

COLDEN FIRE DISTRICT

Board of Fire Commissioners

Minutes – Special Meeting – October 18, 2022

ATTENDEES: Chair Jan A. Jarecki
Vice-Chair Ronald Smith
Commissioner Jeffrey Shelley
Commissioner Gloria Marinaccio
Commissioner Charles Kramer
Treasurer/Secretary Michael Schneider

Chairperson Jarecki opened the Colden Fire District's regular meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

Roll Call and Affirmation of Quorum: Yes

Public Attendance: None

1. Public Hearing on Budget: In accordance with Town Law Section 105 (3), the 2023 Budget was presented to the Public for their comments.

a. Opening of Public Hearing

Commissioner Smith made a motion to open the Public Hearing and Commissioner Shelley seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

Recess to Public Hearing @ 7:01 PM

The Chairperson of the Board of Fire Commissioner read the following statements to the public:

This is the public hearing regarding the 2023 proposed budget. In accordance with New York State Town Law, all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. This budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget. The Board of Fire Commissioners in accordance with legal requirements has adopted their proposed budget on the 13th day of September, 2022 (Resolution 2022-067), which is 35 days prior to this budget hearing.

The Secretary of the Fire District has filed with this District an affidavit stating that the notice of this public hearing was at published and posted Sep 22, 2022 as follows:

*The official newspaper of the Fire District (Springville Journal)
The official website of the Town of Colden/Colden Fire District
The official bulletin board of the Town of Colden
The Fire Company Marquee*

The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.

Prior to the public comment portion of this budget hearing, I will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Chairman will not answer questions during the presentation as this is not intended to be a question-and-answer session.

This budget must be adopted no later than November 4, and submitted to the Town Supervisor by November 7.

The public comment period begins: I will now ask any person present wishing to be heard on this proposed budget to come forward so that that person may be heard in favor of, or against, the proposed budget or any item in it. Clearly state your name and address for the record. Please limit your comments to five (5) minutes. Please direct all your questions to the Board or the Treasurer. This is not a question-and-answer session. Your question will not be answered when asked. The Board is looking for your opinion on the budget or any part of it, whether favorable or not. Please tell us what you are in favor of regarding this budget or what you are against. You may ask questions, but this board and the treasurer will not answer any questions until the conclusion of the public comments period.

Public Comments on 2023 Budget: None

b. Closing of the Public Hearing

Commissioner Shelley made a motion to close the Public Hearing and Commissioner Marinaccio seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

Reconvene to Regular Meeting of the Colden Fire District @ 7:05 PM

2. Adoption of the 2023 Budget – The Budget for 2023 was drafted and presented to the public on October 18, 2022 and is ready for adoption by the Fire District. The operating and capital appropriations budget for 2023 is \$396,084.00 to be raised from taxes.

Resolution # 2022- 070 – Adoption of 2023 Budget

Commissioner Shelley made a motion to approve the Annual Budget for the Colden Fire District and Commissioner Smith seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

2023 Budget Resolution

WHEREAS, the Annual Budget for the Colden Fire District for the Fiscal Year beginning January 1, 2023 and ending December 31, 2023 has been presented before the governing body of the Colden Fire District at a special public meeting on October 18, 2022 for approval; and

WHEREAS, the Annual Budget and spending will be raised through taxation, income, Reserve Funds and previous year remaining funds; and

WHEREAS, in calculating the amount to be raised by taxation, the Colden Fire District has taken into account the assessed valuation of the taxable property in the Colden Fire District; and

WHEREAS, the 2% tax cap requirement has been abided by; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Colden Fire District, at an open public meeting held on October 18, 2022 that the 2023 Annual Budget for the Colden Fire District is hereby approved.

3. Next Regular Board Meeting: Tuesday, November 8, 2022 at 7:00 PM in the Training Room at Station 1

4. Adjournment @ 7:06 P.M. With no further business to conduct, Commissioner Smith made a motion to adjourn and Commissioner Marinaccio seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

CALENDAR YEAR 2023 Adopted BUDGET - COLDEN FIRE DISTRICT

Acct #	Description	FY2022 Budget	FY 2023 Budget	Variance	% of Change
A3410.1	ADMINISTRATIVE SECTION				
A3410.11	Custodial Services	\$ 1,966.00	\$ 2,025.00	\$ 59.00	3%
A3410.12	Secretary / Treasurer	\$ 8,239.00	\$ 8,486.00	\$ 247.00	3%
A3410.13	Records Manager	\$ 3,500.00	\$ 4,000.00	\$ 500.00	14%
	A3410.1 SUBTOTAL	\$ 13,705.00	\$ 14,511.00	\$ 806.00	6%
A3410.2	EQUIPMENT			\$ -	
A3410.2	Capital Equipment	\$ 24,000.00	\$ 23,000.00	\$ (1,000.00)	-4%
A3410.21	Fire	\$ 5,000.00	\$ 5,000.00	\$ -	0%
A3410.22	First Aid	\$ 12,390.00	\$ 12,390.00	\$ -	0%
A3410.23	Fire Police	\$ 1,000.00	\$ 1,000.00	\$ -	0%
	A3410.2 SUBTOTAL	\$ 42,390.00	\$ 41,390.00	\$ (1,000.00)	-2%
A3410.4	CONTRACTUAL AND OTHER EXPENSES			\$ -	
A3410.401	Office Equipment and Supplies	\$ 600.00	\$ 600.00	\$ -	0%
A3410.402	Postage	\$ 300.00	\$ 300.00	\$ -	0%
A3410.403	Fire and First Aid Training/CME	\$ 5,500.00	\$ 5,500.00	\$ -	0%
A3410.404	Other Travel (Conventions)	\$ 400.00	\$ 400.00	\$ -	0%
A3410.405	Travel Expenses	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.406	Fire Prevention	\$ 250.00	\$ 300.00	\$ 50.00	20%
A3410.407	Chief Operating Expenses	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.408	Association Dues (Includes Air Bank)	\$ 1,400.00	\$ 1,400.00	\$ -	0%
A3410.409	Public Drills, Parades, Inspections	\$ 1,800.00	\$ 1,800.00	\$ -	0%
A3410.410	Publication of Notices	\$ 500.00	\$ 500.00	\$ -	0%
A3410.411	Audit Fees (Financial and Svc Award)	\$ 3,175.00	\$ 3,175.00	\$ -	0%
A3410.412	Electric - NYSEG	\$ 2,625.00	\$ 3,000.00	\$ 375.00	14%
A3410.413	Gas - National Fuel	\$ 4,200.00	\$ 4,900.00	\$ 700.00	17%
A3410.430	Spectrum (Internet)	\$ 1,600.00	\$ 1,600.00	\$ -	
A3410.415	Verizon Wireless	\$ 1,500.00	\$ 1,500.00	\$ -	0%
A3410.416	App and Radio Support	\$ 7,000.00	\$ 9,000.00	\$ 2,000.00	29%
A3410.418	Maintenance Supplies (Hardware & Janitorial)	\$ 400.00	\$ 500.00	\$ 100.00	25%
A3410.419	Repairs to Buildings	\$ 400.00	\$ 500.00	\$ 100.00	25%
A3410.420	Repairs to Apparatus & Equipment	\$ 19,000.00	\$ 19,000.00	\$ -	0%
A3410.421	Appartus Fuel	\$ 2,200.00	\$ 4,500.00	\$ 2,300.00	105%
A3410.422	Hamburg Dispatch	\$ 20,600.00	\$ 21,000.00	\$ 400.00	2%
A3410.423	Public Liability Insurance	\$ 28,000.00	\$ 28,400.00	\$ 400.00	1%
A3410.424	Other Insurances	\$ 250.00	\$ 250.00	\$ -	0%
A3410.425	Legal & Other Fees	\$ 5,300.00	\$ 6,300.00	\$ 1,000.00	19%
A3410.426	Medical Direction	\$ 5,000.00	\$ 3,500.00	\$ (1,500.00)	-30%
A3410.427	Lease - Rent	\$ 27,600.00	\$ 27,600.00	\$ -	0%
A3410.431	Water Supply Contract	\$ 1,800.00	\$ 1,800.00	\$ -	0%
A3410.432	Red Alert Service Contract	\$ 2,625.00	\$ 2,625.00	\$ -	0%
	A3410.4 SUBTOTAL	\$ 148,025.00	\$ 153,950.00	\$ 5,925.00	4.00%
A9000.8	LEGAL AND EMPLOYEE EXPENSES			\$ -	
A9010.8	Pension (NYS Retirement System)	\$ 1,545.00	\$ 1,600.00	\$ 55.00	0%
A9040.83	Worker Compensation State Fund	\$ 34,500.00	\$ 34,500.00	\$ -	0%
A9030.84	Social Security /Medicare/ IRS	\$ 1,100.00	\$ 1,133.00	\$ 33.00	3%
A9060.85	Medical / Hospitalization / Physicals	\$ 7,000.00	\$ 7,000.00	\$ -	0%
A9025.86	Service Award Program	\$ 101,939.00	\$ 102,000.00	\$ 61.00	0%
	A9000.8 SUBTOTAL	\$ 146,084.00	\$ 146,233.00	\$ 149.00	0%
A9901.9	CAPITAL RESERVES			\$ -	
A9901.91	Capital Reserve Fund - Apparatus	\$ 40,000.00	\$ 40,000.00	\$ -	0%
	A9901.9 SUBTOTAL	\$ 40,000.00	\$ 40,000.00	\$ -	0%
	Tax Money	\$ 390,204.00	\$ 396,084.00	\$ 5,880.00	1.51%

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	A3410.1 SUBTOTAL	\$ 13,705.00	\$ 14,511.00	\$ 806.00	6%
A3410.2	EQUIPMENT			\$ -	
	A3410.2 SUBTOTAL	\$ 42,390.00	\$ 41,390.00	\$ (1,000.00)	-2%
A3410.4	CONTRACTUAL AND OTHER EXPENSES			\$ -	
	A3410.4 SUBTOTAL	\$ 148,025.00	\$ 153,950.00	\$ 5,925.00	4.00%
A9000.8	LEGAL AND EMPLOYEE EXPENSES			\$ -	
A9010.8	Pension (NYS Retirement System)	\$ 1,545.00	\$ 1,600.00	\$ 55.00	0%
A9040.83	Worker Compensation State Fund	\$ 34,500.00	\$ 34,500.00	\$ -	0%
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A9025.86	Service Award Program	\$ 101,939.00	\$ 102,000.00	\$ 61.00	0%
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A9901.9	CAPITAL RESERVES			\$ -	
A9901.91	Capital Reserve Fund - Apparatus	\$ 40,000.00	\$ 40,000.00		0%
	A9901.9 SUBTOTAL	\$ 40,000.00	\$ 40,000.00		0%
	Tax Money	\$ 390,204.00	396,084.00	\$ 5,880.00	1.51%

Register of 2022 Resolutions		
Resolution Number	Date	Description of Resolution
2022-001	Jan 11, 22	Appointment of Chairperson for Calendar Year 2022
2022-002	Jan 11, 22	Appointment of Vice-Chairperson for Calendar Year 2022
2022-003	Jan 11, 22	Adoption of Agenda
2022-004	Jan 11, 22	Adoption of Robert's Rules of Order
2022-005	Jan 11, 22	Appointment of Treasurer/Secretary
2022-006	Jan 11, 22	Standard Day Filing to NYS
2022-007	Jan 11, 22	Appointment of Records Managers
2022-008	Jan 11, 22	Appointment of District Custodian
2022-009	Jan 11, 22	Authorizing Appointment of Attorney for Calendar Year 2022
2022-010	Jan 11, 22	Designating Surety Bonding for the Treasurer of the Colden Fire District
2022-011	Jan 11, 22	Authorizing Regular Meeting Schedule for Calendar Year 2022
2022-012	Jan 11, 22	Designation of Official Newspaper for Publications for Calendar Year 2022
2022-013	Jan 11, 22	Authorizing Per Diem and Mileage Reimbursements
2022-014	Jan 11, 22	Authorizing Advance Travel Payments
2022-015	Jan 11, 22	Appointment of Fire District Purchasing Agents
2022-016	Jan 11, 22	Fire District Memberships
2022-017	Jan 11, 22	Renewals of All Fire District Lease and Recurring Contractual Agreements
2022-018	Jan 11, 22	Authorizing Approval and Payment of Claims
2022-019	Jan 11, 22	Designation of Fire District Bank
2022-020	Jan 11, 22	Review of Expenditures (Calendar Year 2021)
2022-021	Jan 11, 22	Fire District Committee Appointments
2022-022	Jan 11, 22	Appointment of Independent Auditor for Calendar Year 2021 Records
2022-023	Jan 11, 22	Open Government Resolution
2022-024	Jan 11, 22	Signature Authority
2022-025	Jan 11, 22	Property Disposal
2022-026	Jan 11, 22	Appointment of Record Managers
2022-027	Feb 8, 22	Fire District Purchases
2022-028	Feb 8, 22	Approval of Service Award Credit for 2021
2022-029	Feb 8, 22	Annual Inspection Dinner
2022-030	Feb 8, 22	2021 Achievement Awards
2022-031	Feb 8, 22	EC Fire Mutual Aid Plan Review
2022-032	Feb 8, 22	Approval that EMS Purchaser can spend up to \$1,000.00
2022-033	Mar 8, 22	Fire District Purchases
2022-034	Mar 8, 22	LOSAP Break in Service and Forfeitures Corrected
2022-035	Mar 8, 22	Accept the 2021 NYS AUD
2022-036	Mar 8, 22	2022/2023 Fire Company Elected Officers
2022-037	Mar 8, 22	2022-2023 CFC Vehicle Captains
2022-038	Mar 8, 22	Appointment of Colden 9-3, Shannon Findlay
2022-039	Apr 12, 22	Fire District Purchases
2022-040	Apr 12, 22	Appointment of Fire Commissioner Charles Kramer
2022-041	Apr 12, 22	Donate Air Traq System to MEM

Register of 2022 Resolutions		
Resolution Number	Date	Description of Resolution
2022-042	May 10, 22	Member Status Change to Active (S. Pietraszek)
2022-043	May 10, 22	Fire District Purchases
2022-044	May 10, 22	Emergency Repair Fund Usage (Engines 1 & 2)
2022-045	May 10, 22	Change in Budget Location of LOSAP Fee to A3410.425
2022-046	Jun 14, 22	Resignation form the Fire Company (S Findlay)
2022-047	Jun 14, 22	New Member Approval (Taylor Zak)
2022-048	Jun 14, 22	Fire District Purchases
2022-049	Jun 14, 22	New EMS Chief (C. Hall) Approved
2022-050	Jun 14, 22	Acceptance of the 2021 Annual Financial Audit
2022-051	Jul 12, 22	Fire District Purchases
2022-052	Jul 12, 22	New mileage rate to \$0.625
2022-053	Jul 12, 22	Property Disposal of Unserviceable Equipment
2022-054	Jul 12, 22	Sealing Fire District Parking Lot.
2022-055	Aug 9, 22	Resignation of Member Garrett Hacker
2022-056	Aug 9, 22	Resignation of Member Melissa Sutton
2022-057	Aug 9, 22	Resignation of Member William Sutton
2022-058	Aug 9, 22	Resignation of Member Brayden Brisson
2022-059	Aug 9, 22	Fire District Purchases
2022-060	Aug 9, 22	Legal Notice Annual Financial Audit Completed info. available
2022-061	Aug 9, 22	CFC Leadership Change – Gerald Pietraszek in President again
2022-062	Aug 9, 22	New Records Manager – Charles Hall
2022-063	Sep 13, 22	Fire District Purchases
2022-064	Sep 13, 22	Legal Notice Posting of the Public Budget Meeting
2022-065	Sep 13, 22	Legal Notice Posting of the Fire Commissioner Elections
2022-066	Sep 13, 22	Disposal of Fire District Property (Bone Drill)
2022-067	Sep 13, 22	Proposed 2023 Fire District Budget
2022-068	Oct 11, 22	Fire District Purchases
2022-069	Oct 11, 22	Permissive Referendum – Close out 2019 and 2020 Funds
2022-070	Oct 18, 22	Adoption of 2023 Annual Budget