

COLDEN FIRE DISTRICT

Board of Fire Commissioners

Minutes – Special Meeting – October 15, 2024

ATTENDEES: Chair Gloria Marinaccio (Excused)
Vice-Chair George Abraham
Commissioner Jeffrey Shelley (Excused)
Commissioner Jan A. Jarecki
Commissioner Ronald Smith
Treasurer/Secretary Michael Schneider

Chairperson Abraham opened the Colden Fire District's Special Budget Meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

Roll Call and Affirmation of Quorum: Yes

Public Attendance: None

1. Public Hearing on Budget: In accordance with Town Law Section 105 (3), the 2025 Budget was presented to the Public for their comments.

a. Opening of Public Hearing

Commissioner Smith made a motion to open the Public Hearing and Commissioner Jarecki seconded the motion. Marinaccio-Excused, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

Recess to Public Hearing @ 7:02 PM

The Chairperson of the Board of Fire Commissioners read the following statements to the public:

This is the public hearing regarding the 2025 proposed budget. In accordance with New York State Town Law, all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. This budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget. The Board of Fire Commissioners in accordance with legal requirements has adopted their proposed budget on the 8th day of October, 2024 (Resolution 2024-082), which is 35 days prior to this budget hearing.

The Secretary of the Fire District has filed with this District an affidavit stating that the notice of this public hearing was at published and posted Oct 4, 2024 as follows:

*The official newspaper of the Fire District (Springville Journal)
The official website of the Town of Colden/Colden Fire District*

*The official bulletin board of the Town of Colden
The Fire Company Marquees*

The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.

Prior to the public comment portion of this budget hearing, I will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Chairman will not answer questions during the presentation as this is not intended to be a question-and-answer session.

This budget must be adopted no later than November 4, and submitted to the Town Supervisor by November 7.

The public comment period begins: I will now ask any person present wishing to be heard on this proposed budget to come forward so that that person may be heard in favor of, or against, the proposed budget or any item in it. Clearly state your name and address for the record. Please limit your comments to five (5) minutes. Please direct all your questions to the Board or the Treasurer. This is not a question-and-answer session. Your question will not be answered when asked. The Board is looking for your opinion on the budget or any part of it, whether favorable or not. Please tell us what you are in favor of regarding this budget or what you are against. You may ask questions, but this board and the treasurer will not answer any questions until the conclusion of the public comments period.

Public Comments on 2025 Budget: None

b. Closing of the Public Hearing

Commissioner Jarecki made a motion to close the Public Hearing and Commissioner Smith seconded the motion. Marinaccio-Excused, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

Reconvene to Regular Meeting of the Colden Fire District @ 7:04 PM

2. Adoption of the 2025 Budget – The Budget for 2025 was drafted and presented to the public on October 15, 2024 and is ready for adoption by the Fire District. The operating and capital appropriations budget for 2025 is \$413,616.00 to be raised from taxes.

Resolution # 2024- 083 – Adoption of 2025 Budget

Commissioner Jarecki made a motion to approve the Annual 2025 Budget for the Colden Fire District and Commissioner Smith seconded the motion. Marinaccio-Excused, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion Approved

2025 Budget Resolution

WHEREAS, the Annual Budget for the Colden Fire District for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025 has been presented before the governing body of the Colden Fire District at a special public meeting on October 15, 2024 for approval; and

WHEREAS, the Annual Budget and spending will be raised through taxation, income, Reserve Funds, Ambulance Billing and previous year remaining funds; and

WHEREAS, in calculating the amount to be raised by taxation, the Colden Fire District has taken into account the assessed valuation of the taxable property in the Colden Fire District; and

WHEREAS, the 2% tax cap requirement has been abided by; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Colden Fire District, at an open public meeting held on October 15, 2024 that the 2025 Annual Budget for the Colden Fire District is hereby approved.

CALENDAR YEAR 2025 Adopted Official BUDGET - COLDEN FIRE DISTRICT					
Acct #	Description	FY2024 Budget	FY 2025 Budget	Variance	% of Change
A3410.1	ADMINISTRATIVE SECTION				
	A3410.1 SUBTOTAL	\$ 15,156.00	\$ 15,611.00	\$ 455.00	3%
A3410.2	EQUIPMENT			\$ -	
	A3410.2 SUBTOTAL	\$ 35,200.00	\$ 35,200.00	\$ -	0%
A3410.4	CONTRACTUAL AND OTHER EXPENSES			\$ -	
	A3410.4 SUBTOTAL	\$ 167,397.00	\$ 176,850.00	\$ 9,453.00	5.65%
A9000.8	LEGAL AND EMPLOYEE EXPENSES			\$ -	
A9010.8	Pension (NYS Retirement System)	\$ 1,648.00	\$ 1,730.00	\$ 82.00	5%
A9040.83	Worker Compensation State Fund	\$ 34,500.00	\$ 30,000.00	\$ (4,500.00)	-13%
A9030.84	Social Security /Medicare/ IRS	\$ 1,167.00	\$ 1,225.00	\$ 58.00	5%
A9060.85	Medical / Hospitalization / Physicals	\$ 7,000.00	\$ 6,000.00	\$ (1,000.00)	-14%
A9025.86	Service Award Program	\$ 102,000.00	\$ 102,000.00	\$ -	0%
	A9000.8 SUBTOTAL	\$ 146,315.00	\$ 140,955.00	\$ (5,360.00)	-4%
A9901.9	CAPITAL RESERVES			\$ -	
A9901.91	Capital Reserve Fund - Apparatus	\$ 40,000.00	\$ 70,000.00	\$ 30,000.00	75%
	A9901.9 SUBTOTAL	\$ 40,000.00	\$ 70,000.00	\$ 30,000.00	75%
	2024/2025 Total Budget	\$ 404,068.00	\$ 438,616.00	\$ 34,548.00	9%
	Ambulance Billing Income Expected		\$ (25,000.00)		
	Tax Money	\$ 404,068.00	413,616.00	\$ 9,548.00	2.36%

CALENDAR YEAR 2025 Proposed BUDGET - COLDEN FIRE DISTRICT					
Acct #	Description	FY2024 Budget	FY 2025 Budget	Variance	% of Change
A3410.1	ADMINISTRATIVE SECTION				
A3410.11	Custodial Services	\$ 2,126.00	\$ 2,190.00	\$ 64.00	3%
A3410.12	Secretary / Treasurer	\$ 8,910.00	\$ 9,177.00	\$ 267.00	3%
A3410.13	Records Manager	\$ 4,120.00	\$ 4,244.00	\$ 124.00	3%
	A3410.1 SUBTOTAL	\$ 15,156.00	\$ 15,611.00	\$ 455.00	3%
A3410.2	EQUIPMENT			\$ -	
A3410.2	Capital Equipment	\$ 23,000.00	\$ 23,000.00	\$ -	0%
A3410.21	Fire	\$ 5,000.00	\$ 5,000.00	\$ -	0%
A3410.22	First Aid	\$ 6,000.00	\$ 6,000.00	\$ -	0%
A3410.23	Fire Police	\$ 1,200.00	\$ 1,200.00	\$ -	0%
	A3410.2 SUBTOTAL	\$ 35,200.00	\$ 35,200.00	\$ -	0%
A3410.4	CONTRACTUAL AND OTHER EXPENSES			\$ -	
A3410.401	Office Equipment and Supplies	\$ 600.00	\$ 600.00	\$ -	0%
A3410.402	Postage	\$ 300.00	\$ 300.00	\$ -	0%
A3410.403	Fire and First Aid Training/CME	\$ 6,000.00	\$ 6,000.00	\$ -	0%
A3410.404	OtherTravel (Conventions)	\$ 400.00	\$ 400.00	\$ -	0%
A3410.405	Travel Expenses	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.406	Fire Prevention	\$ 300.00	\$ 300.00	\$ -	0%
A3410.407	Chief Operating Expenses	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.408	Association Dues (Includes Air Bank)	\$ 1,400.00	\$ 1,500.00	\$ 100.00	7%
A3410.409	Public Drills, Parades, Inspections	\$ 1,800.00	\$ 1,300.00	\$ (500.00)	-28%
A3410.410	Publication of Notices	\$ 600.00	\$ 600.00	\$ -	0%
A3410.411	Audit Fees (Financial and Svc Award)	\$ 3,200.00	\$ 4,850.00	\$ 1,650.00	52%
A3410.412	Electric - NYSEG	\$ 3,000.00	\$ 3,000.00	\$ -	0%
A3410.413	Gas - National Fuel	\$ 4,900.00	\$ 4,900.00	\$ -	0%
A3410.430	Spectrum (Internet)	\$ 1,650.00	\$ 1,700.00	\$ 50.00	
A3410.415	Verizon Wireless	\$ 1,200.00	\$ 1,200.00	\$ -	0%
A3410.416	App, Billing and Radio Support	\$ 9,000.00	\$ 20,000.00	\$ 11,000.00	122%
A3410.418	Maintenance Supplies (Hardware & Janitorial)	\$ 550.00	\$ 550.00	\$ -	0%
A3410.419	Repairs to Buildings	\$ 1,500.00	\$ 1,000.00	\$ (500.00)	-33%
A3410.420	Repairs to Apparatus & Equipment	\$ 19,000.00	\$ 29,000.00	\$ 10,000.00	53%
A3410.421	Appartus Fuel	\$ 4,000.00	\$ 3,000.00	\$ (1,000.00)	-25%
A3410.422	Hamburg Dispatch	\$ 22,000.00	\$ 21,000.00	\$ (1,000.00)	-5%
A3410.423	Public Liability Insurance	\$ 30,000.00	\$ 31,000.00	\$ 1,000.00	3%
A3410.424	Other Insurances	\$ 250.00	\$ 250.00	\$ -	0%
A3410.425	Legal & Other Fees	\$ 16,000.00	\$ 8,000.00	\$ (8,000.00)	-50%
A3410.426	Medical Direction	\$ 3,000.00	\$ 3,000.00	\$ -	0%
A3410.427	Lease - Rent	\$ 27,600.00	\$ 27,600.00	\$ -	0%
A3410.431	Water Supply Contract	\$ 1,800.00	\$ 1,800.00	\$ -	0%
A3410.432	Red Alert Service Contract	\$ 3,347.00	\$ -	\$ (3,347.00)	-100%
	A3410.4 SUBTOTAL	\$ 167,397.00	\$ 176,850.00	\$ 9,453.00	5.65%
A9000.8	LEGAL AND EMPLOYEE EXPENSES			\$ -	
A9010.8	Pension (NYS Retirement System)	\$ 1,648.00	\$ 1,730.00	\$ 82.00	5%
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3. Next Regular Board Meeting: Tuesday, November 12, 2024 at 7:00 PM in the District Office

4. Adjournment @ 7:06 P.M. With no further business to conduct, Commissioner Abraham made a motion to adjourn and Commissioner Jarecki seconded the motion.

Marinaccio-Excused, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Smith-Yea Motion
Approved

Register of 2024 Resolutions		
Resolution Number	Date	Description of Resolution
2024-001	Jan 4, 24	Appointment of Chairperson for Calendar Year 2024
2024-002	Jan 4, 24	Appointment of Vice-Chairperson for Calendar Year 2024
2024-003	Jan 4, 24	Adoption of Agenda
2024-004	Jan 4, 24	Adoption of Robert's Rules of Order
2024-005	Jan 4, 24	Appointment of Treasurer/Secretary
2024-006	Jan 4, 24	New ROA & Standard Day Filing to NYS
2024-007	Jan 4, 24	Appointment of Records Managers
2024-008	Jan 4, 24	Appointment of District Custodian
2024-009	Jan 4, 24	Authorizing Appointment of Attorney for Calendar Year 2024
2024-010	Jan 4, 24	Designating Surety Bonding for the Treasurer of the Colden Fire District
2024-011	Jan 4, 24	Authorizing Regular Meeting Schedule for Calendar Year 2024
2024-012	Jan 4, 24	Designation of Official Newspaper for Publications for Calendar Year 2023
2024-013	Jan 4, 24	Authorizing Per Diem and Mileage Reimbursements (67.0 Cents)
2024-014	Jan 4, 24	Authorizing Advance Travel Payments
2024-015	Jan 4, 24	Appointment of Fire District Purchasing Agents
2024-016	Jan 4, 24	Fire District Memberships
2024-017	Jan 4, 24	Renewals of All Fire District Lease and Recurring Contractual Agreements
2024-018	Jan 4, 24	Authorizing Approval and Payment of Claims
2024-019	Jan 4, 24	Designation of Fire District Bank
2024-020	Jan 4, 24	Review of Expenditures (Calendar Year 2023)
2024-021	Jan 4, 24	Fire District Committee Appointments
2024-022	Jan 4, 24	Appointment of Independent Auditor for Calendar Year 2023 Records
2024-023	Jan 4, 24	Open Government Resolution
2024-024	Jan 4, 24	Signature Authority
2024-025	Jan 9, 24	Fire District Purchases
2024-026	Jan 9, 24	Unexpected Invoice from OPFD EMS Paid
2024-027	Jan 9, 24	Hose, Ladder and hard Suction testing April 27, 2024
2024-028	Jan 9, 24	SOG 8.01 - Mutual Aid Policy Change/Updated
2024-029	Jan 9, 24	Colden LOSAP Points - Posted
2024-030	Feb 13, 24	Fire District Purchases
2024-031	Feb 13, 24	SOG Review
2024-032	Feb 13, 24	Service Award Credit for 2023
2024-033	Feb 13, 24	Annual Inspection Dinner
2024-034	Feb 13, 24	2023 Achievement Awards
2024-035	Feb 13, 24	2024/2025 CFC Announced Candidates for Office
2024-036	Feb 13, 24	Changing Collateralized Deposits for Wilmington Trust N.A.
2024-037	Feb 13, 24	Declared an Emergency to pay for the repair of generator
2024-038	Feb 13, 24	Termination of a Probation Member
2024-039	Mar 12, 24	Resignation from CFC/D – Tyler Zak
2024-040	Mar 12, 24	Resignation from CFC/D – Calvin Rauch
2024-041	Mar 12, 24	Fire District Purchases
2024-042	Mar 12, 24	Emergency Gen. Repair Down Payment before job completed
2024-043	Mar 12, 24	Colden Fire Company Elected Officers

Register of 2024 Resolutions		
2024-044	Mar 12, 24	Movements of 2021 & 2022 Unspent Funds
2024-045	Mar 12, 24	Ambulance Billing Program - MultiMed
2024-046	Mar 12, 24	2024 Tax Check Distribution
2024-047	Apr 9, 24	Fire District Purchases
2024-048	Apr 9, 24	SOG #5.06 District FOIL Requests
2024-049	Apr 9, 24	New Record Access Officer – Comm. Smith
2024-050	Apr 9, 24	ESO Billing Interface Contract
2024-051	Apr 9, 24	Ambulance Billing Records Manager – Comm. Smith
2024-052	Apr 9, 24	Change Rescue 7 into a BLS Response Vehicle
2024-053	May 14, 24	New Member - Melanie Rae Barry
2024-054	May 14, 24	Fire District Purchases
2024-055	May 14, 24	Emergency Repair to Ambulance
2024-056	May 14, 24	New SOG #8.06 Ambulance Billing
2024-057	May 14, 24	Apparatus access to buildings way off the road of across creeks
2024-058	May 14, 24	LOSAP 2023 Audit
2024-059	Jun 11, 24	Fire District Purchases
2024-060	Jun 11, 24	Sign the two (2) year Hudson Electrical Rate agreement
2024-061	Jun 11, 24	Renew the CDs for 2023 LOSAP & Morale Maturing this month
2024-062	Jul 9, 24	Fire District Purchases
2024-063	Jul 9, 24	Accept the Annual 2023 Financial Audit
2024-064	Jul 9, 24	Legal Notice for 2023 Financial Audit
2024-065	Jul 9, 24	MOU with Erie County for use of Station 1
2024-066	Aug 13, 24	Resignation/Removal of a Member – Nicholas Sullivan
2024-067	Aug 13, 24	Fire District Purchases
2024-068	Aug 13, 24	FireFly Year Agreement
2024-069	Sep 10, 24	New Member to the Fire Company/District: Robert Ellis
2024-070	Sep 10, 24	Fire District Purchases
2024-071	Sep 10, 24	Agreement for 2-Years for Medical Director
2024-072	Sep 10, 24	Posting of Legal Notice – Budget Meeting
2024-073	Sep 10, 24	New 2024 Record of Activities for Sec/Trea.
2024-074	Sep 10, 24	CD Coming Due in September 2024
2024-075	Oct 8, 24	Fire district Purchases
2024-076	Oct 8, 24	Authorization to Exceed the 2% Property Cap
2024-077	Oct 8, 24	Legal Notice for Fire Commissioner Election
2024-078	Oct 8, 24	CD for Ambulance Billing Extra Funds
2024-079	Oct 8, 24	Declare Emergency Repair Funds to cover Ambulance Expenses
2024-080	Oct 8, 24	Exception to Reimbursing Sales Tax Policy
2024-081	Oct 8, 24	Renewing three (3) Maturing CDs
2024-082	Oct 8, 24	Proposed 2025 Budget Adopted
2024-083	Oct 15, 24	Adopted 2025 Budget