

COLDEN FIRE DISTRICT
Board of Fire Commissioners
Minutes – August 13, 2024

ATTENDEES: Chair Gloria Marinaccio
Vice-Chair George Abraham
Commissioner Jeffrey Shelley
Commissioner Jan A. Jarecki
Commissioner Ronald Smith
Treasurer/Secretary Michael Schneider

Chairman Marinaccio opened the Colden Fire District’s regular meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

Roll Call and Affirmation of Quorum: Yes

Public Attendance: Douglas Hyde, Gerald Pietraszek, Susanne Pietraszek, Michael Spagnola

- 1. **Approval of Minutes from Previous Meetings** - Approval of Minutes (Regular Meeting July 9, 2024) Commissioner Shelley made a motion to approve the Minutes as printed and Commissioner Jarecki seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved
- 2. **Approval of Financial Actions for the Month of July 2024**
 - a. Approval of Treasurer’s Report (Monthly Financial Report) as of August 1, 2024

b. Approval to Transfer Funds:

From Account	To Account	Amount
General Savings	Checking	\$25,000.00

c. Funds Received

Agency	Credit Description	Funds	Year
Ambulance Billing	2024000129	\$250.00	2024
Ambulance Billing	Highmark WNY	373.34	2024
Ambulance Billing	Humana	281.44	2024
Ambulance Billing	Highmark WNY	344.13	2024
Ambulance Billing	Rich	295.00	2024
Ambulance Billing	Independent Health Corp.	355.82	2024

d. Approval of Bills Ratification of District Accounts Payable for the month

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2024	3393	7/10/2024	EC Fire Chiefs MAO (Bill Harries Lab Fee)	\$ 60.00	A3410.403
2024	3394	7/10/2024	Verizon (iPads)	\$ 99.99	A3410.415
2024	3395	8/1/2024	National Fuel (Sta 2 & District Office)	\$19.97	A3410.413
2024	3396	8/1/2024	Charter Communication (Internet Sta 2)	\$ 129.99	A3410.430
2024	3397	8/13/2024	NYSEG (District Office)	\$ 296.35	A3410.412
2024	3398	8/13/2024	Life-Assist, Inc. (Medical Item)	\$ 5.40	A3410.22
2024	3399	8/13/2024	Saia Communication, Inc. (Antenna Repair)	\$ 302.91	A3410.420
2024	3400	8/13/2024	Colden Fire Company (Power Bars)	\$ 50.56	A3410.23
2024	3401	8/13/2024	Springville Journal (Legal Notice 2023 Annual Audit)	\$ 13.68	A3410.410
2024	3402	8/13/2024	SouthTown Tireman (Small Tire Repair)	\$ 30.00	A3410.420
2024	3403	8/13/2024	Brown & Stromecki (Insurance)	\$ 24,663.00	A3410.423\$24449 A3410.424\$ 214.00
2024	3404	8/13/2024	Ronald Smith (Cert. Mailing to 13027)	\$ 6.89	A3410.402
2024	3405	8/13/2024	Occustar Workplace Compliance (Fit Test)	\$ 35.00	A9060.85
2024	3406	8/13/2024	University EMS, Inc. (Medical Director)	\$ 750.00	A3410.426
2024	3407	8/13/2024	MultiMed Billing Service, Inc. (Amb Billing)	\$ 1,067.90	A3410.416
2024	3408	8/13/2024	George Abraham (FF Essentials Fee)	\$ 40.00	A3410.403
2024	3409	8/13/2024	Ed Kollatz (Seal Station 2 Parking)	\$ 1,150.00	A3410.419
2024	3410	8/13/2024	Verizon (iPads)	\$ 99.99	A3410.415
2024	3411	8/13/2024	Elan Financial Serv (\$42.27)		
2024	3411	8/13/2024	Lowes	\$ 35.96	A3410.21
2024	3411	8/13/2024	USPS (Cert Mailing to 14033)	\$ 6.31	A3410.402
				Total	\$ 28,863.90

e. Fire District Assets: as of August 1, 2024

10,304.94	M&T Checking Account
85,386.13	M&T General Fund Savings
100,000.00	General Saving CD (Matures 9/19/2024)
106,263.80	2023 LOSAP CD (Matures 12/27/2024)
102,000.00	2024 LOSAP CD (Matures 9/19/24)
27,684.05	Capital Reserve Account –Repair Res. (Matures: 10/30/24)
830,994.93	Capital Reserve Account – Apparatus (Matures: 10/18/24)
30,432.34	Capital Reserve Account – ISO
16,625.91	Capital Reserve Account – Unrestricted
99,176.26	Capital Reserve Account –SCBA/PPE(Matures: 11/03/24)
7,844.53	Ambulance Billing Checking (Less A/P \$10,323.77)
<u>3,214.76</u>	Capital Reserve Account – Morale (Matures: 1/1/25)
\$1,419,927.65	Total Monetary Assets

Commissioner Shelley made a motion to approve and ordered the Treasurer to complete the above listed financial actions and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

3. Correspondence and communications received:

- a. Message from ESO stating that the next subscription update will include an 6% increase
- b. Cert Letter and 1st letter was sent to a no show Member letting them know what is happening to their Membership.
- c. Uline Catalogue Spring/Summer 2024
- d. NYSIF Information Page Revised for policy z12348306
- e. NYSIF Workers Compensation information sheets for policy z12348306
- f. Information invoices from NYSIF claiming one account is late and the other account has been overpaid by the same amount. Contacted Dave Stromecki and he cleared up the mistake and NYSIF will correct.
- g. The Allied Perspective newsletter, summer 2024, from the District's Accountant
- h. National Safety Council Advertisement/Newsletter
- i. Message from Alpine Software about CloudStrike and the fact that they do not use CloudStrike but they send an address where people can get further information.
- j. Advertisement form Emerling Ford buying tires \$125.00 rebate or 27,000 "FordPass" Rewards Points.
- k. Legal Notice for the 2023 audit published in the Springville Journal.
- l. Copy of the new tag for Rescue 7 registration and plate. Rear plate placed on the vehicle, no place for the front plate because of the wench
- m. Return Receipt post card from a cert. letter sent to a Member.
- n. Certificate of Liability Insurance for The Environmental Service Group (NY), Inc.
- o. AFDSNY Fire District Affairs Au/Sep 2024 hard copy received
- p. Message from Occustar Workplace Compliance with their answer to the question of DOT driving question on the Firefighter Physical.

- q. NYSIF Payroll Verification sent to Albany
- r. Reminder that the NYSIF Payroll Verification is due by 8/17/24.
- s. Letter from Nationwide stating that they over credited our LOSAP by \$11.30 which will be corrected in August 2024.
- t. Letter from National Fuel with a detail account involved in the adjustment on the August 2024 invoice.
- u. Contacted the District credit card because the District did not receive an invoice this month. They will send a copy statement.
- v. Advertisement from Elan Financial Service showing how to add employee cards to the account
- w. Received a request from Fleury Fisk Audit for the Colden Fire District Worker's Compensation insurance policy with NYSIF. Completed and returned.
- x. Letter and New 2-Year Contract arrived from FireFly Admin concerning a new two Year Contract with a \$100.00 annual fee increase for the two year period. Anthony also requested information on our LOSAP CDs for his records. Sent him the latest updates. Added to the agenda for 8/13/2024 Meeting.

4. Committee Reports

- Personnel, Insurance, Service Award Committee – Nationwide Statement for June and July 2024 indicated an Employer Discretionary Withdrawal of \$7,020.00 for both months, the normal monthly benefits paid. An analysis of the District's Nationwide account:

\$	723,630.10	Opening Value on 01/01/2024
	106,263.80	2023 Contribution & Interest to CD Exp. 12/27/24
	102,000.00	2024 Contribution to a 6-Month CD Exp. 9/27/24
	1,800.00	Return of over payment (April 2024)
	66.67	Adjustment made in April 2024
	(66.67)	Adjustment Made in June 2024
	13,630.95	2024 Investment Loss Jan 1 to June 30, 2024
	(1,770.53)	Nationwide Advisory Fees-to-Date for 2024
	<u>(43,060.00)</u>	Pensions paid out through June 30, 2024
\$	902,494.32	Total Account Value on 6/30/2024

Additional Program Expenses:

\$ 4,468.67	Jan 1, 2024 to Date FireFly Admin Fees
\$ 723,630.10	Opening Value on 01/01/2024
106,263.80	2023 Contribution & Interest to CD Exp. 12/27/24
102,000.00	2024 Contribution to a 6-Month CD Exp. 9/19/24
1,800.00	Return of over payment (April 2024)
66.67	Adjustment made in April 2024
(66.67)	Adjustment Made in June 2024
26,567.65	2024 Investment Loss Jan 1 to July 31, 2024
(2,639.86)	Nationwide Advisory Fees-to-Date for 2024
<u>(50,080.00)</u>	Pensions paid out through July 31, 2024
\$ 907,541.69	Total Account Value on 7/31/2024
Additional Program Expenses:	
\$ 4,468.67	Jan 1, 2024 to Date FireFly Admin Fees

- Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee – With 226 days into the 2024 year the District spent \$14,050.94 from A3410.420 on repairs.
 - Eng. 3 No Flares (Commissioner Abraham will look for them)
 - Eng. 1 OOS Eff 7/29/24 Leak in Compressed Air System
 - Eng. 1 Has only one Pac on board 7/29/24 (all replaced)
 - Eng. 1 Rear Flood lights not working (Reported in June 24)
 - Rescue 7 No K-12 Saw 7/29/24
 - Rescue 7 No Foam 7/29/24
 - Rescue 7 Low on Bar Oil 7/29/24 (Purchased)
 - Rescue 7 Only one SCBA in the Cab 7/29/24 (Replaced)
 - Ambulance rear lift lost fluid. (Fixed line replaced)

- Executive Board Committee – Next meeting will be held on September 9, 2024

- Training Committee – Training Schedule for this coming month:
 - Aug 8, 2024 – Mutual Aid Tng w/Holland Rescue 7 & Tanker 5
 - Aug 12, 2024 – Colden 9-2 running drill TBD
 - Aug 19, 2024 – EMS TBD
 - Aug 26, 2024 – Rescue 7 Tool Refresher Tng.

- Standard Operating Guideline (SOG) Committee – New SOG on the Rescue 7 upgraded role in the Company

- Medical Readiness – One member has not completed the physical as of today. A letter will be sent to them by the Chief

- Privacy/ Record Access (FOIL) Officer – No Report

5. Fire Company Readiness

Personnel	Authorized	Beginning Strength	Gains for Month	Losses for Month	Ending Strength	Percent
Firefighters	37	18	0	0	18	46%
EMS	11	8	0	1	7	73%
Fire Police	10	8	0	0	8	80%
Total	58	34	0	1	33	57%

Non Deployable Status	
Medical/OSHA	2
Extended Leave	0

Medical (Physicals)		
Scheduled	Completed	Medical %
33	32	97%

Deployable Firefighters (31/33) %		94%		Average Age (29 Members)		59.43 Y O A
Equipment	Authorized	On Hand	Equipment Percentage	Mission Capable		Readiness Percentage
				FMC	NMC	
Engine 1	1	1	100%	1	0	
Engine 2	1	1	100%	1	0	
Engine 3	1	1	100%	1	0	
Tanker 5	1	1	100%	1	0	
Rescue 7	1	1	100%	1	0	
Ambulance 8	1	1	100%	1	0	
Overall	6	6	100%	6	0	100%

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Training Status	Strength	Firefighter One	In-House Training	EMT	Fire Police	Percent
Firefighters	22	11	12	0	0	69%
EMS	8	0	1	5	0	83%
Fire Police	8	0	2	0	6	75%
Total	33	11	15	5	6	86%

Number of Fire Responses	11
Number of EMS Responses	18
Total for the Month of July 2024	29

2024 Total Responses
214

Recruitment Activities for Month: Advertised on both Fire Company Marquees, and sponsored the Scouting America (Boy Scout) bottle return drive, Colden Concerts 2024, Fourth of July Celebration and BOLO Food Distribution.

a. Fire Chief:

Call/Drill sign-in sheets for July 2024 have been received.

Support of Special Events: 8/8/24 – Res 7 & Tanker 5 to Holland
8/17/24 – Car Show

b. EMS Chief: No Report

c. Safety Officer: No Report

d. President of the Auxiliary: No report

e. Fire Police: No Report

c. President of the Fire Company:

Resolution # 2024-066 – Resignation/Removal from the Fire Company/District, Nicholas Sullivan

WHEREAS, Volunteer EMS Nicholas Sullivan failed to return to the Fire Company after completing his EMS course. Several Individuals have been in tough with Nicholas and his father to no avail. A Certified letter form the District receive no answer. The Colden Fire Company submitted a letter calling for his removal from their roles. Effective August 1, 2024 the Colden Fire District will remove Nicholas Sullivan from the Roles and,

WHEREAS, a discussion took place with Chief Sudyn; and

WHEREAS, All CFD Equipment should have been returned August 13, 2023 with the exception of his EMS School Book (book the Commissioners believe is dated therefore the person can keep it since they seem to update it annually and cannot be used by anyone else) and

WHEREAS, David Stromecki has been informed to notify the LOSAP coordinators; and

Commissioner Smith made a motion to accept Nicholas Sullivan's non participation as his resignation effective August 13, 2024 as a Member to the CFC and Commissioner Shelley Seconded the motion: Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

NOW THEREFORE, be it RESOLVED, that this Board of Fire Commissioners officially removes Nicholas Sullivan from the active roles of the Fire Company as a Member in good standing with an effective date of August 13, 2024.

6. Purchase Requests (Equipment / Services):

Description of Items	Account	Cost
6 ea. F-500 Foam	A3410.21	\$900.00
2 ea. DEF Oil	A3410.420	35.00
Seal Joints compound	A3410.419	8.25
Cleaning Items	A3410.418	28.73
Hearing Protection	A3410.21	36.08
Small Equipment Lubricants and Fuel	A3410.21	85.34
Total Estimated Cost		\$1,093.40

Resolution # 2024- 067 – Fire District Purchases

Commissioner Smith made a motion to approve the purchases and Commissioner Shelley seconded the motion: Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

7. Unfinished Business:

- a. Equipment defects that need to be addressed:
 - Antenna needed for marquee at Station 2 (part order and replaced District will receive an invoice soon) Works intermittently, still watching as of January Mtg. Antenna replaced by one in stock but, the upper two (2) panels on the board are still only working intermittently.
 - Recommended Under Coating Engine 1 and 3 (Waiting on Town Board approval). New vehicle arriving this June, need to coordinate with Town Garage.
 - Hose Testing: Non Locking Hose will be replaced with Eng. 2 hose on a drill night (August 2024)
 - Eng. 3 4" #4000, 100', Non-Locking, No Date
 - Eng. 3, 4" #4002, 100', Non-Locking, No Date
 - Eng. 3, 4" #4003, 100', Non-Locking
 - Eng. 3, 4" #4005, 100', Non-Locking
 - Eng. 3, 2.5", #2506, 50', No Date
 - Eng. 3, 2.5", #2507, 50', No Date
 - Eng. 2, 4", #4022, 100', Non-Locking
 - Eng. 2, 4", #4023, 100', Non-Locking
 - Eng. 2, 4", #4027, 100', Non-Locking

- Eng. 2, 1.75, #1039 50', No Date
- Eng. 2, 2 ea. Suction Hoses failed, missing gaskets
- Eng. 1, 1.75", #1026, 50', leaking from behind coupling (replaced from Eng. 2)
- Rescue 7, 1.75", #1054, 50', Leak @ Coupling
- Tanker 5 has only 1 ea. 2.5" hose, but has 2 ea. 4" hoses.
- Eng. 1 has a new air leak
- Resc 7 SCBA Pack has only 30 PSI
- Resc 7 spare bottles 2 ea. at 40 PSI & 1 ea. at 30 PSI
- Eng. 1 Front Left Flash Bulb out
- Eng. 1 Rear Floodlights inop.
- Eng. 1 found a 2.5" Hose with a leak

Gorman Problems: To be completed during 2024 annual inspection

Items on **Comm. Shelley's List:** None

SCBA Problems: (June 2024 plan I place to purchase six (6) more used bottles)

- Eng. 2 only has 3 SCBA Masks (Sm, Med & Lg.) w/5 packs
 - Eng. 2 one (1) SCBA Tank needs filling
 - Eng. 1 Missing one (1) SCBA Bottle
- a. Commissioner Shelley wants to have his Vehicle Purchasing Team to start the process of looking for a vehicle. First step is determining the needs over the next 20-Years. He will put together his thoughts and the can start from there in March 2024. Comm. Shelley presented a chart with expected future costs and anticipated funds available (Mar 24) The overall concept for the future needs to be developed starting with a Rescue 7 and which vehicle will get the needed tools or should Rescue 7 even carry water, technically it is a woodland fire fighter vehicle taken on the rescue mission. The Reserve Fund comes due April 18, 2024 and it was approved to place it in a 6-Month CD
- b. The District received a second bill for work done in October 2023 on the Stryker equipment. We paid the first one in November 2023, which was never cashed until this month (March 2024). The second invoice was received and paid in February 2024 thinking the first one was lost in the mail. An email was sent to Stryker where the second invoice was received from. No answer so far. The first check was included in the check book as a withdrawal until a refund is received. (May '24) Still waiting on a call back, Commissioner Smith gave a couple of other phone numbers to try. As of August 2024 many attempts to find a contact with the company have failed. Orchard Park Offices have closed, all know

phone numbers have reached dead air, all email contact receive no answer at this time.

- c. Anyone who missed the group physical needs to complete it before responding. A letter will be sent to those who are too late. One Member needs to get a letter when the Chief returns (Aug 2024)
- d. OFPC Training stipend Program: The final version of the regulations was officially filed on February 20th, with an effective date of March 6, 2024. The Association has provided a dedicated "Training Stipends for Volunteer Firefighters" resource page on our website https://www.afdsny.org/training_stipends_for_voluntee.php with a direct link to the Office of Fire Prevention and Control's (OFPC) website which provides comprehensive information, including program overviews and necessary forms. OFPC direct link: <https://www.dhses.ny.gov/new-york-state-volunteerfirefighter-stipend-program>.

The regulations also establish the rules that will govern local training stipend programs. Local programs will be paid by local dollars so you will need to consider budgeting for your local program before you adopt your budget for 2025. The regulations establish criteria that your district and department must meet to be authorized to operate a local program. If you're considering offering a local program, it's crucial to take the necessary steps to enable its operation when you're prepared to allocate funds. OFPC established the courses that are eligible for state stipends and local stipends under these rules. The regulations outline the eligible courses for state stipends and specify the corresponding stipend amounts: Qualifying Courses and Stipend Amounts: (1) Basic Exterior Firefighting Operations with Hazardous Material First Responder Operations course or equivalent: in an amount to be determined by OFPC, up to \$750. (2) Self-Contained Breathing Apparatus with Interior Firefighting Operations course or equivalent: in an amount to be determined by OFPC, up to \$1,250. (3) Fire Officer I course or completion of the five modules of the Fire Officer I program including Company Training and Community Risk Reduction, Firefighter Health and Safety, Leadership and Supervision, Planning and Emergency Response, and Fireground Strategies and Tactics for First Arriving Companies or equivalent: in an amount to be determined by OFPC, up to \$1,000. (4) Any additional State Fire Training Course identified and published by OFPC: in an amount to be determined by OFPC, up to \$500. The regulations state the following on the courses that are eligible for the local stipends and the amount of those stipends: (e) Qualifying Courses and Stipend Amount. A Local Fire Training Stipend may be authorized for the completion of any State Fire Training Courses or equivalents, as determined by OFPC: up to \$500. Here are your requirements as an organization: (b) Fire Department Eligibility. Applications for a State Fire Training Stipend will only be accepted from Fire Departments that: (1) Submitted Fire Department incident data through the Fire Reporting System, as required by General Municipal Law section 204-d, for the prior reporting year. (2) Submit Fire Department demographics to OFPC annually, using a form published by OFPC,

to include the following information: (i) fire station addresses, including substations; (ii) number of interior firefighters; (iii) number of exterior firefighters; (iv) name and contact information of Fire Chief or equivalent; and (v) name and contact information of assistant/deputy chiefs or equivalent Fire Chief successor positions. Please get your filings in order. We recommend that you review the final version of the regulations on our website or at the OFPC website. One interesting aspect of the document is that in addition to publishing the final version of the regulations it provides the comments that were made to OFPC on the draft regulations and OFPC responses to those comments. (Refer to the full article in AFDSNY Fire District Affairs Apr-May 2024) **(July 2024) NEW YORK STATE VOLUNTEER FIREFIGHTER TRAINING STIPEND PROGRAM:** (Article per Fire District Affairs June-July 2024) We have previously reported on the Volunteer Firefighter Training Stipend Program, and we want to remind members that this program is available for their personnel through the Office of Fire Prevention and Control ["OFPC"]. The program became effective as of August 31, 2023 under General Municipal Law § 200-aa and the later adoption of implementing regulations under Part 215 to Title 9 NYCRR. OFPC is authorized to administer a State-funded Fire Training Stipend to volunteer firefighters for completion of certain firefighter training courses (listed at its website below) on or after August 31, 2023. The statute also authorizes fire companies to administer a local fire training stipend program, subject to authorization by the governing board of city, town, village, or fire district (Authority Having Jurisdiction), but most fire districts will wait until fiscal year 2025 since they would not have budgeted for a local program in 2024. We have the needed forms that are required.

- e. Two (2) Fire Exit exterior doors at Station 2 still have the old key unlocking system. The purpose for the lock changes was to eliminate access to the many excess keys given out over the years. It was determined that there was no need to enter the building from the exterior, only use as fire exits. The lock can be glued to render the key operation useless
- f. Hoses from Eng. 2 that are good and passable will be used to replace questionable hoses on Engines 1 & 3. Engine 2 will be used as the parts vehicle or "Garage Queen"
- g. Working on an new Rescue 7/EMS Response vehicle SOG

8. New Business:

Discussion item # 1 –There appears to be an error on the District gas bill for Station 2. There is nothing posted for June 2024 as a payment. Telephoned National fuel and they stated that the payment was in the adjustment of \$50.80.

They are sending me an itemized adjustment. Itemized statement on adjustment received with the payment included with the adjustment

Discussion item # 2 – Fire Company concern is that the current system with no Truck Captains is putting too much work on one or two people. District may want to review the current policy along with the Chiefs.

Discussion item # 3 – Notice of CFD Budget Workshop is posted on the Colden Town Bulletin Board:

Public Notice: CFD Budget Workshop

PLEASE TAKE NOTICE that the Board of Fire Commissioners of the Colden Fire District in the Town of Colden, County of Erie, State of New York, will hold a Budget Workshop Meeting on Tuesday August 20, 2024 at 7:00 PM in the District Office located at 8511 Center Street, Colden, NY. All meetings of the Colden Fire District are open to the public.

Discussion item # 4 – Firefighter Physical without DOT driving requirements: answer from Occustar follows. The DOT component is a separate entity from the general firefighter exam. So the answer to your question is yes. Members must complete the Federal DOT 4 page form at the time of their fire exam.

We register this with the FMCSA (Federal Motor Carrier Safety Administration) as we are required to do. DOT criteria is, in some areas, different from general fire exam standards. Members must register with NYS DMV separately when they receive their card.

Driving fire equipment is part of the job description for all fire firefighters. Thus, the medical evaluators look at all firefighters with respect to their ability to (potentially) operate this equipment. Medical conditions that would limit or prohibit their ability to meet this function are considered and evaluated. Whether they do drive or the department allows them to is a separate issue. Commissioner Smith will be looking for a different outfit to complete 2025 physicals after vetting their opinion of the driver issue and personal physician's opinions.

Discussion item # 5 – Resolution # 2024-068 – FireFly Admin LOSAP 2-Year Contract: The new two year contract contains an increase fee of \$100.00 over the next two years. (Anthony Hill would also like to have a meeting with the Board in the September or October 2024. He needs to coordinate with Dave Stromecki because he would like a meeting with Orchard Park also.)

Commissioner Shelley made a motion to sign the new 2-year LOSAP agreement and Commissioner Abraham seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

Discussion item # 6 – Items corrected from the list of reported defects:

- Recall on Ambulance Steering Osculation problem (May 2023) gave letter to Commissioner Shelley. Waiting parts per service station (Dec 2023). Parts are in and scheduled to go in to be fixed August 20, 2024
- Sta. 2 Generator Switch Handle broke (Jan 2024). Back on line with an annual PM and Station 1 will be billed with station 2 from NYSEG
- Eng. 1 went back to Gorman this month for electrical problems – Waiting parts (Mar 24) still waiting Apr 2024. Fixed
- Parking lots need to be sealed (Completed)
- Vehicles will be going in for annual PM at the end of July

Discussion item # 7 – Apparatus Access to certain properties: Concern about people building way off the road and want fire protection, the District may not be able to reach. Atty. Michael Chelus suggested giving the Town of Colden Office of Building Permits vehicle size specifications to be added to the Building Permit requirements to have access agreements when building a structure. Suggest following Town Laws sections 175(7), 176, 280-a, 280-a(1). Chief Sudyn will get vehicle specifications that need to have access to said properties to allow for fire protection. Add two (2) feet to each side and allow for the height of the antennas. Also remember Engine 3 will be replaced soon. The new one may be larger similar to Holland's new vehicle. That measures 398"X96"X94" at a weight of 49,000 lbs. gross.(Jun 24). Gerald Pietraszek will find out where the Town stands. Commissioner Smith will send Gerry the letter Doug received. According to Colden Town Councilman Pietraszek the code enforcement follow all the NYS rules on this matter.

Discussion item # 8 – CFC Suggestion that the District send a letter to all residents explaining why the District will be charging for the ambulance ride to hospitals. Maybe Atty. Michael Chelus could have a draft copy of such a letter. Note: Direct Costs to operate the EMS program in Colden was \$37,086.89. This figure does not include ambulance housing, nor do personnel costs, no major repairs were made, no major EMS equipment purchases and all cost appear to be before inflation increases. Michael Chelus looking into the letter idea. Idea to send a letter has been dropped because nobody has complained about the billing process.

Discussion item # 9 – Correspondence over the Generator Transfer Switch between Commissioner Shelley, CFD, and Ryan Herman concerning down payment and items ordered. (Mar 24) The local Generator Repair operation is RPH Power Systems in Warsaw, NY. This outfit requires a \$6,000.00 Down Payment. Total cost of the invoice is \$10,591.86. The generator is necessary due to the increasing occurrences of power outages in the area at this time. It is

critical that this Generator gets fixed and it is felt that a new generator would be too costly at this time. Invoice will be coming, Building NYSEG bills will be combined and the annual engine PM has been completed (Aug 2024)

9. Executive Sessions:

Commissioner Smith made a motion to adjourn to an Executive Session to Personnel Issues and Commissioner Abraham seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

Recess to Closed Session @ 8:00 PM

Reconvene to Open Session @ 8:14 PM

10. Public Comments: None

11. Special Budget Workshop: Tuesday August 20, 2024 at 7:00 PM in the District Office Public invited

12. Next Regular Board Meeting: Tuesday September 10, 2024 at 7:00 PM in the District Office.

13. Adjournment @ 8:15 P.M. With no further business to conduct, Commissioner Abraham made a motion to adjourn the meeting and Commissioner Smith seconded the motion. Marinaccio-Yea, Abraham-Yea, Shelley-Yea, Jarecki-Yea, Smith-Yea Motion Approved

COLDEN FIRE DISTRICT

MEETING AGENDA

1. Approval of Minutes from Previous Meetings
2. Approval of Financial Transactions for the Month
 - Approval of Treasurer's Report (Monthly Financial Report)
 - Approval of Bills (Ratification of District Accounts Payable)
 - Approval of Refunds/Credits
 - Fire District Assets
3. Correspondence and communications received
4. Committee Reports
 - Personnel Committee, Insurance, Service Award Committee
 - Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee
 - Executive Board Committee
 - Training Committee
 - Standard Operating Guideline (SOG) Committee
 - Medical readiness Committee
5. Fire Company Readiness
 - Fire Chief
 - EMS Chief
 - Safety Officer
 - President of the Auxiliary
 - Fire Police Captain
 - President of the Fire Company
6. Purchase Requests (Fire Company/District)
7. Unfinished Business (Open Issues):
8. New Business
9. Executive Session (Personnel Issues)
10. Public Comment
11. Next Meeting
12. Adjournment

PUBLIC MEETING RULES

Order of Agenda - Items listed on the Agenda may be taken out of order.

Accommodations – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

Manner of Addressing the Fire Board - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

Disruptive Conduct - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

Use of Recording Equipment - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.

Register of 2024 Resolutions		
Resolution Number	Date	Description of Resolution
2024-001	Jan 4, 24	Appointment of Chairperson for Calendar Year 2024
2024-002	Jan 4, 24	Appointment of Vice-Chairperson for Calendar Year 2024
2024-003	Jan 4, 24	Adoption of Agenda
2024-004	Jan 4, 24	Adoption of Robert's Rules of Order
2024-005	Jan 4, 24	Appointment of Treasurer/Secretary
2024-006	Jan 4, 24	New ROA & Standard Day Filing to NYS
2024-007	Jan 4, 24	Appointment of Records Managers
2024-008	Jan 4, 24	Appointment of District Custodian
2024-009	Jan 4, 24	Authorizing Appointment of Attorney for Calendar Year 2024
2024-010	Jan 4, 24	Designating Surety Bonding for the Treasurer of the Colden Fire District
2024-011	Jan 4, 24	Authorizing Regular Meeting Schedule for Calendar Year 2024
2024-012	Jan 4, 24	Designation of Official Newspaper for Publications for Calendar Year 2023
2024-013	Jan 4, 24	Authorizing Per Diem and Mileage Reimbursements (67.0 Cents)
2024-014	Jan 4, 24	Authorizing Advance Travel Payments
2024-015	Jan 4, 24	Appointment of Fire District Purchasing Agents
2024-016	Jan 4, 24	Fire District Memberships
2024-017	Jan 4, 24	Renewals of All Fire District Lease and Recurring Contractual Agreements
2024-018	Jan 4, 24	Authorizing Approval and Payment of Claims
2024-019	Jan 4, 24	Designation of Fire District Bank
2024-020	Jan 4, 24	Review of Expenditures (Calendar Year 2023)
2024-021	Jan 4, 24	Fire District Committee Appointments
2024-022	Jan 4, 24	Appointment of Independent Auditor for Calendar Year 2023 Records
2024-023	Jan 4, 24	Open Government Resolution
2024-024	Jan 4, 24	Signature Authority
2024-025	Jan 9, 24	Fire District Purchases
2024-026	Jan 9, 24	Unexpected Invoice from OPFD EMS Paid
2024-027	Jan 9, 24	Hose, Ladder and hard Suction testing April 27, 2024
2024-028	Jan 9, 24	SOG 8.01 - Mutual Aid Policy Change/Updated
2024-029	Jan 9, 24	Colden LOSAP Points - Posted
2024-030	Feb 13, 24	Fire District Purchases
2024-031	Feb 13, 24	SOG Review
2024-032	Feb 13, 24	Service Award Credit for 2023
2024-033	Feb 13, 24	Annual Inspection Dinner
2024-034	Feb 13, 24	2023 Achievement Awards
2024-035	Feb 13, 24	2024/2025 CFC Announced Candidates for Office
2024-036	Feb 13, 24	Changing Collateralized Deposits for Wilmington Trust N.A.
2024-037	Feb 13, 24	Declared an Emergency to pay for the repair of generator
2024-038	Feb 13, 24	Termination of a Probation Member
2024-039	Mar 12, 24	Resignation from CFC/D – Tyler Zak
2024-040	Mar 12, 24	Resignation from CFC/D – Calvin Rauch
2024-041	Mar 12, 24	Fire District Purchases
2024-042	Mar 12, 24	Emergency Gen. Repair Down Payment before job completed
2024-043	Mar 12, 24	Colden Fire Company Elected Officers

Register of 2024 Resolutions		
2024-044	Mar 12, 24	Movements of 2021 & 2022 Unspent Funds
2024-045	Mar 12, 24	Ambulance Billing Program - MultiMed
2024-046	Mar 12, 24	2024 Tax Check Distribution
2024-047	Apr 9, 24	Fire District Purchases
2024-048	Apr 9, 24	SOG #5.06 District FOIL Requests
2024-049	Apr 9, 24	New Record Access Officer – Comm. Smith
2024-050	Apr 9, 24	ESO Billing Interface Contract
2024-051	Apr 9, 24	Ambulance Billing Records Manager – Comm. Smith
2024-052	Apr 9, 24	Change Rescue 7 into a BLS Response Vehicle
2024-053	May 14, 24	New Member - Melanie Rae Barry
2024-054	May 14, 24	Fire District Purchases
2024-055	May 14, 24	Emergency Repair to Ambulance
2024-056	May 14, 24	New SOG #8.06 Ambulance Billing
2024-057	May 14, 24	Apparatus access to buildings way off the road of across creeks
2024-058	May 14, 24	LOSAP 2023 Audit
2024-059	Jun 11, 24	Fire District Purchases
2024-060	Jun 11, 24	Sign the two (2) year Hudson Electrical Rate agreement
2024-061	Jun 11, 24	Renew the CDs for 2023 LOSAP & Morale Maturing this month
2024-062	Jul 9, 24	Fire District Purchases
2024-063	Jul 9, 24	Accept the Annual 2023 Financial Audit
2024-064	Jul 9, 24	Legal Notice for 2023 Financial Audit
2024-065	Jul 9, 24	MOU with Erie County for use of Station 1
2024-066	Aug 13, 24	Resignation/Removal of a Member – Nicholas Sullivan
2024-067	Aug 13, 24	Fire District Purchases
2024-068	Aug 13, 24	FireFly Year Agreement