

COLDEN FIRE DISTRICT
Board of Fire Commissioners
Minutes – October 10, 2023

ATTENDEES: Chair Ronald Smith
Vice-Chair Jeffrey Shelley (Excused)
Commissioner Gloria Marinaccio
Commissioner George Abraham
Commissioner Jan A. Jarecki
Treasurer/Secretary Michael Schneider

Chairman Smith opened the Colden Fire District’s regular meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

Roll Call and Affirmation of Quorum: Yes

Public Attendance: Douglas Hyde, Brian Sudyn, Brian O’Connor

1. Approval of Minutes from Previous Meetings - Approval of Minutes (Regular Meeting September 12, 2023) Commissioner Abraham made a motion to approve the Minutes as amended and Commissioner Jarecki seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

2. Approval of Financial Actions for the Month of September 2023

a. Approval of Treasurer’s Report (Monthly Financial Report) as of October 1, 2023

b. Approval to Transfer Funds:

From Account	To Account	Amount
General Savings	Checking	\$6,500.00

c. Funds Received

Agency	Credit Description	Funds	Year
County of Erie	Use of CF Building for Elections	\$100.00	2023

d. Approval of Bills Ratification of District Accounts Payable for the month

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2023	3224	10/1/2023	National Fuel (District Office & Sta 2)	\$ 37.28	A3410.413
2023	3225	10/1/2023	Charter Communications (Internet Sta 2)	\$ 129.99	A3410.430
2023	3226	10/10/2023	NYSEG (Sta 2 & District Off)	\$ 373.60	A3410.412
2023	3227	10/10/2023	Cardmember Services (Atty Fee)	\$ 240.00	A3410.425
2023	3228	10/10/2023	Gorman Enterprises (Eng 1 PM)	\$ 2,361.06	A3410.420
2023	3229	10/10/2023	Colden Fire Company (Hardware, DEF & Tng Aids)	\$ 165.19	A3410.420\$48.39 A3410.419\$65.04 A3410.405\$51.76
2023	3230	10/10/2023	Occustar (5 FF Physicals)	\$ 563.00	A960.85
2023	3231	10/10/2023	Saia Communication (Ambulance Antenna Repair)	\$ 100.34	A3410.420
2023	3232	10/10/2023	Verizon (Cell & ipads)	\$ 99.99	A3410.415
2023	3233	10/10/2023	Colden Enterprises (Ambulance PM)	\$ 545.00	A3410.420
2023	3234	10/10/2023	Witmer Public Saf. (Reissued Ck# 3207 Lost)	\$ 1,650.00	A3410.22
Total				\$ 6,265.45	

e. Fire District Assets: as of September 1, 2023

2,345.01	M&T Checking Account
0	PayPal
201,634.72	M&T General Fund Savings
102,000.00	2023 LOSAP CD (Matures 6/23/2024)
26,925.05	Capital Reserve Account –Repair Res. (Matures: 10/18/23)
699,859.78	Capital Reserve Account – Apparatus (Matures: 04/18/24)
30,426.75	Capital Reserve Account – ISO
16,622.85	Capital Reserve Account – Unrestricted
77,985.80	Capital Reserve Account –SCBA/PPE(Matures: 11/01/23)
<u>3,125.78</u>	Capital Reserve Account – Morale (Matures: 06/28/24)
\$1,160,644.34	Total Monetary Assets

Commissioner Marinaccio made a motion to approve and ordered the Treasurer to complete the above listed financial actions and Commissioner Abraham seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

3. Correspondence and communications received:

- a. Flyer from Emerling Ford recommending that we schedule a 20,000-mile maintenance check for our F-550 Ford.
- b. Message from Occustar stating that they know accept payment via credit card. They also note that if you miss an appointment they will charge, they do not over book so they need to pay their employees on the no show. Must cancel out at least 24-hours before appointment

- c. Letter from Nationwide (LOSAP) FAQ on personal information and Annual retirement plan available at nationwide.com/planlogin
- d. Vital Signs 2023 EMS Conference on October 18-22, 2023 in Syracuse, NY
- e. Two (2) Letters from NYSIF informing both the District's policies of our official mailing address for each policy.
- f. Letter from Colden Enterprises containing the Ambulance NYS Inspection papers and the inspection Checklist dated 9/19/2023.
- g. EMS inspection Summary Report: Some corrections needed. A plan of corrections is due back to NYSDOH by November 5, 2023
- h. Advertisement from FireEnd, 7 Westchester Plaza, Elmsford, NY 10523 selling Lion Fire gear, fire extinguisher services ETC. (914)592-3640
- i. Letter from NYS Workers' Compensation, Members case to be covered has been approved

4. Committee Reports

- Personnel, Insurance, Service Award Committee – Nationwide Statement for August 2023 indicated an Employer Discretionary Withdrawal of \$6,700.00, statement for September 2023 indicated an Employer Discretionary Withdrawal of \$7,100.00, the normal monthly benefits paid. An analysis of the District's Nationwide account:

\$ 752,343.68	Opening Value on 01/01/2023
102,000.00	Contribution in M&T CD be made in June 2023
25,130.73	2023 Investment Gain to August 31, 2023
<u>(53,820.00)</u>	Pensions paid out through July 31, 2023
\$ 825,654.41	Total Account Value on 07/31/2023

Additional Program Expenses:

\$2,825.17	Nationwide Advisory Fees-to-Date for 2023
\$4,359.03	Jan 1, 2023 to Dec 31, 2023 FireFly Admin Fees
\$ 752,343.68	Opening Value on 01/01/2023
102,000.00	Contribution in M&T CD be made in June 2023
3,512.36	2023 Investment Gain to September 30, 2023
<u>(60,980.00)</u>	Pensions paid out through September 30, 2023
\$ 796,876.04	Total Account Value on 09/30/2023

Additional Program Expenses:

\$2,825.17 Nationwide Advisory Fees-to-Date for 2023

\$4,359.03 Jan 1, 2023 to Dec 31, 2023 FireFly Admin Fees

- AmCent ShtDrIntlPrtBd Expense Ratio Change 0.6% to 0.43%

- Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee – With 282 days into the 2023 year the District spent \$13,509.63 from A3410.420 on repairs.
 - Ambulance brakes feel mushy/spongy
 - Ambulance headlights at night appear weak

- Executive Board Committee – Next meeting will be held on October 30, 2023 at 6:00 PM

- Training Committee – Training Schedule for this coming month:
 - Oct 9, 2023 – Columbus Day (Vehicle Equipment Review)
 - Oct 12, 2023 – Live Burn at Towers with Holland
 - Oct 16, 2023 – EMS - Overdose
 - Oct 23, 2023 – Ladders/Knots
 - Oct 30, 2023 –Co/Co Detectors

- Standard Operating Guideline (SOG) Committee – EMS 32 SOGs reviewed and several updates/additions made, noted in the Discussion section of this report.

- Medical Readiness – No Issues

- Privacy Officer – No Requests

5. Fire Company Readiness

Personnel	Authorized	Beginning Strength	Gains for Month	Losses for Month	Ending Strength	Percent
Firefighters	37	20	0	0	20	49%
EMS	11	5	0	0	5	45%
Fire Police	10	8	0	0	8	80%
Total	58	33	0	0	33	53%

Non Deployable Status	
Medical/OSHA	3
Extended Leave	0

Medical (Physicals)		
Scheduled	Completed	Medical %
33	29	90%

Deployable Firefighters (27/33) %		87%		Average Age (29 Members)		59.43 Y O A
Equipment	Authorized	On Hand	Equipment Percentage	Mission Capable		Readiness Percentage
				FMC	NMC	
Engine 1	1	1	100%	1	0	
Engine 2	1	1	100%	1	0	
Engine 3	1	1	100%	1	0	
Tanker 5	1	1	100%	1	0	
Rescue 7	1	1	100%	1	0	
Ambulance 8	1	1	100%	1	0	
Overall	6	6	100%	6	0	100%

Training Status	Strength	Firefighter One	In-House Training	EMT	Fire Police	Percent
Firefighters	20	11	9	0	0	69%
EMS	5	0	0	5	0	100%
Fire Police	8	0	2	0	6	75%
Total	33	11	11	5	6	86%

Number of Fire Responses	5
Number of EMS Responses	21
Total for the Month of Sep 2023	26

2023 Total Responses
241

Recruitment Activities for Month: Advertised on both Fire Company Marquees, and sponsored the Boy Scout bottle return drive, Colden Concerts 2023 and BOLO Food Distribution. A Recruitment Table will be set up at am & Turkey night

a. Fire Chief:

Call/Drill sign-in sheets for September 2023 have been received.

Received 2 ea. 4-Gas meters from National Fuel, they need to be calibrated.

Support of Special Events: Oct 12, 23 – Colden School Fire Prevention
 Oct 21, 23 – Ham & Turkey Fund Raiser
 Nov 5, 23 – Veterans’ Day Observation

b. EMS Chief: CFD has received the EMS Agency of the Year Award from Wyoming/Erie REMSCO. Our name has been submitted to NY State for their consideration. After the NYSDOH Ambulance inspection the EMS squad is working on a NYSDOH Plan-Of-Action report due 11/5/2023. Colden 9 asked Dr. Crouse to have a class on Narcan and Cpap

c. Safety Officer: No Report

d. President of the Auxiliary: No Report

e. Fire Police: No Report

f. President of the Fire Company: No Report

6. Purchase Requests (Equipment / Services):

Description of Items	Account	Cost
2 ea. Padded Board w/Foam 15"x3"x1/2" & Freight	A3410.22	\$ 86.00
Garden Hose Nozzle for Station 2 Vehicle Washing	A3410.419	10.00
3 Pair Fire Police Boots	A3410.23	150.00
5 Keys for the new lock on District Office Inner Door	A3410.419	15.00
New Plug and Play Headlights for Ambulance	A3410.420	100.00
3 bx. Gloves, Large	A3410.22	31.77
3 bx. Gloves, medium	A3410.22	31.77
Bx. Gloves, small	A3410.22	10.59
3 bx. Gloves, x-large	A3410.22	31.77
2 ea. Sterile Water	A3410.22	13.78
Glucometer Strips	A3410.22	14.60
2 ea. NPA, 20F	A3410.22	5.40
2 ea. NPA, 22F	A3410.22	5.40
2 ea. NPA, 24F	A3410.22	5.40
2 ea. NPA, 28F	A3410.22	5.40
2 ea. NPA, 30F	A3410.22	5.40
2 ea, NPA, 32F	A3410.22	5.40

2 ea. NPA, 34F	A3410.22	5.40
2 ea. NPA, 36F	A3410.22	5.40
2 ea. Suction Catheter, Soft, 10F	A3410.22	0.96
2 ea. Suction Catheter, Soft, 12F	A3410.22	0.96
2 ea. Suction Catheter, Soft, 6F	A3410.22	0.96
2 ea. Suction Catheter, Soft, 8F	A3410.22	0.96
Box Surgi-Lube	A3410.22	12.53
2 bx. XXL Gloves	A3410.22	52.00
5 ea. Yankauer Suction Handle & Tubing	A3410.22	26.80
Total Estimated Cost		\$639.05

Resolution # 2023- 073 – Fire District Purchases

Commissioner Abraham made a motion to approve the purchases and Commissioner Marinaccio seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

7. Unfinished Business:

1. Equipment defects that need to be addressed:
 - Ambulance was weight tested for a balance study of the vehicle. Information was gathered and sent to tech support who returned with the answer that the ambulance may be too light by 4000 pounds for the liquid shocks. Still looking for a better answer. Will ask Gorman
 - Antenna needed for marquee at Station 2 (part order and replaced District will receive an invoice soon) Works intermittently, still watching as of January Mtg. Antenna replaced by one in stock but, the upper two (2) panels on the board are still only working intermittently.
 - South wall on District Office needs to be weather proofed (\$150.00) Pete Lore' has been consulted and hopefully can fix in late summer
 - Recommended Under Coating Engine 1 and 3 (Waiting on Town Board approval). New vehicle arriving this June, need to coordinate with Town Garage.
 - Rescue 7 Broke Flashlight # 103 (Bulb broken) (checking with a different light)
 - Rescue 7 Two (2) portable radio chargers inop. (can order if desired???)
 - Rescue 7 – One Pelican light is just blinking (Apr Insp) (recharging to see if it works???)
 - Eng. 1 Pike Poll missing (Mar Insp) (Will take off Eng. 2)
 - Recall on Ambulance Steering Osculation problem (May 2023) gave letter to Commissioner Shelley
 - Safety Concern Sta. 2 Man Door Entrance – Piece of metal, about 4 Foot up, on the wall that sticks out about 2” on opening side of door (West side), cuts arms.
 - Rescue 7 Only one (1) brush fire nozzle (Jun 23)

- Rescue 7 has no safety cones (Jun 23)
- (Aug 23) Inspection of Sta. 2 Exhaust for generator needs repair
- (Aug 23) Duct work for radiant heat needs replacing
- (Sep 23) Eng. 3 Deck Gun very stiff to operate
- (Sep 23) Eng 3 Five (5) SCBA on board with only three (3) Masks
- (Sep 23) Eng 2 Five (5) SCBA on board with only four (4) Masks

Gorman Problems: Completed during annual inspection

Items on **Comm. Shelley's List:**

- Eng. 2 Missing an SCBA (one broke and Eng. 2 will be cannibalized as needed)
- Eng. 2 Missing a Radio Charger (4 Radios and 3 Chargers) One radio went to an EMT with a charger and another charger broke
- Eng. 2 Missing the Submersible Pump (Put on Eng.3) (Comm. Shelley Working a list of known ongoing items)
 - Eng. 2 No Thermal Imaging on board (Apr Insp) (Comm. Shelley)
 - Eng. 2 Three (3) SCBA Masks for four (4) SCBAs (Apr Insp) (Comm. Shelley)
 - Eng. 3 Silver Fire Extinguisher on rear missing insp. Tag (Filed & Charged often)

2. New Assessment Program CFC VP Walter requested: Since the District received its first installment for this new program there is a need to receive a report as to more specifics e.g. is this program what was expected, who is trained up to tasks, has anything been implemented as of today?? All the Chiefs have taken the assessments now we move into the next section (Jun 23). The Chief said he is leaning a lot from the assessment program. They are up to the Disc charting learning that not everybody likes to be treated the same. Next area the group will be moving into is Trust. (Jul 2023). (Sep 2023 Update) The program is at a point that all the Chiefs will talk one-on-one with Jim Walter before moving on to the next phase. A survey of the Chiefs indicated that the program was starting to work. They felt people are working together better.

3. Grant Writing: Town of Colden would like to know if the District would like to be involved is using the town grant writer? A meeting with the Grant Writers Rotella Grants will be held on Wednesday on June 21, 2023. The District is invited. Cost can be discussed after we see how they can help each of the interested parties. Meeting was very informative and encouraging about receiving grants. Someone in the fire company needs to be the Grant Project Manager.

4. Time to start forming a Committee for having discussions on the future of the Colden Fire Company and their future needs as far as equipment goes. It is also time to look into getting a new attack truck. (Aug 23) Estimate of new SCBA total replacement is \$224,656.00 (21 racks with two (2) bottles each). Commissioner Shelley wants to work, this winter, on a new five (5) year plan to revamp the fleet with all updated equipment to meet today's needs.

5. Time is right to look at taking advantage of being an Ambulance Service that charges per call. The law has been out there for some time and other companies have more experience with the new concept. Talking with Holland at this time. (July 2023) Received an information flyer from Professional Ambulance Billing LLC (PAB) out of Williamsville (June 2023). (From 2022 discussions) NYS has finally approved the Fair Play Cost Recovery Bill that many have been seeking for years. Another name for the bill is EMS Cost Recovery NYFD. This Legislation allows Fire Districts to for EMS services. There are many strings attached. Effective date of this law is July 8, 2022. It was adopted with the 2022 Budget Bill. It was put out in webinar on April 22, 2022 (round table talk. If interested the first thing the District must get is an NPI Number. The talk was mostly in acronyms. Question will be answered at Secretary@FASNY.com. Brian Sudyn is trying to get onto the FASNY Website, since he is the CFC FASNY representative for CFC. There we many find what the acronyms mean. The next step they recommend was to engage a Billing Service because the medical billing is very complex and full of pitfalls. Two of the people on the panel worked for or with Billing Services. There are many Government agencies involved with their own rules and pay out schedules. Examples include Workers Compensation, Medicare, Medicaid, plus various private insurance companies ETC. there are time gates to meet when billing. Major over all rule: Everyone must be treated the same. This means no special treatment for Fire Company Members. Medical billing services are hard to find in NYS at this time. Put on hold to see how our Mutual Agreement Companies handle this new development. (Sept 2023) Holland is billing now and working out problems and Boston is just starting to bill. There were many questions about billing and copays.

6. – **Key FOBS to Secure the Buildings:** There is a proposal to install new locks on all the buildings. Fire District would be responsible for the District Office and Station 2 at a cost of about \$8,000.00 (\$3,965.00 X 2 Plus a 10-Pack of FOBS for \$67.50). May cost more than it is worth. With the new door for Station 1 in play it should be considered to wire the door for a FOB during installation. Question for the Sta. 1 front door: is \$10,000.00 necessary? Where did the vestibule idea go? Simple door overhaul may be all the door needs.

7. **Stipends for new training starting in 2024:** DHSES AND OFPC WORK ON REGULATIONS FOR VOLUNTEER FIREFIGHTER TRAINING STIPENDS Previously, we informed you that as part of the 2023 Budget Bills, the Legislature and the Governor took measures to address the issue of volunteer firefighter recruitment and retention by introducing a new law that establishes a training stipend program. This program allows New York State to provide a monetary stipend to volunteer firefighters who complete specific approved training courses. However, crucial details need clarification regarding this program: 1. Which courses will qualify for volunteer firefighters to receive the state's stipend upon completion? 2. What procedures must volunteer fire departments and fire

districts follow to enroll their personnel in these courses and ensure they are on track to receive the monetary stipend upon completion? 3. How much will the stipend amount be? 4. Is there enough funding available to cover payments for all volunteers who successfully complete the approved courses? 5. Will the state continue to fund the program in future budget years? 6. How will regulations address the ability of local entities to establish locally funded programs? 7. Are there any income tax implications for volunteer firefighters receiving these stipends? To implement the new General Municipal Law §200-aa, the New York State Division of Homeland Security and Emergency Services (DHSES) and its Office of Fire Prevention and Control (OFPC) have been assigned the task of developing the necessary regulations. It is essential to note that the new statute will take effect on August 31, 2023, and outlines the aforementioned provisions.

Training stipend for volunteer firefighters

1. For purposes of this section:(a) "fire company" shall have the same meaning as defined in section three of the volunteer firefighters' benefit law.(b) "training stipend" means payment of a nominal fee to a volunteer firefighter of a stipend for the completion of certain firefighter training, as identified and published by the office of fire prevention and control.(c) "volunteer firefighter" shall have the same meaning as defined in section three of the volunteer firefighters' benefit law.

2. The governing board of a city, town, village or fire district may, by local law, ordinance or resolution, authorize a fire company to provide training stipends to volunteer firefighters.

3. The office of fire prevention and control may make available state funds through a training stipend to volunteer firefighters for completion of certain firefighter training, as identified and published by the office of fire prevention and control.

4. No volunteer firefighter may receive a training stipend from both a volunteer fire company pursuant to subdivision two of this section and the office of fire prevention and control pursuant to subdivision three of this section for completion of the same firefighter training.

5. Any training stipend provided under this section shall not be deemed remuneration or gratuity under the volunteer firefighters' benefit law or any other provision of law and shall not interfere with or impact the volunteer status of volunteer firefighters under the volunteer firefighters' benefit law or any other provision of law.

6. The office of fire prevention and control shall promulgate rules and regulations necessary to implement the provisions of this section. N.Y. Gen. Mun. Law § 200-AA; Added by New York Laws 2023, Ch. 55, Sec. H-2, eff. 8/31/2023. The statute permits both a state and a local training stipend program. The local fire district would fund any local program it might set up. The state will fund the state program. Volunteers cannot receive a state and local stipend for completing the same course. Boards of Fire Commissioners in fire districts must consider any funding needs for a local training stipend program in 2024 when they develop the proposed fire district budget for 2024. Recently, representatives of state fire service organizations participated in a Webex remote meeting with representatives of DHSES and OFPC in reference to the progress those agencies had made in the development of their draft regulations. Some suggestions were discussed. We anticipate that DHSES and OFPC will be issuing proposed regulations in the coming weeks. Those regulations will be published in the State Register with a comment period for the public. When those

regulations are posted in the State Register. We will place them on our website. Please keep in mind that we anticipate that the state regulations will cover both the state and local programs. Fire districts should wait for the final regulations before developing local programs. It is also important to remember that the purpose of these programs is to enhance recruitment and retention of volunteer firefighters now and in the future. The programs will reward the efforts taken to attend future training sessions. They will not provide stipends for training sessions attended in the past. We are hopeful the forthcoming regulations will address the questions raised in this article. Furthermore, representatives from DHSES and OFPC expressed their intention to release an FAQ document along with the adopted regulations for further clarity.

Question for the Colden Fire District is: The mileage the District pays, is that considered a stipend???

8. Five (5) New Ambulances in Erie County: September 18, 2023 at 6:00 PM there will be a conference exploring the idea of an MOU for the use of Station 1 to house an Erie County ambulance. On September 21, 2023 there will be representatives from the new Erie County EMS assist program at the Colden Fire Company sizing up the building as a possible site to house one of the EMS ambulances. October Meeting waiting on EC for the Contract.

9. Undercoating all District Vehicles: again this year the District is looking into undercoating all the District vehicles with the Town of Colden vehicles. Supervisor DePasquale will talk with Town of Colden Highway Department personnel.

8. New Business:

Discussion item # 1 – Resolution # 2023-074 – Posting of Legal Notice – Secretary will coordinate with the Springville Journal and post the following Legal Notice for the **upcoming election** on December 12, 2023. Notice will be published on the District Web Site, Town Website and in the Official Paper Springville Journal after November 4th.

Legal Notice

Notice is hereby given that the Board of Fire Commissioners of the Colden Fire District shall hold an election of one (1) Fire Commissioner for a term of five (5) years and a second Fire Commissioner for a term of three (3) years, pursuant to the laws of the State of New York regarding the operations of the Fire District.

Said election will be held on the 12th day of December 2023 between the hours of 6 P.M. and 9 P.M. at the Fire District Office, 8511 Center Street, Colden, New York 14033.

Candidates for said election shall file their names with the Secretary of the Fire District by November 20, 2023, in writing, to Secretary, Colden Fire District, POB 34, Colden, New York 14033.

Secretary
Colden Fire District

Commissioner Jarecki made a motion to Publish the Legal Notice concerning the Fire District elections and Commissioner Marinaccio seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Discussion item # 2 – Resolution # 2023-075 – Two (2) **CDs mature** within the month. Repair Reserve matures on October 18th and SCBA/PPE matures November 1, 2023. Question is what to do with them and if we keep as CDs how many months for each??? Decision was to have the Repair Reserve extended to one (1) year and the SCBA/PPE Reserve remain at six (6) months.

Commissioner Jarecki made a motion to Renew the Repair Reserve CD at a one (1) Year term and the SCBA/PPE Reserve to remain at six (6) months and Commissioner Abraham seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Discussion item # 3 – Resolution # 2023-076 – Budget item: Employee Salaries, the District has always followed the Town of Colden in percentages of salary increases. This year they are giving the Employees a 5% increase to help keep near inflation factors.

Commissioner Jarecki made a motion to approve the 5% pay increase for District Employees and Commissioner Marinaccio seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Discussion item # 4 – Resolution # 2023-077 – EMS inspection Summary

Report: inspection was conducted September 26, 2023 on both the Agency and the Ambulance itself. No violations were issued, but the ambulance needs a few inventory items replaced and SOGs need to be updated. The NYSDOH is giving the District until November 5, 2023 to submit a Plan-Of-Action report.

Commissioner Jarecki made a motion to accept the NYSDOH inspection and work on the suggested Plan-Of-Action report and Commissioner marinaccio seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Discussion item # 5 – Resolution # 2023-078 – EMS SOG Review: the following SOGs have been reviewed and updated/added as required by NYSDOH. (One notable problem is that most are written in ACCRYNOMS which is like a foreign language to most readers, unless an all-inclusive index is supplied.) According to the SOD a Plan-Of-Action needs to be submitted to NYSDOH by 11/5/2023

- SOG # 9.17 Simultaneous Calls
- SOG # 9.14 Patient Packing
- SOG # 9.18 Child Abuse
- SOG # 9.16 Passengers
- SOG # 9.15 Blood Glucometry
- SOG # 9.19 Geriatric Abuse
- SOG # 9.20 Domestic Violence
- SOG 2 9.02 Accident Involving the Ambulance
- SOG # 9.01 Treatment Protocols
- SOG # 9.03 Ambulance Cleaning and General Maintenance
- SOG # 9.04 Control Substance Operation Plan
- SOG # 9.11 Helicopter Utilization
- SOG # 9.06 Sharps
- SOG # 9.08 Release and Maintenance
- SOG # 9.05 Electronic Patient Care Reports
- SOG # 9.07 EMS Response Procedures
- SOG # 9.25 Lift Assist Calls
- SOG # 9.21 Mental Health Transports
- SOG # 9.23 Unattended Death
- SOG # 9.22 Violent Patients
- SOG # 9.24 Patient Can Not Be Located
- SOG # 9.27 Patient HIPPA
- SOG # 9.31 Injured Fire Personal Care
- SOG # 9.28 Patients Seeking Transport Outside the Area

- SOG # 9.29 Patient Abuse
- SOG # 9.30 Patient Privacy (Release and maintenance of PCR's)
- SOG # 9.32 Force Entry Incidents
- SOG # 9.34 Hazardous Material incident
- SOG # 9.33 Treating Minors
- SOG # 9.35 Quality Insurance Program
- SOG # 9.36 Hospital Diversion
- SOG # 9.26 Inter-facility Transfers and Take Home Request
- SOG # 9.35 Quality Insurance Program

Commissioner Jarecki made a motion to accept the correction and additions the EMS SOGs as published and Commissioner Abraham seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Discussion item # 6 – Resolution # 2023-079 – Check # 3207 Lost in Mailing: A check for \$1,650.00 mailed with August 2023 bills never was cashed nor received by Witmer Public Safety Group. It appears to have been lost in the mail. CFD never received it back in return mail. Would like to reissue a replacement check to cover the District's debt.

Commissioner Marinaccio made a motion to reissue check number 3702 which appears to have been lost in the mail and Commissioner Jarecki seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Discussion item # 7– Resolution # 2023-080 – Free Amazon Business Account: FASNY is offering a Free Amazon Business Account claiming the ability to purchase millions of items directly from the American Business Store with one or two days shipping.

Commissioner Marinaccio made a motion to follow up and find more information on the new business account from FASNY to include opening an account and Commissioner Abraham seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Discussion item # 8– Budget Concern about App Support: Alpine A3410-432 increased cost increase for 2024 from \$2,553.00 to \$3,347.00 an increase of \$794.00. We use to use the Alpine program for inventory control. Are we using both now??? The District is also paying ESO \$1,800.00 for Inventory APP support. The District needs to look and see if we have duplicity payments going on for our inventory support. Commissioner Smith will contact Alpine to see if we can take out the inventory modular since we use ESO now.

Discussion item # 9– RESOLUTION PURSUANT TO GENERAL MUNICIPAL LAW 3-c subdivision (5) RELATED TO 2% TAX LEVY CAP

Resolution # 2023-081 – Authorization to Exceed the 2% Property Cap

WHEREAS, the Board of Fire Commissioners of the Colden Fire District having duly and carefully considering the public safety and fire protection needs of the residents and taxpayers of the Colden Fire District for fiscal year 2024, and

WHEREAS, after such careful consideration, the recurring, regular and other operating costs and obligations of the Colden Fire District require it to exceed the tax levy cap imposed on the Colden Fire District pursuant to General Municipal Law 3-c in order to maintain the level of fire protection and emergency services to the residents and taxpayers of the Colden Fire District which is in the best interests of such residents and taxpayers as determined by the Board of Fire Commissioners of the Colden Fire District, and

WHEREAS, General Municipal Law 3-c subdivision 5 requires a fire district to adopt a resolution approved by 60 percent of the total voting power of such body, to override such limit,

NOW, THEREFORE IT IS RESOLVED, that pursuant to the authority of Section 3-c subdivision 5 of the General Municipal Law, whereby a fire district may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, and prior to the adoption of its proposed and/or final budget, the Board of Fire Commissioners of the Colden Fire District does hereby override such limit for this coming fiscal year only in order to achieve the purposes of the Colden Fire District.

Commissioner Abraham made a motion to approve exceeding the 2% Budget Cap for Fiscal year 2024 and Commissioner Marinaccio seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

The foregoing resolution was thereupon declared duly adopted and approved by more than 60% percent of the total voting power of such Board of Fire Commissioners.

Discussion item # 10– The Following items have been addressed at the annual vehicle inspection:

- Engine 3 Low fuel light came on while gage reading full (Gorman Problem) Actually it is water in fuel light which has been on for years too costly.
- Eng. 3 Deck Gun is difficult to move (Gorman problem)
- Eng. 3 Shore line ejector not ejecting power line
- Eng. 3 white marker light on rear driver side not working
- Eng. 2 Something about Light on Tank Full Broke, Pump Panel (Mar Insp)
- Eng. 2 Rt. Side lower body lights Inop. (Mar Insp)
- Eng. 1 – A light is out on the light bar (Apr Insp) (Gorman problem) Actually it is the spinner that sticks at times. Intermittent and part are hard to come by at this time.

Discussion item # 11– As a matter of procedure, with Erie County housed at Station 1, The Chief wants to be clear that is MEMs is not available on a call to activate Erie County EMS right away as EMS backup on Advance calls instead of waiting the 12 minutes as is set up now. Commissioners agreed that if available Erie County should be called as soon as possible.

Discussion item # 12– Resolution # 2023-0__ – ZOOM call with Hudson Valley and Commissioner Smith indicated that if a Mutual Aide Personnel uses I-gel, that is on them and Colden doesn't have to file paperwork.

9. Public Comments: None

10. Public Budget Meeting: Tuesday November 17, 2023 at 7:00 PM in the District Office.

11. Next Regular Board Meeting: Tuesday November 14, 2023 at 7:00 PM in the District Office.

12. Adjournment @ 8:42 P.M. With no further business to conduct, Commissioner Marinaccio made a motion to adjourn the meeting and Commissioner Jarecki seconded the motion. Smith-Yea, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

COLDEN FIRE DISTRICT

MEETING AGENDA

1. Approval of Minutes from Previous Meetings
2. Approval of Financial Transactions for the Month
 - Approval of Treasurer's Report (Monthly Financial Report)
 - Approval of Bills (Ratification of District Accounts Payable)
 - Approval of Refunds/Credits
 - Fire District Assets
3. Correspondence and communications received
4. Committee Reports
 - Personnel Committee, Insurance, Service Award Committee
 - Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee
 - Executive Board Committee
 - Training Committee
 - Standard Operating Guideline (SOG) Committee
 - Medical readiness Committee
5. Fire Company Readiness
 - Fire Chief
 - EMS Chief
 - Safety Officer
 - President of the Auxiliary
 - Fire Police Captain
 - President of the Fire Company
6. Purchase Requests (Fire Company/District)
7. Unfinished Business (Open Issues):
8. New Business
9. Executive Session (Personnel Issues)
10. Public Comment
11. Next Meeting
12. Adjournment

PUBLIC MEETING RULES

Order of Agenda - Items listed on the Agenda may be taken out of order.

Accommodations – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

Manner of Addressing the Fire Board - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

Disruptive Conduct - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

Use of Recording Equipment - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.

Register of 2023 Resolutions		
Resolution Number	Date	Description of Resolution
2023-001	Jan 5, 23	Appointment of Chairperson for Calendar Year 2023
2023-002	Jan 5, 23	Appointment of Vice-Chairperson for Calendar Year 2023
2023-003	Jan 5, 23	Adoption of Agenda
2023-004	Jan 5, 22	Adoption of Robert's Rules of Order
2023-005	Jan 5, 23	Appointment of Treasurer/Secretary
202-006	Jan 5, 23	Standard Day Filing to NYS
2023-007	Jan 5, 23	Appointment of Records Managers
2023-008	Jan 5, 23	Appointment of District Custodian
2023-009	Jan 5, 23	Authorizing Appointment of Attorney for Calendar Year 2023
2023-010	Jan 5, 23	Designating Surety Bonding for the Treasurer of the Colden Fire District
2023-011	Jan 5, 23	Authorizing Regular Meeting Schedule for Calendar Year 2023
2023-012	Jan 5, 23	Designation of Official Newspaper for Publications for Calendar Year 2023
2023-013	Jan 5, 23	Authorizing Per Diem and Mileage Reimbursements
2023-014	Jan 5, 23	Authorizing Advance Travel Payments
2023-015	Jan 5, 23	Appointment of Fire District Purchasing Agents
2023-016	Jan 5, 23	Fire District Memberships
2023-017	Jan 5, 23	Renewals of All Fire District Lease and Recurring Contractual Agreements
2023-018	Jan 5, 23	Authorizing Approval and Payment of Claims
2023-019	Jan 5, 23	Designation of Fire District Bank
2023-020	Jan 5, 23	Review of Expenditures (Calendar Year 2022)
2023-021	Jan 5, 23	Fire District Committee Appointments
2023-022	Jan 5, 23	Appointment of Independent Auditor for Calendar Year 2022 Records
2023-023	Jan 5, 23	Open Government Resolution
2023-024	Jan 5, 23	Signature Authority
2023-025	Jan 10, 23	Fire District Purchases
2023-026	Jan 10, 23	New Property Tax Exemption Law of NYS
2023-027	Jan 10, 23	Incident Commander to determine SCBA use on CO Calls
2023-028	Jan 10, 23	New Agreement with UBMD service for Medical Director
2023-029	Jan 10, 23	Colden LOSAP points
2023-030	Feb 14, 23	Fire District Purchases
2023-031	Feb 14, 23	Approval of Service Award Credit for Year 2022
2023-032	Feb 14, 23	Annual Inspection Dinner
2023-033	Feb 14, 23	2022 Achievement Awards
2023-034	Feb 14, 23	Enhancing Response for Town Residence Resolution
2023-035	Feb 14, 23	Acknowledgement and Acceptance of the 2022 year AUD
2023-036	Feb 14, 23	Resignation of Member K. Pawlowski
2023-037	Feb 14, 23	EMT Recertification/CME program Coordinator for CFD
2023-038	Feb 14, 23	Record Managers Program addition to paid activities list
2023-039	Feb 14, 23	CFC Officer change due to Resignation
2023-040	Feb 14, 23	E. C. and The T/Colden Tax Saving for Vol. Fire Fighters
2023-041	Mar 14, 23	Fire District Purchases
2023-042	Mar 14, 23	2023/2024 Colden Fire Company Announced Elected Officers
2023-043	Mar 14, 23	Authorize Early Payment for EMT Book

Register of 2023 Resolutions		
Resolution Number	Date	Description of Resolution
2023-044	Mar 14, 23	Updated/Revised Standard Day filing
2023-045	Mar 14, 23	Revoke the authorized \$862.84 Funds Resolution 2022-074
2023-046	Apr 11, 23	Resignation from CFC – Vincent Nye
2023-047	Apr 11, 23	Resignation from CFC – Clifford Letson
2023-048	Apr 11, 23	CFD Purchases Approved
2023-049	Apr 11, 23	Accept the Donation of Lucas Chest Compression System
2023-050	May 9, 23	New Member – Christine Sudyn
2023-051	May 9, 23	New Member – Alyssa Cole
2023-052	May 9, 23	Resignation of Member – Charles Kramer
2023-053	May 9, 23	Accept the 2022 Annual Financial Audit
2023-054	May 9, 23	Matter of adopting Actuarial Assumptions for the CFD LOSAP
2023-055	Jun 13, 23	Resignation of Member – Charles Hall
2023-056	Jun 13, 23	Reinstate Member – James Smith
2023-057	Jun 13, 23	CFD Purchases Approved
2023-058	Jun 13, 23	Temporarily place the 2023 LOSAP Funds in a CD
2023-059	Jul 11, 23	New Member – Susan Glanville
2023-060	Jul 11, 23	New Member – Robert Glanville
2023-061	Jul 11, 23	CFD Purchases Approved
2023-062	Aug 8, 23	New Member - Salvatore Polizzi
2023-063	Aug 8, 23	New Member – Grace Baddick
2023-064	Aug 8, 23	Fire District Purchases
2023-065	Aug 8, 23	New LOSAP Contract with FireFly Admin
2023-066	Aug 8, 23	New Energy Supplier Contract with Hudson Energy (12-months)
2023-067	Aug 8, 23	SOG 2-02 Membership Requirement Change (Adjunct Active)
2023-068	Sep 12, 23	New Member – George Abraham
2023-069	Sep 12, 23	New Member – Kody DePasquale
2023-070	Sep 12, 23	Fire District Purchases
2023-071	Sep 12, 23	Emergency Repair to District Office
2023-072	Sep 12, 23	Legal Notice – 2024 Budget Public Hearing
2023-073	Oct 10, 23	Fire District Purchases
2023-074	Oct 10, 23	Legal Notice – Fire District Elections
2023-075	Oct 10, 23	CD Maturity – Repair Reserve and SCPA/PPE
2023-076	Oct 10, 23	Employee Salary Increases 5%, same as the Town
2023-077	Oct 10, 23	EMS Inspection Summary Report Accepted and Responded
2023-078	Oct 10, 23	EMS SOG Annual Review and Update
2023-079	Oct 10, 23	Lost in the Mail Check Reissued
2023-080	Oct 10, 23	Free Amazon Business Account
2023-081	Oct 10, 23	Exceeding the 2024 Budget 2% Cap
