

**COLDEN FIRE DISTRICT**  
**Board of Fire Commissioners**  
**Minutes – May 14, 2024**

**ATTENDEES:** Chair Gloria Marinaccio  
Vice-Chair George Abraham  
Commissioner Jeffrey Shelley  
Commissioner Jan A. Jarecki  
Commissioner Ronald Smith  
Treasurer/Secretary Michael Schneider

Chairman Marinaccio opened the Colden Fire District’s regular meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

**Roll Call and Affirmation of Quorum:** Yes

**Public Attendance:** Brian Sudyn, Douglas Hyde, Susanne Pietraszek, Gerald Pietraszek, Brian O’Connor, Melanie Barry

**1. Approval of Minutes from Previous Meetings - Approval of Minutes** (Regular Meeting April 9, 2024) Commissioner Jarecki made a motion to approve the Minutes as printed and Commissioner Shelley seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**2. Approval of Financial Actions for the Month of April 2024**

- a. Approval of Treasurer’s Report (Monthly Financial Report) as of May 1, 2024
- b. Approval to Transfer Funds:

<b>From Account</b>	<b>To Account</b>	<b>Amount</b>
SCBA/PPE CD	Renew for 6-Months	\$99,176.26

c. Approval of Bills Ratification of District Accounts Payable for the month

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2024	3344	4/12/2024	Verizon (iTablets)	\$99.99	A3410.415
2024	3345	5/1/2024	National Fuel (District Office & Sta 2)	\$ 236.91	A3410.413
2024	3346	5/1/2024	Charter Communication (Internet)	\$ 129.99	A3410.430
2024	3347	5/7/2024	EC Fire Chiefs MAO (FF Training)	\$ 120.00	A3410.403
2024	3348	5/14/2024	NYSEG (District Office)	\$ 27.60	A3410.412
2024	3349	5/14/2024	Elan Financial Services (\$84.09)		
2024	3349	5/14/2024	USPS (Cert Mail & Stamps)	\$ 70.11	A3410.402
2024	3349	5/14/2024	Amazon.com (Self-Inking Stamp)	\$ 13.98	A3410.401
2024	3350	5/14/2024	Colden Fire Company (Annual Inspection Dinner)	\$ 1,125.00	A3410.409
2024	3351	5/14/2024	Southtown Tireman (Rescue 7 & Ambulance)	\$ 360.00	A3410.420
2024	3352	5/14/2024	Colden Enterprises, Inc. (Ambulance Check)	\$ 4,139.42	Emergency Rep.
2024	3353	5/14/2024	Witmer Public Safety Gp. (Vest & Gloves)	\$ 307.49	A3410.21
2024	3354	5/14/2024	Allied CPAs, PC (2023 Aud)	\$ 1,000.00	A3410.411
2024	3355	5/14/2024	Kelley Bros. (Door Closer, Drop Plate Installation)	\$ 329.70	A3410.420
2024	3356	5/14/2024	Waterway Twin Tier, LLC (Hose & Ladder Testing)	\$ 3,567.50	A3410.420
2024	3357	5/14/2024	Verizon (iTablets)	\$ 99.99	A3410.415
<b>Total</b>				<b>\$ 11,627.68</b>	

d. Fire District Assets: as of May 1, 2024

72,442.45	M&T Checking Account
103,328.86	M&T General Fund Savings
100,000.00	General Saving CD (Matures 9/19/2024)
104,230.40	2023 LOSAP CD (Matures 6/23/2024)
102,000.00	2024 LOSAP CD (Matures 9/19/24)
27,684.05	Capital Reserve Account –Repair Res. (Matures: 10/30/24)
830,994.93	Capital Reserve Account – Apparatus (Matures: 10/18/24)
30,430.80	Capital Reserve Account – ISO
16,624.79	Capital Reserve Account – Unrestricted
80,087.81	Capital Reserve Account –SCBA/PPE(Matures: 11/03/24)
0.00	Ambulance Billing Checking
<u>3,171.24</u>	Capital Reserve Account – Morale (Matures: 06/28/24)
<b>\$1,470,995.33</b>	<b>Total Monetary Assets</b>

Commissioner Jarecki made a motion to approve and ordered the Treasurer to complete the above listed financial actions and Commissioner Abraham seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**3. Correspondence and communications received:**

- a. Bulletin: from Office of the NYS Comptroller – Amendment to General Municipal Law Allowing Fire Departments & Fire Companies to Bill for Emergency & General Ambulance Services. Forwarded copies to all the Commissioners and The Chief.

- b. Comm. Jarecki contacted Dave Stromecki to coordinate communication of Members for LOSAP. Dave will develop a form to abide with FireFly Admin requirements to notify them of changes to include resolutions required.
- c. eMail from Anthony Hill concerning our thoughts on using Nationwide as the investment vehicle for LOSAP. He wanted to be sure we are investing the funds as a whole LOSAP unit, what our thoughts were upon maturity and how the interest was calculated and placed in the account. Mike Schneider answered his concerns. He also would like to address the Board with Dave Stromecki in the near future.
- d. Nationwide Retirement Plan Advice strategy Review for Colden Fire District LOSAP
- e. NHYS DOH use of Glucose until March 24, 2026. Certificate hung in Station 1 and District Office/
- f. FireFly Admin Inc. Annual Report on the LOSAP for 2023. Copies sent to each Commissioner and the District's Auditor.
- g. Message to M&T Bank about problems with the new checking account and placing it on the Account Summary list.
- h. Message from Dave Stromeki containing instructions for personnel status changes
- i. FireFly Admin Inc. Annual Report in hard copy plus the recommended 2025 LOSAP annual deposit.
- j. Advertisement from Emerling Ford
- k. Zoll annual PM inspection Sheet filed
- l. Advertisement for Cornerstone Services
- m. Letter from Michael Chelus concerning Town Law sections 175(7), 176, 280-a, 280-a(1), suggesting a new resolution to provide vehicle specifications to be given to building permit office.
- n. Package from OCCUSTAR Workplace Compliance. Gave to Commissioner Smith.

#### 4. Committee Reports

- Personnel, Insurance, Service Award Committee – Nationwide Statement for April 2024 indicated an Employer Discretionary Withdrawal of \$7,900.00, the normal monthly benefits paid. An analysis of the District's Nationwide account:

\$ 723,630.10	Opening Value on 01/01/2024
104,230.40	2023 Contribution & Interest to CD Exp. 6/23/24
102,000.00	2024 Contribution to a 6-Month CD Exp. 9/19/24
1,800.00	Return of over payment (April 2024)
66.67	Adjustment made in April 2024
(7,401.78)	2024 Investment Loss Jan 1 to April 30, 2024
(1,770.53)	Nationwide Advisory Fees-to-Date for 2024
(29,020.00)	Pensions paid out through April 30, 2024
<u>\$ 893,534.86</u>	Total Account Value on 4/30/2024
	Additional Program Expenses:
\$ 2,164.16	Jan 1, 2024 to Date FireFly Admin Fees

- Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee – With 135 days into the 2024 year the District spent \$9,233.61 from A3410.420 on repairs.

- Hose Testing: Eng. 3 4" #4000, 100', Non-Locking, No Date
- Eng. 3, 4" #4002, 100', Non-Locking, No Date
- Eng. 3, 4" #4003, 100', Non-Locking
- Eng. 3, 4" #4005, 100', Non-Locking
- Eng. 3, 2.5", #2506, 50', No Date
- Eng. 3, 2.5", #2507, 50', No Date
- Eng. 2, 4", #4022, 100', Non-Locking
- Eng. 2, 4", #4023, 100', Non-Locking
- Eng. 2, 4", #4027, 100', Non-Locking
- Eng. 2, 1.75", #1039 50', No Date
- Eng. 2, 2 ea. Suction Hoses failed, missing gaskets
- Eng. 1, 1.75", #1026, 50', leaking from behind coupling (replaced from

Eng. 2)

- Rescue 7, 1.75", #1054, 50', Leak @ Coupling
- Tanker 5, 2.5", #2534, 50', Leaks
- Tanker 5, 2.5", #2536, 50', Leaks
- Ambulance Passenger side rear rotor cracked
- Ambulance Rear right tire flat, repaired by STTM
- Rescue 7 with a battery problem, corrected by STTM
- Tanker 5 has only 1 ea. 2.5" hose, but has 2 ea. 4" hoses.
- Eng. 1 has a new air leak

- Executive Board Committee – Next meeting will be held on May 27, 2024

- Training Committee – Training Schedule for this coming month:  
 May 13, 2024 – EMS: ESO and new billing project  
 May 20, 2024 – Chestnut Ridge Tower, Interior Fire Tng.  
 May 27, 2024 – Memorial Day Activities  
 Jun 10, 2024 – CPR  
 Jun 13, 2024 – EMS Skills
- Standard Operating Guideline (SOG) Committee – Working on the Ambulance Billing SOG (attached in discussions).
- Medical Readiness – Group Physicals completed. Anyone who missed the physical needs to complete it before responding. A letter will be sent to those who are too late.
- Privacy/ Record Access (FOIL) Officer – Request form Robert Berkun’s Law Office requesting information on an accident from March 21, 2024 (HIPAA release was included. Informed them to contact Erie County EMS who worked the case.

**5. Fire Company Readiness**

Personnel	Authorized	Beginning Strength	Gains for Month	Losses for Month	Ending Strength	Percent
Firefighters	37	16	0	0	16	43%
EMS	11	8	1	0	9	82%
Fire Police	10	8	0	0	8	80%
<b>Total</b>	<b>58</b>	<b>32</b>	<b>1</b>	<b>0</b>	<b>33</b>	<b>57%</b>

Non Deployable Status	
Medical/OSHA	1
Extended Leave	0

Medical (Physicals)		
Scheduled	Completed	Medical %
33	30	91%

Deployable Firefighters (32/33) %		97%		Average Age (29 Members)		59.43 Y 0 A
Equipment	Authorized	On Hand	Equipment Percentage	Mission Capable		Readiness Percentage
				FMC	NMC	
Engine 1	1	1	100%	1	0	
Engine 2	1	1	100%	1	0	
Engine 3	1	1	100%	1	0	
Tanker 5	1	1	100%	1	0	
Rescue 7	1	1	100%	1	0	
Ambulance 8	1	1	100%	1	0	
<b>Overall</b>	<b>6</b>	<b>6</b>	<b>100%</b>	<b>6</b>	<b>0</b>	<b>100%</b>

Training Status	Strength	Firefighter One	In-House Training	EMT	Fire Police	Percent
Firefighters	16	11	12	0	0	69%
EMS	9	0	1	8	0	83%
Fire Police	8	0	2	0	6	75%
Total	33	11	15	8	6	86%

<b>Number of Fire Responses</b>	<b>2</b>
<b>Number of EMS Responses</b>	<b>32</b>
<b>Total for the Month of Apr 2024</b>	<b>34</b>

<b>2024 Total Responses</b>
<b>119</b>

**Recruitment Activities for Month:** Advertised on both Fire Company Marquees, and sponsored the Scouting America (Boy Scout) bottle return drive, Colden Concerts 2024 and BOLO Food Distribution.

a. Fire Chief:

Call/Drill sign-in sheets for April 2024 have been received.

Support of Special Events: 5/04/24 – Holland Tulip Fest 2 Engines  
 5/20/24 – Eng. 1, 2 and Ambulance to Tower  
 5/27/24 – Memorial Day Parade, Veh. to WF

b. EMS Chief: Melanie (new applicant), has an active EMT Card

c. Safety Officer: No Report

d. President of the Auxiliary: No Report

e. Fire Police: Needs a pair of rain pants

c. President of the Fire Company:

**Resolution # 2024- 053 – Application for Membership to the Fire Company/District: Melanie Rae Barry**

**WHEREAS**, the Fire District has received an application from the Colden Fire Company for appointment of Melanie Barry to said Company as a Volunteer; and

**WHEREAS**, the application has been reviewed and recommended by Fire Chief Brian Sudyn;

**WHEREAS**, Assistant Fire Chief James DePasquale submitted Barry’s name for his back ground check and it came back \_\_\_\_\_

Commissioner Smith made a motion to accept Melanie Rae Barry into the Colden Fire District and Commissioner Jarecki seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**NOW, THEREFORE, be it RESOLVED** that Melanie Rae Barry is hereby appointed as a Volunteer Member of the Colden Fire Company. Melanie will need to pass a Firefighters physical, read the SOGs and complete OSHA Training.

**6. Purchase Requests (Equipment / Services):**

Description of Items	Account	Cost
Custom Self Inking Stamp	A3410.21	13.98
10 Pair of Rescue Gloves	A3410.21	257.50
Tablet/Computer w/touch screen and camera	A3410.20	600.00
EMS Suction Machine	A3410.20	950.00
Rain Pants	A3410.23	40.00
Name on back of Gear	A3410.21	77.00
2 ea. Canvass Hydrant Buckets	A3410.21	80.00
<b>Total Estimated Cost</b>		<b>\$2,018.48</b>

**Resolution # 2024- 054 – Fire District Purchases**

Commissioner Smith made a motion to approve the purchases and Commissioner Jarecki seconded the motion: Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

**7. Unfinished Business:**

- a. Equipment defects that need to be addressed:
  - Antenna needed for marquee at Station 2 (part order and replaced District will receive an invoice soon) Works intermittently, still watching as of January Mtg. Antenna replaced by one in stock but, the upper two (2) panels on the board are still only working intermittently.
  - Recommended Under Coating Engine 1 and 3 (Waiting on Town Board approval). New vehicle arriving this June, need to coordinate with Town Garage.
  - Recall on Ambulance Steering Osculation problem (May 2023) gave letter to Commissioner Shelley. Waiting parts per service station (Dec 2023)

- Safety Concern Sta. 2 Man Door Entrance – Piece of metal, about 4 Foot up, on the wall that sticks out about 2” on opening side of door (West side), cuts arms.
- Sta. 2 Generator Switch Handle broke (Jan 2024)
- 7- Eng. 2 Only 3 Hand lights (Jan 24)
- Eng. 1 went back to Gorman this month for electrical problems – Waiting parts (Mar 24) still waiting Apr 2024.

**Gorman Problems:** To be completed during 2024 annual inspection

Items on **Comm. Shelley’s List:** None

**SCBA Problems:**

- Eng. 2 only has 3 SCBA Masks (Sm, Med & Lg.) w/5 packs
- Eng. 2 one (1) SCBA Tank needs filling
- Eng. 1 Missing one (1) SCBA Bottle
- Eng. 2 only two (2) Air Packs on board (Mar & Apr 24)

- c. Commissioner Shelley wants to have his Vehicle Purchasing Team to start the process of looking for a vehicle. First step is determining the needs over the next 20-Years. He will put together his thoughts and the can start from there in March 2024. Comm. Shelley presented a chart with expected future costs and anticipated funds available (Mar 24) The overall concept for the future needs to be developed starting with a Rescue 7 and which vehicle will get the needed tools or should Rescue 7 even carry water, technically it is a woodland fire fighter vehicle taken on the rescue mission. The Reserve Fund comes due April 18, 2024 and it was approved to place it in a 6-Month CD
- d. Correspondence over the Generator Transfer Switch between Commissioner Shelley, CFD, and Ryan Herman concerning down payment and items ordered. (Mar 24) The local Generator Repair operation is RPH Power Systems in Warsaw, NY. This outfit requires a \$6,000.00 Down Payment. Total cost of the invoice is \$10,591.86. The generator is necessary due to the increasing occurrences of power outages in the area at this time. It is critical that this Generator gets fixed and it is felt that a new generator would be too costly at this time.
- e. The District received a second bill for work done in October 2023 on the Stryker equipment. We paid the first one in November 2023, which was never cashed until this month (March 2024). The second invoice was received and paid in February 2024 thinking the first one was lost in the mail. An email was sent to Stryker where the second invoice was received from. No answer so far. The first check was included in the



check book as a withdrawal until a refund is received. (May '24) Still waiting on a call back, Commissioner Smith gave a couple of other phone numbers to try.

## 8. New Business:

**Discussion item # 1 – OFPC Training stipend Program:** The final version of the regulations was officially filed on February 20th, with an effective date of March 6, 2024. The Association has provided a dedicated “Training Stipends for Volunteer Firefighters” resource page on our website

[https://www.afdsny.org/training\\_stipends\\_for\\_voluntee.php](https://www.afdsny.org/training_stipends_for_voluntee.php) with a direct link to the **Office of Fire Prevention and Control's (OFPC)** website which provides comprehensive information, including program overviews and necessary forms. OFPC direct link: <https://www.dhSES.ny.gov/new-york-state-volunteerfirefighter-stipend-program>.

The regulations also establish the rules that will govern local training stipend programs. Local programs will be paid by local dollars so you will need to consider budgeting for your local program before you adopt your budget for 2025. The regulations establish criteria that your district and department must meet to be authorized to operate a local program. If you're considering offering a local program, it's crucial to take the necessary steps to enable its operation when you're prepared to allocate funds. OFPC established the courses that are eligible for state stipends and local stipends under these rules. The regulations outline the eligible courses for state stipends and specify the corresponding stipend amounts: Qualifying Courses and Stipend Amounts: (1) Basic Exterior Firefighting Operations with Hazardous Material First Responder Operations course or equivalent: in an amount to be determined by OFPC, up to \$750. (2) Self-Contained Breathing Apparatus with Interior Firefighting Operations course or equivalent: in an amount to be determined by OFPC, up to \$1,250. (3) Fire Officer I course or completion of the five modules of the Fire Officer I program including Company Training and Community Risk Reduction, Firefighter Health and Safety, Leadership and Supervision, Planning and Emergency Response, and Fireground Strategies and Tactics for First Arriving Companies or equivalent: in an amount to be determined by OFPC, up to \$1,000. (4) Any additional State Fire Training Course identified and published by OFPC: in an amount to be determined by OFPC, up to \$500. The regulations state the following on the courses that are eligible for the local stipends and the amount of those stipends: (e) Qualifying Courses and Stipend Amount. A Local Fire Training Stipend may be authorized for the completion of any State Fire Training Courses or equivalents, as determined by OFPC: up to \$500. Here are your requirements as an organization: (b) Fire Department Eligibility. Applications for a State Fire Training Stipend will only be accepted from Fire Departments that: (1) Submitted Fire Department incident data through the Fire Reporting System, as required by General Municipal Law section 204-d, for the prior reporting year. (2) Submit Fire Department demographics to OFPC annually, using a form published by OFPC, to include the following information: (i) fire station addresses, including substations; (ii) number of interior firefighters; (iii) number of exterior firefighters; (iv) name and contact information of Fire Chief or

equivalent; and (v) name and contact information of assistant/deputy chiefs or equivalent Fire Chief successor positions. Please get your filings in order. We recommend that you review the final version of the regulations on our website or at the OFPC website. One interesting aspect of the document is that in addition to publishing the final version of the regulations it provides the comments that were made to OFPC on the draft regulations and OFPC responses to those comments. (Refer to the full article in AFDSNY Fire District Affair Apr-May 2024)

**Discussion item # 2 – Resolution # 2024-055 – Emergency Repair to Ambulance:** Ambulance was having complaints about the brakes, headlights and the rear suspension not raising as it should. Total cost of repairs was \$4,139.42. Vehicle only has less than 25,000 miles on it.

Commissioner Abraham made a motion to declare emergency repair to the ambulance at a cost of \$4,139.42 cost should be charged to emergency repair fund and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

**Discussion item # 3 –** Effective immediately NYSLRS is requiring the reporting of all stipends and pay to any individual within the Colden Fire District. It appears that the only one, currently, it will effect is Brian O'Connor with his stipend being charged 3% for retirement purposes. Any changes to his employment status the District will need to know.

**Discussion item # 4 –** Hose Testing completed April 29, 2024 by Waterway, Inc. Full report is due within ten (10) days after payment. The defects noted on Maintenance report is a rough draft notes from the inspection. Chief Sudyn will study the official report when it arrives.

**Discussion item # 5 –** Two (2) Fire Exit exterior doors at Station 2 still have the old key unlocking system. The purpose for the lock changes was to eliminate access to the many excess keys given out over the years. It was determined that there was no need to enter the building from the exterior, only use as fire exits. The lock can be glued to render the key operation useless.

## **Discussion item # 6 – Resolution # 2024-056 – SOG # 8.06 Ambulance Billing**

**Effective:** May 2024  
**Supersedes:**

**Purpose** - The purpose of this article is to provide direction in EMS billing

The Colden Fire Commissioners have adopted NYS General Municipal Law (GML) 209-b allowing Fire Departments and Fire Companies to bill for Emergency and general Ambulance Services.

GML Section 209-b now allows authorities to collect such fees or charges directly or, alternatively to develop rules and regulations allowing the fire department or fire company to collect the fees and charges. Any fees and charges collected are required to be disbursed in accordance with a written contract between the authority and the fire department or fire company. We are prohibited from directly issuing a bill to any uninsured recipient of services. In addition, fees or charges may only be applied within the emergency or general ambulance service's primary response territory. "Response territory" is defined as the assigned and evidenced by our valid ambulance certificate issued by the Commissioner of Health pursuant to Section 3008 of Public Health Law. If any questions occur we should consult our Attorney.

This SOG is not to infer any change to our mutual aid agreements. The Fire Chief has sole control over what assets are required for any particular call.

Commissioner Jarecki made a motion to approve the new SOG 8.06 Ambulance Billing dated May 2024 and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

**Discussion item # 7 – Resolution # 2024-057 – Apparatus Access to certain properties:** Concern about people building way off the road and want fire protection, the District may not be able to reach. Atty. Michael Chelus suggested giving the Town of Colden Office of Building Permits vehicle size specifications to be added to the Building Permit requirements to have access agreements when building a structure. Suggest following Town Laws sections 175(7), 176, 280-a, 280-a(1). Chief Sudyn will get vehicle specifications that need to have access to said properties to allow for fire protection. Add two (2) feet to each side and allow for the height of the antennas. Also remember Engine 3 will be replaced soon. The new one may be larger similar to Holland's new vehicle. That measures 398"X96"X94" at a weight of 49,000 lbs. gross.

Commissioner Abraham made a motion to coordinate with the Code Inspection Officer in the Town of Colden to include in the Building Permit process building access for fire apparatus purposes and Commissioner Jarecki seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

**Discussion item # 8 – Resolution # 2024-058 – LOSAP 2023 Audit:** 2023 Audit was received and view by all Commissioners. Copy forwarded to Allied CPAs to complete the District's 2023 Financial Audit.

Commissioner Smith made a motion to accept the LOSAP 2023 Financial Audit and Commissioner Jarecki seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

**Discussion item # 9**– Dave Stromecki sent a message to Commissioner Jarecki and the other Commissioners stating what he needs to update Personnel changes with the LOSAP and FireFly Admin. The Commissioners agreed that Commissioner Jarecki (or whoever is responsible for the Personnel, Insurance and Service Award Program) will be the point of contact for Dave Stromecki.

**Discussion item # 10**– New Boots needed for a new member who is having problems with the old rubber boots cutting into the leg calf. May have to go to the tie leather boots.

**Discussion item # 11**– AFDSNY Mini Summit will be held in Erie County at the South Line Fire Department #10, 1049 French Road, Cheektowaga, NY May 3 & 4, 2024. More information to come. Agenda and registration info distributed to all the Fire commissioners. No takers, Closed

**Discussion item # 12**– *Note:* There appears to be an inconsistency in the value of the LOSAP “good year”. If one dies after the 10-Year mark the beneficiary gets nothing for points earned after the 10-Year time starts. I guess I am saying that the good years after 65 YOA retirement starting care only guaranteed until the age 75 then nothing carries on beyond that point if a member died at 75. Seems there should be some declining balance after death at 75 or whatever date of death, if one gets the same 10 year guarantee for each good year.

**Discussion item # 13**– Hoses from Eng. 2 that are good and passable will be used to replace questionable hoses on Engines 1 & 3. Engine 2 will be used as the parts vehicle or “Garage Queen”

**Discussion item # 14**- Another problem arose this past month over the LOSAP reporting system. It appears none of the new members were reported to FireFly, neither were those who Resigned/Terminated from the program. The Secretary corrected the information FireFly had on file but they may need more information about the Districts approval of the Members changes. It appears there is a “Steps” protocol they follow. LOSAP coordinators need to get together with Dave Stromecki to be sure all needed information is completed. As far as the member who died the family appears to be cooperating with the return of the excessive funds paid out. Commissioner Jarecki will contact Dave Stromecki to get further information. Firefly reported return of the overpayment of the deceased members account. Received a letter from Dave Stromecki as to what he needs to report changes to LOSAP. (May 2024)

**9. Executive Sessions:**

Commissioner Smith made a motion to adjourn to an Executive Session to discuss a personnel issue and Commissioner Marinaccio seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

Recess to Closed Session @ 20:47 PM

Reconvene to Open Session @ 20:58 PM

**10. Public Comments:** Douglas Hyde remembered back, a friend of his needed more items to long roads such as turn around every so many feet for passable access. He will look into it more.

**11. Next Regular Board Meeting:** Tuesday June 11, 2024 at 7:00 PM in the District Office.

**12. Adjournment @ 21:03 P.M.** With no further business to conduct, Commissioner Jarecki made a motion to adjourn the meeting and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

COLDEN FIRE DISTRICT

MEETING AGENDA

1. Approval of Minutes from Previous Meetings
2. Approval of Financial Transactions for the Month
  - Approval of Treasurer's Report (Monthly Financial Report)
  - Approval of Bills (Ratification of District Accounts Payable)
  - Approval of Refunds/Credits
  - Fire District Assets
3. Correspondence and communications received
4. Committee Reports
  - Personnel Committee, Insurance, Service Award Committee
  - Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee
  - Executive Board Committee
  - Training Committee
  - Standard Operating Guideline (SOG) Committee
  - Medical readiness Committee
5. Fire Company Readiness
  - Fire Chief
  - EMS Chief
  - Safety Officer
  - President of the Auxiliary
  - Fire Police Captain
  - President of the Fire Company
6. Purchase Requests (Fire Company/District)
7. Unfinished Business (Open Issues):
8. New Business
9. Executive Session (Personnel Issues)
10. Public Comment
11. Next Meeting
12. Adjournment

## **PUBLIC MEETING RULES**

**Order of Agenda** - Items listed on the Agenda may be taken out of order.

**Accommodations** – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

**Manner of Addressing the Fire Board** - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

**Disruptive Conduct** - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

**Use of Recording Equipment** - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.

<b>Register of 2024 Resolutions</b>		
<b>Resolution Number</b>	<b>Date</b>	<b>Description of Resolution</b>
2024-001	Jan 4, 24	Appointment of Chairperson for Calendar Year 2024
2024-002	Jan 4, 24	Appointment of Vice-Chairperson for Calendar Year 2024
2024-003	Jan 4, 24	Adoption of Agenda
2024-004	Jan 4, 24	Adoption of Robert's Rules of Order
2024-005	Jan 4, 24	Appointment of Treasurer/Secretary
2024-006	Jan 4, 24	New ROA & Standard Day Filing to NYS
2024-007	Jan 4, 24	Appointment of Records Managers
2024-008	Jan 4, 24	Appointment of District Custodian
2024-009	Jan 4, 24	Authorizing Appointment of Attorney for Calendar Year 2024
2024-010	Jan 4, 24	Designating Surety Bonding for the Treasurer of the Colden Fire District
2024-011	Jan 4, 24	Authorizing Regular Meeting Schedule for Calendar Year 2024
2024-012	Jan 4, 24	Designation of Official Newspaper for Publications for Calendar Year 2023
2024-013	Jan 4, 24	Authorizing Per Diem and Mileage Reimbursements (67.0 Cents)
2024-014	Jan 4, 24	Authorizing Advance Travel Payments
2024-015	Jan 4, 24	Appointment of Fire District Purchasing Agents
2024-016	Jan 4, 24	Fire District Memberships
2024-017	Jan 4, 24	Renewals of All Fire District Lease and Recurring Contractual Agreements
2024-018	Jan 4, 24	Authorizing Approval and Payment of Claims
2024-019	Jan 4, 24	Designation of Fire District Bank
2024-020	Jan 4, 24	Review of Expenditures (Calendar Year 2023)
2024-021	Jan 4, 24	Fire District Committee Appointments
2024-022	Jan 4, 24	Appointment of Independent Auditor for Calendar Year 2023 Records
2024-023	Jan 4, 24	Open Government Resolution
2024-024	Jan 4, 24	Signature Authority
2024-025	Jan 9, 24	Fire District Purchases
2024-026	Jan 9, 24	Unexpected Invoice from OPFD EMS Paid
2024-027	Jan 9, 24	Hose, Ladder and hard Suction testing April 27, 2024
2024-028	Jan 9, 24	SOG 8.01 - Mutual Aid Policy Change/Updated
2024-029	Jan 9, 24	Colden LOSAP Points - Posted
2024-030	Feb 13, 24	Fire District Purchases
2024-031	Feb 13, 24	SOG Review
2024-032	Feb 13, 24	Service Award Credit for 2023
2024-033	Feb 13, 24	Annual Inspection Dinner
2024-034	Feb 13, 24	2023 Achievement Awards
2024-035	Feb 13, 24	2024/2025 CFC Announced Candidates for Office
2024-036	Feb 13, 24	Changing Collateralized Deposits for Wilmington Trust N.A.
2024-037	Feb 13, 24	Declared an Emergency to pay for the repair of generator
2024-038	Feb 13, 24	Termination of a Probation Member
2024-039	Mar 12, 24	Resignation from CFC/D – Tyler Zak
2024-040	Mar 12, 24	Resignation from CFC/D – Calvin Rauch
2024-041	Mar 12, 24	Fire District Purchases
2024-042	Mar 12, 24	Emergency Gen. Repair Down Payment before job completed
2024-043	Mar 12, 24	Colden Fire Company Elected Officers



Register of 2024 Resolutions		
2024-044	Mar 12, 24	Movements of 2021 & 2022 Unspent Funds
2024-045	Mar 12, 24	Ambulance Billing Program - MultiMed
2024-046	Mar 12, 24	2024 Tax Check Distribution
2024-047	Apr 9, 24	Fire District Purchases
2024-048	Apr 9, 24	SOG #5.06 District FOIL Requests
2024-049	Apr 9, 24	New Record Access Officer – Comm. Smith
2024-050	Apr 9, 24	ESO Billing Interface Contract
2024-051	Apr 9, 24	Ambulance Billing Records Manager – Comm. Smith
2024-052	Apr 9, 24	Change Rescue 7 into a BLS Response Vehicle
2024-053	May 14, 24	New Member - Melanie Rae Barry
2024-054	May 14, 24	Fire District Purchases
2024-055	May 14, 24	Emergency Repair to Ambulance
2024-056	May 14, 24	New SOG #8.06 Ambulance Billing
2024-057	May 14, 24	Apparatus access to buildings way off the road of across creeks
2024-058	May 14, 24	LOSAP 2023 Audit