
2024-012	Jan 4, 24	Designation of Official Newspaper for Publications for Calendar Year 2023
2024-013	Jan 4, 24	Authorizing Per Diem and Mileage Reimbursements (67.0 Cents)
2024-014	Jan 4, 24	Authorizing Advance Travel Payments
2024-015	Jan 4, 24	Appointment of Fire District Purchasing Agents
2024-016	Jan 4, 24	Fire District Memberships
2024-017	Jan 4, 24	Renewals of All Fire District Lease and Recurring Contractual Agreements
2024-018	Jan 4, 24	Authorizing Approval and Payment of Claims
2024-019	Jan 4, 24	Designation of Fire District Bank
2024-020	Jan 4, 24	Review of Expenditures (Calendar Year 2023)
2024-021	Jan 4, 24	Fire District Committee Appointments
2024-022	Jan 4, 24	Appointment of Independent Auditor for Calendar Year 2023 Records
2024-023	Jan 4, 24	Open Government Resolution
2024-024	Jan 4, 24	Signature Authority
2024-025	Jan 9, 24	Fire District Purchases
2024-026	Jan 9, 24	Unexpected Invoice from OPFD EMS Paid
2024-027	Jan 9, 24	Hose, Ladder and hard Suction testing April 27, 2024
2024-028	Jan 9, 24	SOG 8.01 - Mutual Aid Policy Change/Updated
2024-029	Jan 9, 24	Colden LOSAP Points - Posted
2024-030	Feb 13, 24	Fire District Purchases
2024-031	Feb 13, 24	SOG Review
2024-032	Feb 13, 24	Service Award Credit for 2023
2024-033	Feb 13, 24	Annual Inspection Dinner
2024-034	Feb 13, 24	2023 Achievement Awards
2024-035	Feb 13, 24	2024/2025 CFC Announced Candidates for Office
2024-036	Feb 13, 24	Changing Collateralized Deposits for Wilmington Trust N.A.
2024-037	Feb 13, 24	Declared an Emergency to pay for the repair of generator
2024-038	Feb 13, 24	Termination of a Probation Member
2024-039	Mar 12, 24	Resignation from CFC/D – Tyler Zak
2024-040	Mar 12, 24	Resignation from CFC/D – Calvin Rauch
2024-041	Mar 12, 24	Fire District Purchases
2024-042	Mar 12, 24	Emergency Gen. Repair Down Payment before job completed
2024-043	Mar 12, 24	Colden Fire Company Elected Officers

<b>Register of 2024 Resolutions</b>		
2024-044	Mar 12, 24	Movements of 2021 & 2022 Unspent Funds
2024-045	Mar 12, 24	Ambulance Billing Program - MultiMed
2024-046	Mar 12, 24	2024 Tax Check Distribution
2024-047	Apr 9, 24	Fire District Purchases
2024-048	Apr 9, 24	SOG #5.06 District FOIL Requests
2024-049	Apr 9, 24	New Record Access Officer – Comm. Smith
2024-050	Apr 9, 24	ESO Billing Interface Contract
2024-051	Apr 9, 24	Ambulance Billing Records Manager – Comm. Smith
2024-052	Apr 9, 24	Change Rescue 7 into a BLS Response Vehicle
2024-053	May 14, 24	New Member - Melanie Rae Barry
2024-054	May 14, 24	Fire District Purchases
2024-055	May 14, 24	Emergency Repair to Ambulance
2024-056	May 14, 24	New SOG #8.06 Ambulance Billing
2024-057	May 14, 24	Apparatus access to buildings way off the road of across creeks
2024-058	May 14, 24	LOSAP 2023 Audit
2024-059	Jun 11, 24	Fire District Purchases
2024-060	Jun 11, 24	Sign the two (2) year Hudson Electrical Rate agreement
2024-061	Jun 11, 24	Renew the CDs for 2023 LOSAP & Morale Maturing this month
2024-062	Jul 9, 24	Fire District Purchases
2024-063	Jul 9, 24	Accept the Annual 2023 Financial Audit
2024-064	Jul 9, 24	Legal Notice for 2023 Financial Audit
2024-065	Jul 9, 24	MOU with Erie County for use of Station 1